

**Perham Health
Perham, MN
Operations Committee of the Board
Minutes**

Date: June 30, 2021
Time: 5:00 p.m.
Place: Perham Lakeside Golf Course
Present: Terry Marthaler
Jerry Kunza
Spencer Schram
Michael Brasel
Gilbert Ebner
Eugene Jahnke
Ryan Strugar
Alana Van Watermulen
Alisyn Keil
Cyndy Rastedt
Dean Simpson
Allan Berube
Rich Richter
Thomas Meyer
Dr. Kailey Witt (Sanford)
Dr. Brett Glawe (Sanford)
Dan Olson (Sanford)
Sonda Tolle
Chuck Hofius
Justine Anderson
Pat Sjolie
Jim Rieber
Beth Ulschmid
Tracy Hendrickx
Shelby Mullikin
Erika Altstadt
Megan Hemmelgarn

Excused:

A. Call to Order

Chair Keil called the meeting to order at 5:02 p.m.

B. Board Education

Hemmelgarn provided education on the OB Health Coach program.

Hemmelgarn left the meeting

C. Old/Other Business

1. Legislative Update

No update at this time.

D. New Business

1. *Credentialing*

ACTION ITEM: Upon recommendation from the Executive Committee of the Medical Staff, a motion was made by Dr. Witt, seconded by Strugar to approve medical staff privileges for Dr. Vincent Pankonin, Dr. Robert Reed, Dr. Cheryl DeBoer, Dr. Brett Glawe, and Jennifer Jorgensen, CRNA until June 30, 2023. All in favor. Motion carried.

2. *Draft 2022-2025 Strategic Plan*

Hofius presented the draft of the 2022-2025 Strategic Plan. The 2022-2025 Strategic Plan will go for approval at the July board meeting.

Dr. Glawe joined the meeting.

3. *Draft 2022 Strategic Goals*

Hofius presented the draft of the 2022 Strategic Goals. The 2022 Strategic Goals will go for approval at the July board meeting.

4. *Quality in Action*

Hemmelgarn gave a summary of the OB Health Coach program implementation.

Consent Agenda

ACTION ITEM: A motion was made by Jahnke, seconded by Kunza, to approve the consent agenda as presented. All in favor. Motion carried.

E. Reports

1. *Operating Reports*

a. Fiscal and Support Services

Inpatient activity remained steady. Ancillary services are still surpassing budgeted expectations. Surgeries, general x-ray, and CT scans are materially surpassing budgeted expectations. May saw a loss of operations of \$300,000. Reasons for the loss, despite very high volumes, is primarily the retention bonus paid in May and an unusually high government payer mix for the month.

b. Patient Services

Tolle, Hofius, and Anderson will be attending the Joint Powers meeting scheduled for July 14, to update them on EMS changes.

c. Long Term Care

No additional updates.

d. Ancillary Services

No additional updates.

2. *CEO Report*

Hofius shared that we are currently in a staffing crisis in entry level positions, like all industries and will need to address our starting pay to remain competitive. An increase may need to happen prior to October 1.

As part of the new Assisted Living Licensure process for Northwinds, Perham Health has to perform additional background studies on certain employees and on all Board members.

COVID numbers continue to go in the right direction. The biggest worry is the Delta variant. Areas with low vaccination rates could possibly surge this fall.

3. *Medical Staff Report*

a. *Monthly Update*

Dr. Glawe officially takes over as Department Chair for the three clinics July 1, 2021. Dr. Paulson will continue in his physician role but is stepping down from his leadership role. He also will no longer fill a Sanford seat on the Board Operating Committee.

Dr. Martinez just had his 90 day review and everything is going well. We are getting great feedback from patients, staff, and other providers.

b. Recruitment Update

Had a recruitment site visit on Monday, June 28 with a potential Family Med/OB.

4. Sanford Report

Olson reported that Sanford is also experiencing a staffing crisis. Hospitalized COVID patients have been staying in the single digits. Sanford will be focusing on a back to school blitz to promote the vaccine for children and adults. A new clinic will be opening in Grand Forks the first week of August.

Comments

1. Public

Rieber provided an update on EMS restructure.

2. Board

Meyer suggested an area of the hospital to post our mission statement.

There being no further business, the meeting adjourned at 6:23 p.m.

Alisyn Keil, Chair

Michael Brasel, Clerk

Erika Altstadt, Recorder