

**Perham Health
Perham, MN
Operations Committee of the Board
Minutes**

Date: October 27, 2021

Time: 5:00 p.m.

Place: Perham Lakeside Golf Course

Present: Terry Marthaler Dan Olson (Sanford)
Jerry Kunza William Holcomb (Sanford Admin Fellow)
Allan Berube (call in) Sonda Tolle
Michael Brasel Pat Sjolie
Gilbert Ebner Justine Anderson
Eugene Jahnke Erika Altstadt
Cyndy Rastedt Beth Ulschmid
Ryan Strugar Jim Rieber
Rich Richter Bill Stoderl
Alana Van Watermulen (call in)
Thomas Meyer
Alisyn Keil
Spencer Schram
Dean Simpson (call in)
Dr. Brett Glawe (Sanford)
Dr. Robert Steininger (Sanford)

Excused: Chuck Hofius, Tracy Hendrickx, Dr. Kaily Witt

A. Call to Order

Chair Keil called the meeting to order at 5:01 p.m.

B. Board Education

Dr. Steininger, new general surgeon, was introduced.

Anderson presented education on recent State Demographer Information.

C. Additions or Deletions to the Agenda

None

D. Old/Other Business

Ultrasound ROI and Results – Anderson and Sjolie presented an ROI on the ultrasound machine that was purchased in FY 2021.

E. New Business

1. Credentialing

ACTION ITEM: Upon recommendation from the Executive Committee of the Medical Staff, a motion was made by Dr. Glawe, seconded by Strugar, to approve medical staff privileges for Annalise Shippee, PA (10/31/21-04/30/23), Christina Beack, ST First Assist (10/31/21-01/31/23), Dr. Benjamin Dahl (10/31/21-01/31/23), Dr. Jaimie Deraney (10/31/21-05/31/23), and Dr. Conrad Hanstein (10/31/21-10/31/23). All in favor. Motion carried.

Also upon recommendation of the Executive Committee of the Medical Staff and relying on Sanford Health approval, a motion was made by Dr. Glawe, seconded by Strugar, to grant telemedicine privileges for Dr. Jon Christensen. All in favor. Motion carried.

2. *Pricing Analysis*

Stoderl presented the Chargemaster Review and Comprehensive Pricing Analysis that Eide Bailly performed for Perham Health and answered any questions that board members had.

3. *Quality in Action*

Tolle shared a patient's story who experienced a recent stillbirth. The family had nothing but nice messages to share about the staff during their experience.

F. Consent Agenda

ACTION ITEM: A motion was made by Strugar, seconded by Marthaler, to approve the consent agenda as presented. All in favor. Motion carried.

G. Reports

1. *Operating Reports*

a. Fiscal and Support Services

Anderson reported that there were 65 admission this month and 1,400 observation hours; this is the busiest ever in inpatient. Swingbed activity increased to 5 admissions and ended the year similar to budget. Thirteen babies were born in September which ended the year with 168 babies – this is the exact amount of babies born last year. Surgeries ended with 350 more surgeries than last year, lab completed 20,000 more tests than prior year, and there were 3,700 more radiology exams, 200 more emergency visits, 3,000 more therapy visits, and 1,700 more clinic visits than 2020. Homecare also experienced record visits in 2021. Preliminary financials state that September saw an income from operations of \$474,000, compared to a budgeted loss from operations of \$298,000. Year-to-date income from operations totals \$2.6 million, compared to a budgeted income from operations of \$1.07 million. We ended the year with a 4% margin and gross revenue was 15% higher than prior year.

Simpson left the meeting.

b. Patient Services

Tolle updated that Alyssa Youngquist was appointed interim Director of Surgery. She will be interim for at least 6 months and then we will re-evaluate for the position. Volumes are continuing to stay high so we recently posted for 6 more RN positions in the hospital and ED. We have hired 5 so far. We will also be posting for an ED tech soon to help with calling for ED transfers and other tasks.

c. Long Term Care

Anderson reported that staffing continues to be a challenge in the nursing home. Admissions are being minimized due to staffing. This week Transitions residents were moved to long term households to maximize staffing by reducing the number of areas that need staffing. Burlington household is back in isolation due to a staff member testing positive. This has not directly impacted any other households. Regulations changed again, the nursing home is now not required to close visitation or test the entire facility, but only those immediately exposed to the individual who tested positive. Home care continues to have staff test positive sporadically.

d. Ancillary Services

Tara Nelson, Imaging Coordinator and Andy Matzke Lab Manager both put in their notice this month. After some negotiating Tara will be staying, but in the end Andy decided to take the other offer. His last day will be November 22.

2. *CEO Report*

Strategic teams are slowing at this time due to the high census and the volumes we are experiencing. All teams are stretched thin.

3. *Medical Staff Report*

a. *Monthly Update*

Glawe reported that providers continue to be busy in the clinic and that Journal Club for providers resumed this month.

b. *Recruitment Update*

Ulschmid provided an update on the current recruitment plan.

4. *Sanford Report*

Olson reported that Fargo continues to see high volumes and staff are stretched. The vaccine mandate has been going well, the last day for the final shot is Sunday, October 31. They have given out a few medical exemptions and a number of religious exemptions, but surprisingly few people have quit because of the mandate.

5. *Final Strategic Goals Report*

No additional updates.

ACTION ITEM: A motion was made by Jahnke, seconded by Kunza to approve the Strategic Goals Report as presented. All in favor. Motion carried.

6. *Quarterly Community Relations Report*

No additional updates to the report. Von Ruden did speak to the recent media coverage on Perham Health noting that it was a misinterpretation on the reporter's part.

Comments

There being no further business, the meeting adjourned at 6:36 p.m.

Alisyn Keil, Chair

Michael Brasel, Clerk

Erika Altstadt, Recorder