

**Perham Health
Perham, MN
Perham Hospital District Board
Minutes**

Date: October 30, 2018
Time: 5:00 p.m.
Place: Perham Health St. James A Conference Room
Present: Terry Marthaler Rich Richter
Jerry Kunza Al Berube
Alisyn Keil Mike Brasel
Eugene Jahnke Lynn Linne
Thomas Meyer Dennis Happel
Ryan Strugar Justine Anderson
Gil Ebner Chuck Hofius
Cyndy Rastedt Amanda Reynolds
Dean Simpson
Excused: Spencer Schram

A. Call to Order

Chair Marthaler called the meeting to order at 5:00 p.m.

B. Property Tax Appeal

Closed meeting.

The meeting adjourned at 5:25 p.m.

Terry Marthaler, Chair

Thomas Meyer, Clerk

Amanda Reynolds, Recorder

**Perham Health
Perham, MN
Operations Committee of the Board
Minutes**

Date: October 30, 2018
Time: 5:29 p.m.
Place: Perham Health St. James A Conference Room
Present: Terry Marthaler Dan Olson (Sanford)
Jerry Kunza Dennis Happel
Alisyn Keil Chuck Hofius
Eugene Jahnke Justine Anderson
Ryan Strugar Pat Sjolie
Spencer Schram Sonda Tolle
Gil Ebner Tracy Hendrickx
Al Berube Jim Rieber
Thomas Meyer Sue Von Ruden
Rich Richter Mary Mayer
Mike Brasel Beth Ulschmid
Cyndy Rastedt Amanda Reynolds
Dean Simpson
Brett Glawe (Sanford)
Dr. Mark Paulson (Sanford)
Excused: Spencer Schram

A. Call to Order

Chair Marthaler called the meeting to order at 5:29 p.m.

B. Introductions

Alana VanWatermulen introduced herself as the new representative of Star Lake Township.

C. Old/Other Business

1. *Clinic Expansion Project Update*

Rieber provided an update noting all of the interior walls have been framed and a majority of the sheet rocking and electrical work has been completed. Windows are scheduled to be delivered mid-November and equipment is in the process of being ordered.

2. *House Purchase Update*

Hofius provided an update noting the Johnson property purchase closed on October 8. Maintenance is currently residing the house next door and upon completion will begin minor renovations on the Johnson house; which is anticipated to be ready for rent on January 1.

The foreclosure property purchase was completed earlier in the day. More extensive renovations are necessary but upon completion, there will be two rental units available.

D. New Business

1. *Credentialing*

Upon recommendation from the Executive Committee of the Medical Staff, a motion was made by Dr. Brett Glawe, seconded by Dr. Mark Paulson, to approve medical staff privileges for for Dr. Benjamin Dahl, Dr. Stella Ekong, Dr. Peter Eriksson, Dr. Corina Narvarez Jacob, Dr. Shawn Schreiner, and Holly Wright, NP until October 31, 2020. Motion carried.

2. *2019 Strategic Goal Measures*

Hofius stated when the goals were approved we appointed a team to develop a plan and recommend the measures. Some are outcome orientated and some are process orientated. Reviewed the proposed measures for each of the previously approved 2019 strategic goals.

A motion was made by Kunza, seconded by Jahnke, to accept the 2019 Strategic Goal Measures as presented. Motion carried.

3. *Sanford Management Contract Annual Review*

Hofius presented the tool used in past years for the Sanford Management Contract Annual review and noted the directors and managers had updated it for FY2018. Following the October Board meeting, a Survey Monkey will be sent out for Board members to complete the questions portion of the tool which will be discussed at the November Board meeting along with any additions Olson would like to make on behalf of Sanford. The board will then approve in December.

4. *Grievance Policy*

Hofius stated there has been a policy and procedures in place for many years due to new requirements the Board needs review and approve the policy.

A motion was made by Meyer, seconded by Brasel, to accept the Grievance Policy as presented. Motion carried.

5. *Joint Commission Survey*

Hofius stated The Joint Commission was on site October 17-19 and the survey went very well. Surveyors were complimentary of the building, staff, and care provided.

6. *2019 Rural Hospital Planning and Transition Grant Program*

Hofius stated there is a grant to assist with the expenses of the Strategic Planning Cycle and is seeking board approval to apply.

A motion was made by Dr. Mark Paulson, seconded by Richter, to make a resolution to approve the 2019 Rural Hospital Planning and Transition Grant as presented.

7. *Quality in Action*

Tolle shared a story that occurred in the hospital and what was learned from the experience.

E. Consent Agenda

A motion was made by Jahnke, seconded by Richter, to approve the consent agenda as presented. Motion carried.

F. Reports

1. *Operating Reports*

a. *Fiscal and Support Services*

Anderson reviewed the preliminary September financials, stating that September saw a net loss from operations of (\$629,603), compared to a budgeted gain of \$192,487. With the addition of non-operating income, September finished with a loss of (\$533,849), compared to a budgeted gain of \$302,332. This brings the facility to a total net gain of \$3,574,872 for final 12 months of the fiscal year, versus a budgeted gain of \$3,558,188, a net gain of \$16,684. End of year adjustments attributed to the negative numbers for September.

Auditors from CLA will be on site in November and will present the final report at the January Board meeting.

b. Patient Services

No additions to the report.

c. Long-Term Care

No additions to the report.

d. Ancillary Services

Discussions are ongoing with KLN in regards to providing Primary Care services to their employees.

2. *CEO Report*

A letter was received from Blue Cross Blue Shield stating as of January 1, 2019 they will not pay for a number of surgical services if they are provided within a certain distance from a surgery center. Detroit Lakes is considered a surgery center so this presents a concern. Sanford Health, the Minnesota Hospital Association, and Perham Health leadership are all advocating against this.

Perham Health has been in discussion with Sanford Health on them providing Durable Medical Equipment (DME) services in our existing DME space.

Brinker Capital will be providing a webinar to Finance Committee members on Thursday, November 29 to provide an update on investments.

3. *Medical Staff Report*

a. Monthly Update

Glawe stated the providers recently had a social gathering and continue to have monthly journal club meetings.

Dr. Steininger entered the meeting. Glawe introduced him as a third year surgery resident from Fargo who is interested in returning to Perham in the future.

b. Recruitment Update

Paulson stated a physician from Michigan visited last week and Sanford is in the process of extending an offer to him.

Orthopedic surgery discussions are ongoing and the financial invest is currently being assessed.

A psychiatrist from Fargo has expressed interest in practicing in Perham as soon as the spring of 2019.

4. *Sanford Report*

Olson stated Sanford Health had their annual meeting this month. The merger with The Good Samaritan Society was one of the topics while focusing on how it will strengthen Sanford Health.

5. *Quarterly Strategic Goals Report*

A motion was made by Keil, seconded by Kunza to approve the Quarterly Strategic Goal Report as presented. Motion carried.

6. *Quarterly Community Relations Report*

Von Ruden thanked all who contributed to the Perham Health Foundation's Blue at the Barn fundraiser which had a net profit of \$39,614. Proceeds will go to The Connection.

Liz Huwe has joined the Community Relations Department as a community relations specialist.

An interview was completed for the development officer position and further information will be provided at the next Board meeting.

G. Information Items

1. Save the Date
 - a. Strategic Planning Retreat | April 12 & 13 | Thumper Pond
 - b. Perham Health Holiday Party | December 14 | The Cactus
 - c. MHA Winter Trustee Conference | January 11-13

There being no further business, the meeting adjourned at 6:50 p.m.

Terry Marthaler, Chair

Thomas Meyer, Clerk

Amanda Reynolds, Recorder