

**Perham Health  
Perham, MN  
Operations Committee of the Board  
Minutes**

Date: March 31, 2021

Time: 5:00 p.m.

Place: Perham Lakeside Golf Course

Present: Terry Marthaler  
Jerry Kunza  
Allan Berube  
Spencer Schram (Zoom)  
Michael Brasel  
Gilbert Ebner  
Eugene Jahnke  
Ryan Strugar  
Alana Van Watermulen (Zoom)  
Alisyn Keil  
Rich Richter  
Cyndy Rastedt  
Dean Simpson  
Dr. Kailey Witt (Sanford)  
Dr. Brett Glawe (Sanford)  
Dr. Mark Paulson (Sanford)  
Sonda Tolle (Zoom)

Chuck Hofius  
Justine Anderson  
Tracy Hendrickx  
Pat Sjolie  
Sue Von Ruden  
Jim Rieber  
Beth Ulschmid  
Bill Stoderl  
Tony Ellingson  
Amanda Reynolds

Excused: Thomas Meyer, Dan Olson (Sanford)

**A. Call to Order**

Chair Keil called the meeting to order at 5:05 p.m.

**B. Board Education**

Anderson, Hendrickx, and Hofius presented education on Perham Health's Leadership Visioning for the Perham Living Campus. This is in preparation for the upcoming strategic planning retreat.

**C. Old/Other Business**

1. Legislative Update  
No additions.

Hofius provided a legislative update, highlighting four bills that the Minnesota Hospital Association is currently advocating on. These items include the Essential Worker Emergency Leave Act, a telehealth bill, Pharmaceutical carve-out for Prepaid Medical Assistance Programs (PMAP), and a new transparency bill.

**D. New Business**

*1. Credentialing*

Upon recommendation from the Executive Committee of the Medical Staff, a motion was made by Dr. Kailey Witt, seconded by Dr. Mark Paulson, to approve medical staff privileges for Dr. Taylor Dowsley, Jeffrey Sliper, CRNA, Shara Diers, PA, Dr. Oscar Garcia Medina, Dr. Luis Martinez, Brenda Amundson, NP, Dr. Thomas Seaworth, Dr. John Balintona, Dr. James

Christiansen, Dr. Angela Strang, Dr. Thomas Strinden, Dr. Timothy Neitzke, Dr. Erika Martin-Macintosh, and Dr. Randall Bolar until March 31, 2023. All in favor. Motion carried.

Also upon recommendation of the Executive Committee of the Medical Staff and relying on Sanford Health's approval, a motion was made by Dr. Kailey Witt, seconded by Dr. Mark Paulson, to grant telemedicine privileges for Dr. Ye Jung Ferraboli – Emergency Medicine, and Amy Stevahu, NP – Sleep medicine. All in favor. Motion carried.

2. *Capital Purchase - Negative Air Pressure Rooms - \$120,000*

There are a total of four rooms, two in the Emergency Department, and two in on Med/Surg that will be permanently converted to negative air pressure rooms to adequately care for COVID patients. This expense will be covered by CARES Act Funds.

Upon recommendation of the Finance Committee, a motion was made by Strugar, seconded by Kunza, to approve the Capital Purchase of the Negative Air Pressure Rooms for \$120,000 as presented. All in favor. Motion carried.

3. *Capital Purchase – Flooring Upgrades at Perham Living - \$35,684*

Due to cracking, wear and tear, and gaps that cannot be sealed, the flooring in these departments cannot be properly disinfected and create a risk for the spread of COVID. They need to be replaced now instead of their normal replacement schedule. This expense will be covered by CARES Act Funds.

Upon recommendation of the Finance Committee, a motion was made by Richter, seconded by Jahnke, to approve the Capital Purchase of the Flooring Upgrades at Perham Living for \$35,684 as presented. All in favor. Motion carried.

4. *Capital Purchase – Tables for Perham Living - \$40,027.80*

Dining room tables at Perham living need to be upgraded. The current tables are no longer able to be properly disinfected with the increased risk of COVID and cannot be placed at the required distance to allow for socially distanced dining. This expense will be covered by CARES Act Funds.

Upon recommendation of the Finance Committee, a motion was made by Simpson, seconded by Berube, to approve the Capital Purchase of the Tables for Perham Living for \$40,027.80 as presented. All in favor. Motion carried.

5. *Capital Purchase – Flooring Updates in Clinic, Therapy, and Emergency Department – Not to exceed \$146,000*

Due to cracking, wear and tear, and gaps that cannot be sealed, the flooring in these departments cannot be properly disinfected and create a risk for the spread of COVID. They need to be replaced now instead of their normal replacement schedule. This expense will be covered by CARES Act Funds.

Upon recommendation of the Finance Committee, a motion was made by Marthaler, seconded by Kunza, to approve the Capital Purchase of the Flooring Updates in Clinic, Therapy, and ED not to exceed \$146,000 as presented. All in favor. Motion carried.

6. *Capital Purchase - Portable X-ray Units - \$255,500*

COVID-19 had required an increase in the use of portable x-ray equipment. Resulting in the need for an additional unit for the respiratory clinic and an upgrade of the existing unit. This expense will be covered by CARES Act Funds.

Upon recommendation of the Finance Committee, a motion was made by Dr. Paulson, seconded by Brasel, to approve the Capital Purchase of the Portable X-Ray Units for \$255,500 as presented. All in favor. Motion carried.

7. *Move Additional Funds to Brinker Investments*

Anderson proposed moving 12 million dollars from cash accounts into the existing Brinker Financial portfolio. This recommendation is being made to rebalance our cash and investments with our investment policy.

Upon recommendation of the Finance Committee, a motion was made by Richter, seconded by Marthaler to approve transferring 12 million dollars to Brinker Investments as presented. All in favor. Motion carried.

8. *2020 Annual Quality Report*

A motion was made by Jahnke, seconded by Dr. Paulson, to accept the 2020 Annual Quality Report as presented. All in favor. Motion carried.

9. *2020 Annual Safety Report*

A motion was made by Kunza, seconded by Marthaler, to accept the 2020 Annual Safety Report as presented.

10. *100 Day Plan Review*

Anderson highlighted the results of second round of 100 day plans.

11. *Price Transparency Tool Demonstration*

Stoderl provided a demonstration of the price transparency tool that is currently available on [perhamhealth.org](http://perhamhealth.org).

12. *Quality in Action*

**E. Consent Agenda**

A motion was made by Strugar, seconded by Richter, to approve the consent agenda as presented. All in favor. Motion carried.

**F. Reports**

1. *Operating Reports*

a. Fiscal and Support Services

No additional updates.

b. Patient Services

No additional updates.

c. Long Term Care

No additional updates.

d. Ancillary Services

No additional updates.

2. *CEO Report*

No additional updates.

3. *Medical Staff Report*

a. *Monthly Update*

No additional updates.

b. *Recruitment Update*

No additional updates.

4. *Sanford Report*

Dr. Paulson announced a recent gift of 300 Million dollars Sanford Health received from Denny Sanford and the ways in which this could positively impact Perham Health.

5. *Partners in Care Annual Report*

No additional updates.

**Comments**

Richter inquired on the recent changes with the stance of local law enforcement regarding responding to calls for assistance.

There being no further business, the meeting adjourned at 6:44 p.m.

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Alisyn Keil, Chair

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Michael Brasel, Clerk

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Amanda Reynolds, Recorder