

**Perham Health
Perham, MN
Operations Committee of the Board
Minutes**

Date: May 28, 2014
Time: 5:32 p.m.
Place: Perham Living Board Room

Present: Jerry Kunza
Terry Marthaler
Alisyn Keil
Kathy Hemmelgarn
Deb Cullen
Gil Ebner
Alfred Fresonke
John Halvorson
Eugene Jahnke
Jeremy Kovash
Staci Malikowski
Cyndy Rastedt
Ellen Cooke (Sanford)
Dr. Chuck Breen (Sanford)
Dr. Tim Studer (Sanford)

Chuck Hofius
Brad Wurgler
Jim Lee
Debbie Kaspar
Katie Lundmark
Bonnie Johnson
Mary Mayer
Dennis Happel
Erik Hiedeman
Debbie Anderson
Amber Hallberg

Absent: Jane Aschnewitz, Rich Richter

Excused: Marsh Korman (Sanford)

A. Call to Order

Chair Kunza called the meeting to order at 5:32 p.m.

B. Additions/Deletions to the Agenda

Move item G.2 Hospital Compare – Medicare.

C. Consent Agenda

A motion was made by Keil, seconded by Marthaler, to approve the consent agenda as presented.
Motion carried.

D. Board Education

The Lawson Financial Reporting Reference Guide was presented by Wurgler.

E. Reports

1. *Operating Reports*

a. Fiscal and Support Services

Wurgler reviewed the April financials, stating that April saw a net gain from operations of \$197,107 compared to a budgeted gain of \$53. With the addition of non-operating income, April finished with a gain of \$235,424 compared to a budgeted gain of \$109,981. This brings the facility to a total net gain of \$805,283 for the first six months of the fiscal year, versus a budgeted loss of (\$266,103), a positive variance of \$1,071,386.

b. Patient Services

Johnson stated staffing plan data and first quarter results has been submitted to the Minnesota Hospital Association to meet a new requirement passed in the 2013 legislative session. This information will be posted on the MHA website for the public to see.

Kovash inquired about the availability of an online medical provider credentialing system. Johnson stated Perham Health reviewed the feasibility of online systems in 2013 and they determined the current paper process was more expeditious and more cost effective for the providers.

c. Long Term Care

Lundmark stated the Minnesota Department of Health notified Perham Living that they have been selected to negotiate a grant contract for an adult daycare.

Lundmark stated there will be a Perham Living Mature Mile and Family 5k Fun Run/Walk on June 7, 2014. Current registration and projection numbers indicate strong participation from the community. Involvement is encouraged, either as a participant or as a volunteer.

d. Ancillary Services

No additions to the report.

Wurgler left the meeting.

2. *CEO Report*

Hofius encouraged all Board members to attend the Minnesota Hospital Association Trustee Conference on July 11 – 13, 2014.

Hofius stated the 2015 Strategic Goal Planning process will begin in June. He added that the recent implementation of Sanford OneChart, Lawson, and the Infinium Payroll System has consumed the Department Managers this year. Leadership will be recommending to limit the number of goals for 2015 and to renew some of 2014 goals.

3. *Medical Staff Report*

Dr. Studer stated the medical staff has been pleased with the Wapiti providers who have been working in the emergency room on the weekends. He added that emergency room visits

significantly increased over Memorial Day weekend, and numbers are expected to remain high over the summer.

Hofius stated many local physicians are choosing not to work in the emergency room during the weekends for personal reasons. Dr. Breen added that providers' opting not to work weekends is an industry trend, particularly amongst the new generation of physicians.

4. *Sanford Report*

Dr. Breen stated the Sanford Leadership Retreat on May 7 – 9 was an opportunity for all hospital leaders to connect and discuss current and future trends and challenges in healthcare.

Hofius encouraged all Board Members to attend the Sanford Board of Trustees Planning Retreat Reception on June 22, 2014.

Hofius stated Dr. Allison Wierda-Suttle, Sanford's Chief Medical Information Officer, visited Perham Health that afternoon. During her visit, she discussed Epic with the physicians and she stated that Perham Health is progressing well with the implementation of the software.

6. *Quarterly Quality Report*

No additions to the report.

A motion was made by Fresonke, seconded by Rastedt, to accept the Quarterly Quality Report as presented. Motion carried.

7. *Annual Quality Management and Safety Report*

No additions to the report.

A motion was made by Keil, seconded by Marthaler, to accept the Annual Quality Management and Safety Report as presented. Motion carried.

8. *Hospital Compare - Medicare*

Mayer reviewed the Medicare Hospital Compare website profile for Perham Health. She stated the data presented are the most recent, but she noted the data utilized in the results is from 2012 – 2013. Overall results are positive.

Dr. Breen stated that quality reports, such as the Medicare Hospital Compare data, have become an increasingly important resource in the healthcare industry. He noted many organizations are struggling because they have not maintained accurate quality data.

Halvorson inquired if standards for pain management vary between patients and organizations. Mayer stated that pain management is a matter of patient perspective, and communicating medication options to patients is integral. Kaspar noted that the current industry trend is shifting towards the notion that a patient's stay in a hospital should be pain-free.

F. Old/Other Business

1. *Board Self-Evaluation*

Marthaler reviewed the results of the Board Self-Evaluation. He stated the strengths and weaknesses are similar to 2013, however the overall results indicate improvement.

2. *Minnesota Legislative Update*

Hofius provided a legislative update to the group. Medicaid will implement a new payment system effective November 1.

The Minnesota Provider Peer Grouping database, which was approved in 2008 and would allow consumers to compare hospitals' cost and quality, was allowed to sunset. Instead, a similar database created by the Minnesota Community Measurement will publish this information.

A bill was passed that will allow Advanced Practice Registered Nurses to prescribe medication after their first year of practice, without a contractual agreement with a physician.

A bill was passed that prohibits the use of e-cigarettes in hospitals, clinics, and all other buildings licensed by the Minnesota Department of Health or owned by the State of Minnesota.

Several bills affecting long term care were passed, including the following: a 5% increase for home and community services; mandatory dementia training for all long term care facilities and housing coordinators; and an emergency response plan requirement for housing with services facilities.

3. *Board Bylaws*

Hemmelgarn stated board members have had 60 days to review the Board Bylaws and Policies and there are no recommended changes.

A motion was made by Kovash, seconded by Rastedt, to approve the Board Bylaws and Policies with no changes. Motion carried.

4. *Nursing Home MDH Survey*

Lundmark stated that the Minnesota Department of Health survey in April resulted in two minor deficiencies, both of which have been corrected. The Fire Marshal survey in April resulted in no deficiencies.

5. *Summer Meeting Times*

Hofius stated a board member inquired if the Board Operations Committee meetings could occur in the mornings during the summer months. The Board determined that the meetings should continue in the evenings as scheduled.

F. **New Business**

1. *Credentialing*

Upon recommendation by the Executive Committee of the Medical Staff, a motion was made by Keil, seconded by Halvorson, to approve medical staff privileges for Dr. Larry Grong, Lincoln Roth, CRNA, and Julie Tobkin, FNP, until May 31, 2016. Motion carried.

2. *Nursing Home Resident Quality of Life Surveys*

Lundmark reviewed the results from the Nursing Home Resident Quality of Life survey and stated the overall results were positive.

3. *Nursing Home Family Quality of Life Surveys*

Lundmark reviewed the results from the Nursing Home Family Quality of Life survey and stated the overall results were positive.

4. *Perham Living Master Facility Plan*

Lundmark reviewed the three primary projects recommended by the Perham Living Master Planning Team. The first project would remodel the main entrance and build a therapy space, thereby expanding the therapy services, providing an improved link between all areas of the campus, and meeting the structural updates mandated by the Minnesota Department of Health. The second project would remodel vacant space in the old hospital into a memory care/assisted living facility, which would provide a greater continuum of care currently unavailable at Perham Living. The third project would construct a new congregate housing with services facility, which would meet current and future community needs as indicated by the results collected from the 2014 Senior Housing Focus Group.

A motion was made by Jahnke, seconded by Kovash, for concept approval and authorization to move forward with developing a feasibility study and schematic design for the Therapy/Front Entrance Project, Dementia Assisted Living Project, and the Congregate Housing with Service Project as presented. Motion carried.

5. *Board Comments*

Halvorson stated the Scholarship Committee was pleased and impressed with the scholarship applicants. He inquired if it were possible to increase either the number or the amount of scholarships offered in the future. Rastedt inquired if the scholarship assessment tool could be reviewed for improved efficiency.

A motion was made by Fresonke, seconded by Keil, to adjourn the meeting. Motion carried.

There being no further business, the meeting adjourned at 7:27 p.m.

Jerry Kunza, Chair

Katherine Hemmelgarn, Clerk

Amber Hallberg, Recorder