

**Perham Health  
Perham, MN  
Operations Committee of the Board  
Minutes**

Date: May 29, 2013  
Time: 5:30 p.m.  
Place: Perham Living Board Room

Present:	Jerry Kunza	Chuck Hofius
	Cyndy Rastedt	Brad Wurgler
	Jane Aschnewitz	Jim Rieber
	Gil Ebner	Bonnie Johnson
	Alfred Fresonke	Katie Lundmark
	Jeremy Kovash	Pat Sjolie
	Eugene Jahnke	Sue Von Ruden
	Kathy Hemmelgarn	Mary Mayer
	Alisyn Keil	Dennis Happel
	Terry Marthaler	LaDonna Tellinghuisen
	Deb Cullen	Nicole Schell
	Ellen Cooke, Sanford	Tracy Hendrickx
	Dr. Chuck Breen, Sanford	
	Dr. Corey Nyhus, Sanford	

Excused: Marsh Korman, Sanford  
John Halvorson  
Staci Malikowski  
Rich Richter

**A. Call to Order**

Chair Kunza called the meeting to order at 5:32 p.m.

**B. Additions/Deletions**

Add G.5. Old/Other Business- Nursing Home MDH Survey

**C. Board Education**

Tellinghuisen presented information on Meaningful Use.

**D. Consent Agenda**

A motion was made by Rastedt, seconded by Fresonke, to approve the consent agenda as corrected.  
Motion carried.

**E. Reports**

1. *Operating Reports*

a. Fiscal and Support Services

Wurgler reviewed the April financials. April saw a net gain from operations of \$867,932, compared to a budgeted gain of \$74,750. With the addition of the non-operating income, April finished with a

gain of \$983,775, compared to a budgeted gain of \$136,100. This brings the facility to a total net gain of \$1,216,538, versus budgeted loss of (\$53,397) for the first seven months of the fiscal year, a positive variance of \$1,269,934. The large positive variance is due to a Medicare Meaningful Use payment of \$1,020,000.

b. Patient Services

Johnson stated that Emergency Room staffing for the summer will require temporary privileges to be approved for two physicians to cover summer hours. As long as these physicians are found to be fully qualified, the Executive Committee of the Medical Staff will meet to approve the credentialing prior to the next meeting.

c. Long Term Care

Lundmark stated that the Assisted Living RN Coordinator resigned. They are working to fill the position.

d. Ancillary Services

Sjolie expressed gratitude on behalf of staff members who had homes involved in the Menahga fire. Perham Fire Department, along with a number of Perham Health staff serving on the Department, assisted with the fire.

2. *CEO Report*

No additions to the report.

3. *Medical Staff Report*

Hofius added that a provider is returning for a second recruitment visit. Updates will be provided following the visit.

4. *Sanford Report*

Cooke stated that a number of changes in Sanford Leadership are taking place. She added that 60 new physicians will be added to the Fargo Region, a net addition of approximately 35. Cooke also stated that the new hospital building project in Fargo was delayed due to the weather; however, the project is now underway.

5. *Quarterly Quality Report*

A motion was made by Hemmelgarn, seconded by Marthaler, to accept the Quarterly Quality Report as presented. Motion carried.

**F. Old/Other Business**

1. *Board Self-Evaluation*

Marthaler reviewed the Board Self-Evaluation. The Board decided to maintain last year's goals for continued improvement – 100% attendance at outside education and 100% participation in legislative advocacy.

2. *Business & Entrepreneurial Services Lease with City of Perham*

Lundmark stated that due to low utilization and program changes, the decision was made by Perham EDA to discontinue the BES program at Perham Living. Notice was received from the City of Perham and a 30-day notice will be accepted to terminate the lease.

3. *Refinancing Update*

Wurgler provided an update on refinancing. Bremer Bank came forward with the best offer and has agreed to conditions set by Perham Health. Document discovery is currently underway and the process is moving forward. The final approval is planned to take place at the June Operations Committee meeting.

4. *Legislative Update*

Hofius reviewed the results of the recent legislative session and their impact on Perham Health.

5. *Nursing Home MDH Survey*

Lundmark provided an update on the nursing home Minnesota Department of Health survey. The survey went very well with only three minor deficiencies, one of which further review was requested as the process followed was directed by Perham Health policies. The Fire Marshal also completed a survey of the facility which resulted in zero deficiencies.

Lundmark added that the VA Survey is scheduled for Friday, June 7.

**G. New Business**

1. *Credentialing*

Upon recommendation by the Executive Committee of the Medical Staff, a motion was made by Rastedt, seconded by Kovash, to approve medical staff privileges for Lucy Johnson, CNS, Dr. David Stover, Dr. Stephen Garrity, and Dr. Florian Weilke until May 31, 2015 and Dr. Ammar Alzoubi until May 31, 2014. Motion carried.

2. *Farmers and Merchants Resolution*

A motion was made by Ebner, seconded by Marthaler, to approve the Farmers and Merchants State Bank Resolution. Motion carried.

3. *Preparation for 2014 Goals*

Hofius reviewed the process that will be taken for 2014 Strategic Planning.

4. *Bylaws Committee Meeting*

Hofius stated that a Bylaws Committee meeting has been scheduled for June 10 at 4:30 p.m. Board members are asked to submit any proposed changes to Hemmelgarn or Hofius prior to the meeting.

A motion was made by Marthaler, seconded by Jahnke, to adjourn the meeting. Motion carried.

There being no further business, the meeting adjourned at 6:52 p.m.

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Jerry Kunza, Chair

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Katherine Hemmelgarn, Clerk

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Tracy Hendrickx, Recorder