Perham Health
Perham, MN
Operations Committee of the Board
Minutes

Date: October 30, 2019
Time: 5:00 p.m.
Place: Perham Health St. James A Conference Room
Present: Terry Marthaler, Jerry Kunza, Eugene Jahnke, Cyndy Rastedt, Alana VanWatermulen, Alisyn Keil, Mike Brasel, Al Berube, Gil Ebner, Dean Simpson, Spencer Schram, Ryan Strugar, Rich Richter, Dr. Brett Glawe (Sanford), Dr. Mark Paulson (Sanford), Justine Anderson, Pat Sjolie, Tracy Hendrickx, Sonda Tolle, Beth Ulshmid, Amanda Reynolds, Pat Ferguson, Bill Stoderl, Jill Doll, David Molitor Intern (Admin Intern), Amanda Reynolds
Excused: Dan Olson (Sanford), Thomas Meyer

Call to Order

Chair Keil called the meeting to order at 5:00 p.m.

A. Board Education

Tracy Hendrickx, VP of Long Term Care, provided an overview of the Nursing Home. Justine Anderson presented on the financial and statistical aspects of the services.
Richter entered the meeting.

B. Old/Other Business

1. *Perham Living Refresh Project*
   Construction has begun in Harvest Glenn and is going well. Currently the project is about half way complete.
2. *Office of Health facility Complaints Investigations – Perham Living*
   Hendrickx reviewed a situation in which the OHFC investigated a self-reported event that resulted in no significant findings.

C. New Business

1. *Credentialing*
   Upon recommendation from the Executive Committee of the Medical Staff, a motion was made by Dr. Brett Glawe, seconded by Dr. Mark Paulson to approve medical staff privileges for Annalise Shippee, PA-C, Dr. Jamie Deraney, Dr. Travis Swartz, Dr. Benjamin Dahl, Christina Beack, Surgical Technician, and Dr. Jacob Goldenberg until October 31, 2021. Motion carried.
2. *Price Estimator Demonstration*
   Stoderl presented an example of a new tool that can be presented to patients that will provide an estimate on how much they can expect to pay out of pocket for services. This estimate is specific to the patient's insurance plan.
3. *Financial Action Steps*
   Anderson reviewed the action plan to address the FY2019 financials.
4. *Foundation Update*
   Simpson provided an update on the Perham Health Foundation; noting there will be an open position on the board in January 2020 if anyone is interested.
5. *2020 Rural Hospital Planning and Transition Grant Program*
   A motion was made by Kunza, seconded by Jahnke to make a resolution to approve the 2020 Rural Hospital Planning and Transition Grant as presented. Motion carried.
6. *Quality in Action*

Video clips from a story WDAY did on a transitions patient were shown. Along with a Productive Alternatives video that was filmed at Perham Health.

D. Consent Agenda

A motion was made by Marthaler, seconded by Strugar, to approve the consent agenda as presented. Motion carried.

E. Reports

1. *Operating Reports*
    a. *Fiscal and Support Services*
    Anderson reviewed the September financials, stating that September saw loss from operation of $1,036,400 compared to a budgeted loss of $371,000. Year-to-date loss from operations totals $974,000 compared to budgeted income from operations of $2,550,000. With the addition of non-operating income, September finished with a decrease in net position totals $768,000 compared to a budgeted decrease of $230,000. Year-to-date increase in net position totals $889,000 compared to a budgeted increase of $4,266,000.
    Hofius prerecorded a video discussing financials that was shown at this time.
    b. *Patient Services*
    Tolle announced that Perham Health has officially been designated as a Baby Friendly Facility.
    c. *Long-Term Care*
    Hendrickx announced there was a Safe Care for Seniors event in which the pledge was taken.
    Matt Johnson and Rob Hendrickson were awarded the Make Zero Harm Possible Award on behalf of LeadingAge Minnesota.
    d. *Ancillary Services*
    Sjolie noted the fifth blood drive was hosted at Perham Health and yet again was successful.
    Perham Health also launched a United Way campaign which has been well received.
2. *CEO Report*
    The Partners in Care Council celebrated the 10-year anniversary with an event including past and present members in October.
3. *Medical Staff Report*
    a. *Monthly Update*
    Dr. Roza Glessing has been working as hospitalist and in the Same Day Clinic; it has been going very well.
    b. *Recruitment Update*
    Dr. Glawe and Dr. Paulson provided an update noting there have been a few visits with individuals with who seem very interested. And one in which a contract has been extended.
4. *Sanford Report*
    Paulson noted that Sanford Health continues work on the partnership with Unity Point. And the partnership with The Good Samaritan has been going very well.
5. *Quarterly Strategic Goals Report*
    A motion made by Marthaler, seconded by VanWatermulen to approve the Quarterly Strategic Goals Report as presented. Motion Carried.
6. *Quarterly Community Relations Report*

No additions to the report.

F. <u>Information Items</u>

1. *Please complete Survey Monkey for the Sanford Management Annual Contract review discussion questions by Friday, November 8.*
2. *Save the Date:*
    a. Cardiac Arrest Survivor Event – Wednesday, October 30, 7:00 – 8:00, Perham Health Atrium
    b. Perham Health Holiday Party – Friday, December 6, 2019 @ Thumper Pond. More details to come.
    c. Perham Living Strategic Planning, Wednesday, January 8, 2020 3:00 – 7:00. More details to come.
    d. Perham Health Annual Board Meeting – Wednesday, February 26, 2020 @ The Cactus. More details to come.

G. <u>Adjournment</u>

There being no further business, the meeting adjourned at 6:39.
Alisyn Keil, Chair
Michael Brasel, Clerk
Amanda Reynolds, Recorder