

**Perham Health
Perham, MN
Operations Committee of the Board
Minutes**

Date: March 26, 2014
Time: 5:30 p.m.
Place: Perham Living Board Room

Present:	Jerry Kunza	Chuck Hofius
	Jeremy Kovash	Brad Wurgler
	Gilbert Ebner	Jim Rieber
	Katherine Hemmelgarn	Pat Sjolie
	Alisyn Keil	Katie Lundmark
	Deb Cullen	Mary Mayer
	Terry Marthaler	Sue Von Ruden
	John Halvorson	LaDonna Tellinghuisen
	Eugene Jahnke	Jim Lee
	Alfred Fresonke	Danfee Gibson, Long Term Care Intern
	Cyndy Rastedt	Pam Mather
	Marsh Korman (Sanford)	Dennis Happel
	Ellen Cooke (Sanford)	Jeff Siebels
	Dr. Chuck Breen (Sanford)	Amber Hallberg
	Dr. Tim Studer (Sanford)	Angie Lehmann

Absent: Jane Aschnewitz

Excused: Rich Richter, Staci Malikowski

A. Call to Order

Chair Kunza called the meeting to order at 5:31 p.m.

B. Board Education

The Perham Health Compliance Plan was presented by Tellinghuisen.

Hofius updated the Board on the status of the EPIC rollout. EPIC is beneficial to patients and practitioners who can access their charts at home and at most facilities in Minnesota. However, it is different than the previous software, so there has been a learning curve and new situations continue to surface. Tellinghuisen stated that EPIC has views and screens that differ between departments. Hofius stated functionality and ease of use will improve once each situation and solution has been uncovered and resolved. Dr. Breen added Sanford invested in the best possible EPIC package, which is utilized by 60% of American healthcare facilities. Halvorson inquired if reporting is available within EPIC. Rieber stated IT hosts weekly meetings to discuss process improvements and identify problems, fixes, and improvements.

Tellinghuisen left the meeting.

C. Consent Agenda

A motion was made by Korman, seconded by Marthaler, to approve the consent agenda as presented. Motion carried.

D. Reports

1. *Operating Reports*

a. Fiscal and Support Services

Wurgler reviewed the February financials, stating that February saw a net gain from operations of \$178,384, compared to a budgeted loss of (\$337,869). With the addition of non-operating income, February finished with a gain of \$281,833, compared to a budgeted loss of (\$227,941). This brings the facility to a total net gain of \$881,954 for the first five months of the fiscal year, versus a budgeted loss of (\$412,210), a positive variance of \$1,294,164.

b. Patient Services

Bonnie Johnson was not present at the meeting. No additions to the report.

c. Long Term Care

Lundmark stated there will be a Mature Mile wellness event on June 7, 2014. Involvement is encouraged, either as a participant or as a volunteer.

d. Ancillary Services

No additions to the report.

2. *CEO Report*

No additions to the report.

3. *Medical Staff Report*

Dr. Studer stated that hospital has had a high census the past few days. He thanked the Board for the Doctor's Day gift.

Hofius stated an Orthopedic Surgeon candidate will visit April 11. The candidate would be based in Perham with outreach to Detroit Lakes. A second candidate has scheduled a visit for this summer.

4. *Sanford Report*

Korman stated that Sanford is scheduling a second negotiations meeting on April 23. Korman stated it was their intent to have each group do significant work between meetings so we can minimize the number of face-to-face meetings. Korman stated Sanford has been partnering with hospitals in the Great Falls, Montana, area. As a result of those relationships, future conversations between Sanford and hospitals in Montana are very likely.

Korman stated the Moorhead Clinic will open on April 28.

Halvorson inquired about the budget process for Sanford. Korman and Cooke outlined the process.

6. *Annual Safety Report*

No additions to the report.

A motion was made by Rastedt, seconded by Halvorson, to accept the Annual Safety Report as presented. Motion carried.

7. *Quarterly Quality Report*

No additions to the report.

A motion was made by Fresonke, seconded by Korman, to accept the Quarterly Quality Report as presented. Motion carried.

E. Old/Other Business

1. *Annual Meeting Feedback and Suggestions for Next Year*

Rastedt stated she received positive feedback from community members regarding Dr. Stolee's presentation on his mission work in Guatemala.

2. *Strategic Success Measures*

Hofius reviewed the Strategic Success Measures 2013 Progress Report and stated that we are making good progress toward our three-year plan.

3. *Minnesota Legislative Update*

Hofius described several bills which were introduced this legislative session. The Women's Economic Security Act would require all facilities do a pay equity study in addition to the Affirmative Action plan already required.

The legislature is working on a bill to change to a new system for paying for Medicaid, however the new system will be budget neutral. Current Minnesota Medicaid rates are based on 2002 costs, minus 27%. A bill which would give nurse practitioners more independence was introduced. The Board of Nursing supports this bill, the Minnesota Medical Association opposes, and the Minnesota Hospital Association remains neutral. In general, rural hospitals are supportive of this movement because they rely heavily on nurse practitioners.

Another bill was introduced to required licensure for lab technicians. The Minnesota Hospital Association is opposing this bill.

Minnesota Hospital Association has decided to remain neutral on the Medicinal Marijuana bill.

Lundmark described several bills pertaining to long term care. The Minimum Wage bill would have cost effects on nursing home staffing which would need to keep salaries competitive.

The House of Representatives is supporting an increase in the Elderly Waiver program but opposing an increase for nursing homes. The Senate has not released their proposals, but should by end of this week.

Dementia Education bill would require staff who work in dementia care to receive regular dementia education. Currently the requirement only applies to nursing home employees.

4. *Public Comments*

Happel stated at the annual Perham EDA Summit, six Perham-based companies indicated they export to 21 countries and are supported by 4,000 employees. The greatest challenges faced by all Perham businesses is finding employees and finding housing for their employees. Happel stated this is a good problem to have, and that Perham Health is growing right along with community.

F. **New Business**

1. *Credentialing*

Rastedt inquired about the process for follow-up when there are questions on an applicant. Dr. Studer stated both he and Bonnie Johnson make phone calls, and do further reference checks. The applicants are not forwarded to the board until the Executive Committee of the Medical Staff is completely convinced they are a good applicant for Perham Health.

Upon recommendation by the Executive Committee of the Medical Staff, a motion was made by Keil, seconded by Korman, to approve medical staff privileges for Dr. John Asleson, Dr. Amer Qazi, and Dr. William Eelkema until March 31, 2016, and Dr. Randall Bolar, until March 31, 2015. Motion carried.

2. *Senior Housing Focus Groups*

Lundmark state that one part of the Master Planning strategic team's goals is housing needs. The waiting list for Briarwood and St. James Manor has doubled in recent years. Gibson stated that five focus groups comprised of 30 participants over the age of 55 were conducted in the Perham Health service area. The majority of participants prefer a senior apartment with add-ons that offers a variety of in-unit features, amenities, and services. Participants also expressed a desire to age in the same place as their needs change.

3. *Nursing Home Back Flow Prevention System*

The Back Flow Prevention System is necessary to prevent future external sewer flooding at Perham Living by installing a flood gate that would immediately close and stop sewage backflow. A motion was made by Kovash, seconded by Marthaler, to purchase the Back Flow Prevention System at a cost of \$17,667.00. A roll call vote was taken and the motion carried unanimously.

4. *Stryker 1288 Video System*

An additional Stryker 1288 Video System is necessary for laparoscopic surgeries. The Surgery Department has become increasingly busy, and currently, if one surgeon is utilizing

the existing video system equipment, another surgeon and patient must either wait or reschedule the procedure. A motion was made by Kovash, seconded by Halvorson, to purchase the Stryker 1288 Video System at a cost of \$66,348.77. A roll call vote was taken and the motion carried unanimously.

5. *Capital Purchase Request: Olympus Thunderbeat Transducers and Handpieces*

The Olympus Thunderbeat is utilized for laparoscopic hysterectomies. Perham Health owns a similar unit, but this equipment has new technology and necessitates fewer pieces of disposable equipment, thereby saving both time for surgeons and costs for patients. A motion was made by Keil, seconded by Marthaler, to purchase the Olympus Thunderbeat Transducers and Handpieces at a cost of \$9,609.00. Motion carried.

6. *Mills Clinic, LLC Partnership Buyout*

Wurgler and Hofius met with six of the investors on January 22 regarding the Mills Clinic, LLC, Partnership Buyout. The total net sale is \$388,791.00. The total loan retirement amount is \$403,608.38.

A motion was made by Kovash, seconded by Keil, to recommend to the District Board the purchase the Mills Clinic, LLC, Partnership Buyout at a cost of \$388,791.00. A roll call vote was taken and Dr. Studer abstained due to a conflict. The motion carried unanimously.

A motion was made by Keil, seconded by Marthaler, to recommend to the District Board the retirement of debt of the Mills Clinic, LLC, at a cost of \$403,608.38. A roll call vote was taken and Dr. Studer abstained due to a conflict. The motion carried unanimously.

7. *Board Comments*

Kunza stated there was a good board turnout at the Annual Meeting of the Hospital District.

Halvorson congratulated Perham Living on their recent 5-Star Nursing Home rating.

A motion was made by Fresonke, seconded by Kovash, to adjourn the meeting. Motion carried.

There being no further business, the meeting adjourned at 7:18 p.m.

Jerry Kunza, Chair

Katherine Hemmelgarn, Clerk

Amber Hallberg, Recorder

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	John Halvorson	Jim Lee
	Eugene Jahnke	Dr. Tim Studer, Sanford
	Alfred Fresonke	Amber Hallberg
	Cyndy Rastedt	Angie Lehmann

Absent: Jane Aschnewitz
Excused: Staci Malikowski, Rich Richter

Chair Kunza called the District Board meeting to order at 7:18 p.m.

1. *Mills Clinic, LLC, Buyout*

A motion was made by Kovash, seconded by Keil, to purchase the Mills Clinic, LLC, buyout as presented. A roll call vote was taken. Motion carried.

2. *Mills Clinic, LLC, Loan Payoff*

A motion was made by Hemmelgarn, seconded by Marthaler, to retire the debt for the Mills Clinic, LLC, as presented. A roll call vote was taken. Motion carried.

A motion was made by Kovash, seconded by Fresonke, to adjourn the District Board meeting. Motion carried.

There being no further business, the meeting adjourned at 7:19 p.m.

Jerry Kunza, Chair

Katherine A. Hemmelgarn, Clerk

Amber Hallberg, Recorder