

**Perham Health
Perham, MN
Operations Committee of the Board
Minutes**

Date: May 27, 2020
Time: 5:00 p.m.
Place: Virtual via Webex (everyone)
Present: Terry Marthaler Dan Olson (Sanford)
Jerry Kunza Ann Drovl (Sanford)
Eugene Jahnke Justine Anderson
Alisyn Keil Pat Sjolie
Mike Brasel Tracy Hendrickx
Al Berube Sonda Tolle
Dean Simpson Sue Von Ruden
Ryan Strugar Pat Ferguson
Cyndy Rastedt Beth Ulshmid
Gil Ebner Kelly Riepe
Alana Van Watermulen Chuck Hofius
Dr. Brett Glawe (Sanford) Erika Altstadt
Dr. Mark Paulson (Sanford)
Dr. Kailey Witt (Sanford)
Excused: Spencer Schram
Absent: Rich Richter, Thomas Meyer

A. Call to Order

Chair Keil called the meeting to order at 5:04 p.m.

B. Board Education

Hofius, Dr. Glawe, Anderson, Sjolie, Tolle, and Hendrickx presented an update on COVID-19 preparedness.

C. Additions or Deletions to the Agenda

None

D. Old/Other Business

1. Legislative Update

Hofius provided an update on many legislative items including; price transparency, pre-authorizations, licensing fees, and raising the tobacco age to 21.

2. Board Self Evaluation

Marthaler reviewed the results of the 2019 Board Self-Evaluation Survey. Overall the consensus was all aspects of the Board are functioning well. The Governance Committee agreed that the only item requiring action, is to look for in-house education opportunities this year since MHA will not be having their conference.

3. Perham Health vs. Otter Tail County Update

We received very good news late last week from the tax court. They have ruled against the county in their motion for summary judgement (to dismiss). Their ruling was favorable to Perham Health in that it narrows the issues we need to argue at trial.

E. New Business

1. Credentialing

ACTION ITEM: Upon recommendation from the Executive Committee of the Medical Staff, motion made by Dr. Witt, seconded by Jahnke to approve medical staff privileges for Melinda Anderson, NP, Julie Tobkin, NP, Janette Lanoue, Surgical Technician, Lincoln Roth, CRNA, Dr. Kenneth Maina, and Ashley Schultz, PA until May 31, 2022. Motion Carried. Roll call vote was done, Paulson abstained, and the remaining were in favor.

2. Strategic Goals Review

Hofius presented a revised draft plan for restarting this year's Strategic Goals explaining that these will begin to resume June 1 and blend back in alongside our COVID-19 activities. If approved by the board, these goals will go through the end of the calendar year. At the beginning of the New Year the Board will hold a mini-retreat to discuss the whole strategic plan in light of COVID-19.

ACTION ITEM: Motion made by Brasel, seconded by Kunza to accept the revisions to the 2020 Strategic Goals as presented. Motion Carried. Roll call vote was done, all in favor.

3. Quality in Action

This was included in the COVID-19 update above.

F. Consent Agenda

ACTION ITEM: A motion was made by Simpson, seconded by Marthaler, to approve the consent agenda as presented. Motion carried. Roll call vote was done, all in favor.

G. Reports

1. Operating Reports

a. Fiscal and Support Services

Anderson noted the increase in volumes week to week and commended the staff on their great efforts to get volumes back up to pre-COVID.

b. Patient Services

No additions.

c. Long-Term Care

No additions.

d. Ancillary Services

No additions.

2. CEO Report

Hofius shared that many patients have reached out to him saying they feel very safe coming to Perham Health for care.

3. *Medical Staff Report*

a. *Monthly Update*

b. *Recruitment Update*

Dr. Shelby Bucholz signed and will start summer 2023. There a few contracts out to others and we are awaiting signatures.

4. *Sanford Report*

Olson reported they have been busy with getting back to “normal” in the midst of COVID preparations. Wanted to express that Perham Health is doing a great job getting their volumes and business back.

5. *Quarterly Quality Report*

Kelly presented the Q1 Quality Report. No additions to the report.

ACTION ITEM: Motion made by Dr. Paulson, seconded by Strugar to accept the Quarterly Quality Report as presented. Motion Carried. Roll call vote was done, all in favor.

H. Comments

1. *Public*

2. *Board*

I. Information Items

1. *Scholarship Award Winners*

2. *MHA Summer Conference | Canceled*

J. Adjournment

There being no further business, the meeting adjourned at 6:41 p.m.

Alisyn Keil, Chair

Michael Brasel, Clerk

Erika Altstadt, Recorder