Perham Health
Perham, MN
Operations Committee of the Board
Minutes

Date:	October 28, 2020	
Time:	5:00 p.m.	
Place:	Perham Lakeside Golf Course	
Present:	Terry Marthaler	Dr. Brett Glawe (Sanford) (zoom)
	Jerry Kunza	Dr. Mark Paulson (Sanford) (zoom)
	Eugene Jahnke	Dr. Kailey Witt (Sanford) (zoom)
	Alisyn Keil (zoom)	Dan Olson (Sanford) (zoom)
	Mike Brasel	Justine Anderson
	Al Berube	Pat Sjolie
	Dean Simpson	Tracy Hendrickx
	Ryan Strugar	Sonda Tolle
	Rich Richter	Sue Von Ruden
	Cyndy Rastedt (zoom)	Beth Ulshmid
	Thomas Meyer (zoom)	Jim Rieber
	Gil Ebner	Chuck Hofius
	Alana Van Watermulen	Erika Altstadt
	Spencer Schram (zoom)	
Excused:		
Absent:		

A. Call to Order
Vice Chair Marthaler called the meeting to order at 5:02 pm.

B. Board Education
Hendrickx presented a virtual tour of the Perham Living refresh project.

C. Additions or Deletions to the Agenda

1. *Sanford Health and Intermountain Health Merger*
   Olson provided an update on the Sanford Health and Intermountain Health Merger and he and Dr. Mark Paulson answered any questions that Board members had.

   Olson left the meeting.

D. Old/Other Business
None

E. New Business

1. *Credentialing*

   ACTION ITEM: Upon recommendation from the Executive Committee of the Medical Staff, motion made by Dr. Witt, seconded by Dr. Paulson to approve medical staff privileges for Dr. Stella Ekong, Dr. Zachary Ernst, Shannon Guck, PA, Dr. Corina Narvaez Jacob, and Holly Wright, NP until October 31, 2022. Motion carried. Roll call vote was done.

2. *HR Policies*
   Hofius reviewed the changes made to the HR Policies.

   ACTION ITEM: Motion made by Ebner, seconded by Jahnke, to approve the HR policies as presented. Motion carried. Roll call vote was done.

3. *Capital Purchase – Ultrasound Machine - $118,156.00*
   Due to increasing volumes and the hiring of another ultrasound tech it is time for the purchase of an additional ultrasound machine. This was in the approved capital budget for 2021.
   ACTION ITEM: Upon recommendation of the Finance Committee, motion made by Dr. Witt, seconded by Dr. Paulson, to approve the purchase of an ultrasound machine for $118,156.00. Motion carried. Roll call vote was done.

4. *Quality in Action*
   Dr. Glawe shared a story that highlighted how the Ethics committee came together to help facilitate the best decision for a patient who could not make the decision regarding her own care.

F. <u>Consent Agenda</u>
ACTION ITEM: A motion was made by Berube, seconded by Kunza, to approve the consent agenda as presented. Motion carried. Roll call vote was done.

G. <u>Reports</u>
1. *Operating Reports*
   a. *Fiscal and Support Services*
      Anderson reported that September was an extremely busy month! September saw income from operations of $829,000 compared to a budgeted loss from operations of $226,000. Year-to-date income from operations totals $2.3 million, compared to a budgeted income from operations of $1.9 million. Additional year-end true-ups will be made in the coming weeks.

   b. *Patient Services*
      No additional updates.

   c. *Long-Term Care*
      Hendrickx reported that Perham Living is choosing to discontinue their contract with Ecumen for the Home Care branch in DL. We will continue to serve this market area, but we will do it with our own name and our own staff. The contract will end December 31, 2020.

   d. *Ancillary Services*
      No additional updates

2. *CEO Report*

Hofius provided an update on a recent email that he sent out. Dr. Axelsson did sign to start summer 2022. Dr. Kerr did not sign at this time, but we fully expect him to sign this time next year.

The Employer Relations strategic team has been meeting with area businesses. They have had 7 visits. All visits have gone well and they are all complementary of our staff, services, etc.

3. *Medical Staff Report*
    a. *Monthly Update*
    Witt reported that COVID testing at the clinic has now moved inside and is going well. Perham Health recently had a conversation with Fargo Family Medicine Residency Program to get more residents into Perham rotations. The clinic will be hosting Boo to the Flu on Saturday, October 31, shots will be offered to children and their parents.
    b. *Recruitment Update*
    Hofius reported that we are making a formal offer to an ED provider this week.

4. *Sanford Report*
Dr. Paulson shared that he is excited for the merger. COVID testing has been a little bit behind lately due to the surge that is happening in ND.

5. *Quarterly Strategic Goals Report*
No additions.

ACTION ITEM: Motion made by Jahnke, seconded by Kunza, to approve the Strategic Goal Reports as presented. Motion carried. Roll call vote was done.

6. *Quarterly HR Report*
No additional updates

7. *Quarterly Community Relations Report*
No additional updates

H. <u>Comments</u>
1. *Public*
2. *Board*

I. <u>Information Items</u>
1. *After surveying the board, a clear majority of the board would like a weekday retreat. However, the Executive Committee has decided to try and minimize the impact on your work schedule by starting after lunch and going into the early evening. Please click here to pick your top choice on a date.*

J. <u>Adjournment</u>

There being no further business, the meeting adjourned at 6:08.

_____

Alisyn Keil, Chair

_____

Michael Brasel, Clerk

_____

Erika Altstadt, Recorder

Perham Health
Perham, MN
Perham Hospital District Board Meeting
Minutes

Date:	October 28, 2020	
Time:	6:09 p.m.	
Place:	Perham Lakeside Golf Course	
Present:	Terry Marthaler	Cyndy Rastedt (zoom)
	Jerry Kunza	Al Berube
	Eugene Jahnke	Dean Simpson
	Rich Richter	Thomas Meyer (zoom)
	Alana VanWatermulen	Gil Ebner
	Alisyn Keil (zoom)	Chuck Hofius
	Spencer Schram (zoom)	Erika Altstadt
	Ryan Strugar (zoom)	
	Mike Brasel	
Excused:		
Absent:		

A. Call to Order
Vice Chair Marthaler called the meeting to order at 6:11 p.m.

B. Additions or Deletions to the Agenda

1. *Cares Act Funds*
   Hofius discussed the possibility of paying back come of the Cares Act funds and how we may best use them to prevent this.

C. Board Bylaws
ACTION ITEM: Motion made by Simpson, seconded by Jahnke to approve the second reading of the changes to the Board Bylaws as presented.

D. Adjournment

There being no further business, the meeting adjourned at 6:28 p.m.

_____

Alisyn Keil, Chair

_____

Michael Brasel, Clerk

_____

Erika Altstadt, Recorder