

**Perham Health
Perham, MN
Operations Committee of the Board
Minutes**

Date: April 27, 2022

Time: 5:00 p.m.

Place: St. James A/B

Present: Terry Marthaler
Jerry Kunza
Allan Berube
Spencer Schram
Michael Brasel
Eugene Jahnke
Cyndy Rastedt
Ryan Strugar
Dean Simpson
Alisyn Keil
Rich Richter
Gil Ebner
Alana Van Watermulen
Dr. Brett Glawe (Sanford)
Dr. Kailey Witt (Sanford)
Dr. Roza Glessing (Sanford)-webex
Pat Sjolie
Chuck Hofius

Justine Anderson
Erika Altstadt
Sonda Tolle
Tracy Hendrickx
Beth Ulschmid (webex)
Pat Sjolie
Samantha Vareberg
Maggie Fresonke
Tracy Brockpahler
Samantha Verberg
Sue Huebsch

Excused: Thomas Meyer, Dan Olson (Sanford)

A. Call to Order

Chair Keil called the meeting to order at 5:02 p.m.

B. Board Education

Fresonke, Brockpahler, and Huebsch presented education on the Elevate program which is a result of the Connected Communities grant.

C. Additions or Deletions to the Agenda

None

D. Old/Other Business

1. Legislative Update

Hofius shared a recent update on current bills at the House and Senate level for both hospitals and long term care.

2. CEO Evaluation

Keil reviewed the CEO evaluation notes from Dan Olson who was not able to attend the meeting.

3. Board-Self Evaluation Process

The deadline to complete self-evaluations is Friday, May 6, 2022. Evaluation results will be reviewed by the Governance committee in early May.

E. New Business

1. *Credentialing*

ACTION ITEM: Upon recommendation from the Executive Committee of the Medical Staff, a motion was made by Dr. Glessing, seconded by Strugar, to approve medical staff privileges for Marisa Zutter, FNP (04.30.2022-05.31.2023). All in favor. Motion carried.

2. *CAH Annual Policy Review*

No new patient care policies, no action required.

3. *Senior Housing Market Study*

The Senior Housing Market Study will be sent out to board members next week. We ask that you review the document prior to the May board meeting in preparation for discussion.

4. *MHA Finance Report*

Anderson reviewed the MHA Finance Report and answered any questions that board members had.

5. *Quality in Action*

Hendrickx shared a story of a Northwinds resident who experience Perham Living's continuum of care, and how grateful the family was for staff who went above and beyond during her final hours of life.

F. Consent Agenda

A motion was made by Jahnke, seconded by Kunza, to approve the consent agenda as presented. All in favor. Motion carried.

G. Reports

1. *Operating Reports*

a. *Fiscal and Support Services*

Anderson reviewed the March financials stating that March saw a loss from operations of \$247,000, compared to a budgeted income from operations of \$214,000. Year-to-date income from operations totals \$186,000, compared to a budgeted income from operations of \$1.1 million. Anderson noted that the appearance of low performance is primarily due to government accounting standards. The expense of the two COVID bonuses is included in operating expenses, but the funds to pay for them are recognized below the line. Our actual year-to-date income from operations was 6.22%

b. *Patient Services*

No additions to the report.

c. *Long Term Care*

Hendrickx provided an update on the recent MDH survey. Perham Living did an excellent job and only came out with 4 minor deficiencies.

d. *Ancillary Services*

Lab's Joint Commission window is now open.

2. *CEO Report*

Hofius congratulated Dr. Witt, Dr. Glawe, and Dr. Paulson for getting the Chamber Leadership award this past month

Sanford negotiations are put on hold due to a Sanford staff surgical leave.

Today we got news that our oncologist is retiring.

COVID is starting to rise in the area. Otter Tail county is back in a substantial transmission rate. Positivity rate is slowly increasing and we now have one hospitalized COVID patient.

3. *Medical Staff Report*

a. *Monthly Update*

b. *Recruitment Update*

A new Nurse Practitioner will be starting in November 2022. She will do 2 days in same day and 2 days clinical practice. Our interview this month with an MD got postponed due to illness.

4. *Sanford Report*

5. *Quarterly Community Relations Report*

No additions to the report.

6. *Quarterly Strategic Goals Report*

No additions to the report.

ACTION ITEM: Motion made by Marthaler, seconded by Van Watermulen, to accept the Quarterly Strategic Goals Report as presented.

H. Comments

1. Public

2. Board

I. Information Items

Please complete the Board Self Evaluation survey monkey by May 6, 2022.

J. Adjournment

There being no further business, the meeting adjourned at 6:21 p.m.

Alisyn Keil, Chair

Michael Brasel, Clerk

Erika Altstadt, Recorder