

Perham Memorial Hospital and Home
Perham, MN
Board Operations Committee
Minutes

Date: May 25, 2011
Time: 5:30pm
Place: PMHH Board Room

Present: Kathy Hemmelgarn, Gail Quittschreiber, Bernice Genoch, Terry Marthaler, Eugene Jahnke, Alisyn Keil, Alfred Fresonke, Jane Aschnewitz, Bernice Genoch, Gilbert Ebner, Karen Field, Cal Dockter, Dr. Corey Nyhus (Sanford), Marsh Korman (Sanford), Dr. Chuck Breen (Sanford, via Telehealth), and Ellen Cooke (Sanford, via Telehealth).
Others present included: Chuck Hofius, Bonnie Johnson, Katie Lundmark, Dan Peterson, Sue Von Ruden, Mary Mayer, Brad Wurgler, Karla Kupfer, Jim Rieber and Sarah Ament

Excused: Rich Richter, Jerry Kunza, Cyndy Rastedt

A. Call to Order

Chair Hemmelgarn called the board meeting to order at 5:30 p.m.

Credentialing of Dr. Thomas Ortmeier, Pathology, reappointment until 5-31-13, will be added to the agenda under New Business.

B. Consent Agenda

A motion was made by Quittschreiber, seconded by Genoch, to approve the consent agenda as amended. Motion passed.

C. Reports

1. *Operating Reports*

Brad reviewed the monthly statistics and financials. April saw a net gain from operations of \$120,180, compared to a budgeted gain of \$102,054. With the addition of the non-operating income, April finished with a total net gain of \$214,216, compared to a budgeted gain of \$176,469. This brings the facility to a total net gain of \$972,238, versus \$813,962 for the first seven months of the fiscal year, a positive variance of \$158,276 or 19.4%.

(a) *Patient Services Report*
There were no changes to the report.

(b) *Long Term Care Report*
There were no changes to the report.

(c) *Community Services Report*
There were no changes to the report.

Dr. Nyhus was excused from the meeting.

2. *CEO Report*

The Executive Committee asked to have Dan McInerney conference call in sometime this summer to update the board on what a hospital district legally can and cannot do in discussing our future relationship with Sanford.

Chuck introduced Sarah Ament, the Administrative Summer Intern. Sarah gave a quick recap of some of the projects she will be working on this summer.

The Foundation Board met yesterday to come up with some ideas for spending of the Wardale donation. The Wardales specified that it be used towards Alzheimer's, pediatrics or cancer care. The Foundation Board awarded some of the money for a more advanced infant and security system in the new hospital, a new dementia security system in the nursing home, new equipment for pediatric therapy, and a major art feature with a plaque commemorating the Wardales.

The Leadership Team continues to work on the strategic planning process and will bring the draft documents to the Board for approval in June.

Ellen Cooke arrived via telehealth at this time.

3. *Medical Staff Report*

Dr. Breen noted that they are continuing to recruit for Perham, with a strong possibility of signing a female physician soon.

4. *Sanford Report*

Marsh noted that all the Sanford boards have been invited to Sioux Falls August 19 & 20. Even though the PMHH Board has recently visited Sioux Falls, he hopes that they strongly consider attending this event as it should be beneficial. More information will be passed on to the Board as it becomes available.

5. *Quarterly Quality Report*

A motion was made by Dockter, seconded by Marthaler, to accept the Quarterly Quality report as amended. Motion passed.

6. *JCAHO Personnel Report*

A motion was made by Korman, seconded by Aschnewitz, to accept the Annual JCAHO Personnel Report as presented. Motion passed.

F. **Old/Other Business**

1. *Construction Update*

A recent update of the construction project was shared as a handout. Sunday, December 11, has been set as the grand opening celebration for the general public.

2. *Legislative Update*

Chuck reviewed the latest legislative updates. Chuck will provide talking points to the Board if letters are necessary for the Board to send to legislators. To date, we have not had any response to our emails, calls, or letters to our local legislators. Somehow the message needs to be relayed on the negative impact these bills will have on our local health services should they pass.

3. *Public Comments*

None.

G. New Business

1. *Credentialing*

Upon the recommendation of the Medical Staff Executive Committee, a motion was made by Aschnewitz, seconded by Field, to approve medical staff privileges for Julie Tobkin, FNP, appointment until 5-31-12; and Dr. Thomas C. Ortmeier, Pathology, reappointment until 5-31-13. Motion passed.

2. *Board Self-Evaluation*

Cal reviewed the results of the Board self-evaluation. Overall consensus was that the Board liked the new format and found that it was more informative than in the past.

3. *Board Education – June 8, 5:30 p.m. - Mahanomen*

This education event is for the District board only, to encourage open dialogue between the three boards that are in some form of management agreement with Sanford. Reply to Karla if you are planning to attend – carpooling will be available from Perham.

4. *Summer Trustee Conference – Alexandria Arrowwood Resort, July 8-10*

Let Karla know if you are planning to attend the trustee conference – deadline is June 17.

5. *Sanford Board Convention, Sioux Falls – August 19-20*

Let Karla know if you plan to attend the convention in Sioux Falls. Room reservations will need to be made soon.

6. *Board Comments*

Cal – commented on the infant security system they have at Douglas County Hospital in Alexandria and that he feels it is important that we have high security in our new hospital.

Kathy asked Katie Lundmark to give a quick recap of the progress they are making with the move process. Katie will start providing a monthly progress report to the Board.

Alisyn – has heard public comments about PMHH going to a uniform policy. Chuck explained that Sanford will be implementing a facility-wide uniform policy in January; however, PMHH has not made any decisions on what they plan to do with uniforms at this time. In addition, improvements are being made to the current name badges so they can be seen on both sides of the badge.

A motion was made by Fresonke, seconded by Genoch, to adjourn the meeting. Motion passed.

There being no further business, the meeting was declared adjourned at 6:40 p.m.

Katherine A. Hemmelgarn, Chair

Gail Quittschreiber, Clerk

Karla Kupfer, Recorder