

**Perham Health  
Perham, MN  
Board Operations Committee  
Minutes**

Date: May 30, 2012  
Time: 5:30 p.m.  
Place: Perham Living Board Room

Present: Kathy Hemmelgarn  
Gail Quittschreiber  
Karen Field  
Gilbert Ebner  
Eugene Jahnke  
Jerry Kunza  
Alfred Fresonke  
Bernice Genoch  
Jane Aschnewitz  
Cyndy Rastedt  
Terry Marthaler  
Cal Dockter  
Alisyn Keil  
Dr. Corey Nyhus, Sanford

Chuck Hofius  
Brad Wurgler  
Bonnie Johnson  
Katie Lundmark  
Mary Mayer  
Sue Von Ruden  
Courtney Vroman  
Kathy Kowitz  
Dr. Corey Teigen  
Sara Formanek  
Tracy Hendrickx

Excused: Marsh Korman, Sanford; Ellen Cooke, Sanford; Dr. Chuck Breen, Sanford

Absent: Rich Richter

**A. Call to Order**

Chair Hemmelgarn called the meeting to order at 5:32 p.m.

**B. Board Education**

Dr. Corey Teigen presented information regarding interventional radiology and the advances that have taken place in the field and at Sanford in recent years.

Dr. Teigen left the meeting at this time.

**C. Consent Agenda**

A motion was made by Genoch, seconded by Keil, to approve the consent agenda as presented. Motion carried.

**D. Reports**

1. *Operating Reports*

a. Fiscal and Support Services

Brad reviewed the statistics and financials for April. He stated that April saw a net loss from operations of (\$57,780), compared to a budgeted loss of (\$151,862). With the addition of the

non-operating income, April finished with a total net gain of \$171,464 compared to a budgeted loss of (\$79,918). This brings the facility to a total net gain of \$310,517, versus \$64,879 for the first seven months of the fiscal year, a positive variance of \$245,639, or 378.6%. Chuck noted that the Sanford One Chart training in August and September will result in financials being negative to budget for those two months, so we hope to be ahead of budget by the end of July.

b. Patient Services

Bonnie noted that approximately 90 emergency room visits took place over Memorial Day weekend. This volume is consistent with previous years.

c. Long Term Care

Katie visited the Minnesota Capitol to discuss the current legislative session. Katie provided an update to the Board on the information that she received, including the news of potential creation of critical access nursing home designation.

The remodeling of the old hospital is on schedule. M-State BES has three tenants with serious discussions with three additional.

2. *CEO Report*

Chuck reported that Perham Health and Sanford are discussing the potential addition of a dialysis unit in Perham. No determination has been made at this time.

3. *Sanford Report*

No additions to the report.

4. *Medical Staff Report*

Dr. Lorenz was interviewed for a possible part-time emergency department/walk-in clinic physician position. Dr. Lorenz is currently a locum physician in the ED, is very competent in the field of emergency medicine, and is well liked in the community.

5. *Quarterly Quality Report*

Mary noted a correction to the report, stating that there were 19 medication errors to date in 2012. Mary will be attending the Operations Committee meetings on a regular basis to discuss quality initiatives to create a deeper understanding and stronger knowledge base for Board members.

A motion was made by Kunza, seconded by Genoch, to accept the Quarterly Quality Report as presented. Motion carried.

6. *Quarterly Personnel Report*

Kathy noted that the turnover included in the previous Personnel Reports included statistics for roster staff. From this point forward, those staff will not be included in order to maintain consistency with other reports throughout the organization.

**E. Old/Other Business**

1. *State Legislative Update*  
Chuck stated that the Health and Human Services Omnibus Bill was passed and signed.
2. *Federal Legislative Update*  
Chuck provided a federal legislative update to the Board.
3. *Home Care Action Plan*  
Chuck provided an update on Home Care. Based on the consultant recommendations, an action plan was created for the department. Chuck shared a summary of this action plan with the Operations Committee.
4. *Minnesota Department of Revenue Opinion*  
The state opinion is that all clinics are taxable. The Otter Tail County Assessor has yet to make his determination, but the organization's position will need to be reviewed following that announcement.

**F. New Business**

1. *Credentialing*  
David A. Stover, MD, General Surgery, appointment until May 31, 2013; Julie A. Tobkin, FNP, reappointment until May 31, 2014; Richard J. Marsden, M.D., Radiology, reappointment until May 31, 2014. A motion was made by Dockter, seconded by Field, to approve medical staff privileges for David A. Stover, MD, until May 31, 2013 and Julie A. Tobkin, FNP, and Richard J. Marsden until May 31, 2014. Motion carried.
2. *Board Self-Evaluation*  
As a result of the Board self-evaluation, two opportunities for improvement were selected for development in 2012. The first goal is to increase the number of Board members attending external education throughout the year. The second goal is to increase the advocacy performed by the Board. In 2012, the Board is challenged to have 100 percent of its members participate in political advocacy on behalf of Perham Health.
3. *Modify 2012 Strategic Goals*  
A motion was made by Marthaler, seconded by Rastedt, to move the Community Assessment Strategic Goal to the 2013 fiscal year. Motion carried.
4. *New Hospital Volume Analysis*  
Chuck reviewed the volumes for the first 3 months in the new hospital in comparison to the same period of time in 2011. The majority of areas in the organization have experienced growth; however, not all growth can be attributed to the new hospital. We will continue to track this closely.
5. *Board Comments*  
Bids were let for the Highway 10 interchange this week and construction is scheduled to be completed by fall.

A tour was provided of the old hospital remodeling and tenant space.

A motion was made by Kunza, seconded by Dockter, to adjourn the meeting. Motion carried.

There being no further business, the meeting adjourned at 7:19 p.m.

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Kathy Hemmelgarn, Chair

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Gail Quittschreiber, Clerk

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Tracy Hendrickx, Recorder