Perham Health
Perham, MN
Operations Committee of the Board
Minutes

Date: November 30, 2022
Time: 5:00 p.m.
Place: St. James A/B

Present:
Terry Marthaler
Jerry Kunza
Allan Berube
Eugene Jahnke
Cyndy Rastedt
Ryan Strugar
Alisyn Keil
Rich Richter
Gil Ebner
Mike Brasel
Tom Meyer
Dean Simpson
Dr. Brett Glawe (Sanford)
Dr. Kailey Witt (Sanford)
Dr. Corina Narvaez Jacob (Sanford)
Dan Olson (Sanford)
Erika Altstadt
Beth Ulschmid
Pat Sjolie
Justine Anderson
Chuck Hofius
Sonda Tolle
Tracy Hendrickx
Sadie Christiansen
Sue Von Ruden
Shawn Deluhery (Eide Bailly)

Excused: Spencer Schram, Alana Van Watermulen

A. Call to Order
Chair Keil called the meeting to order at 5:00 p.m.

B. Board Education
Shawn Deluhery, from Eide Bailly, presented education on the Employee Retention Credit and answered any questions that board members had.
Deluhery left the meeting.

C. Additions or Deletions to the Agenda
None

D. Old/Other Business
Keil provided an update on Sanford contract negotiations. We met again this month and things are going very well. No major obstacles have risen.

E. New Business
1. *Credentialing*

ACTION ITEM: Upon recommendation from the Executive Committee of the Medical Staff, a motion was made by Dr. Jacob, seconded by Jahnke, to approve medical staff privileges for Dr. Joshua Chapman (11.30.2022-11.30.2024), Dr. Brett Glawe (11.30.2022-11.30.2024), Tina Lundeen, NP (11.30.2022-11.30.2024), Dr. Erica Martin-MacIntosh (11.30.2022-11.30.2024), Dr. Luis Martinez (11.30.2022-11.30.2024), Dr. Kathryn Obregon

(11.30.2022-11.30.2024), and Jeffrey Sliper, CRNA (11.30.2022-11.30.2024). All in favor. Motion carried.

2. *Sanford Management Agreement Annual Review*
   Hofius reviewed the annual review and asked for feedback on how board members felt the relationship was going. For this year's goals the board would like to see a signed extension to the management agreement, improvement on outreach surgeons to perform more surgeries at Perham Health, and getting a radiologist back to Perham.

   ACTION ITEM: A motion was made by Marthaler, seconded by Simpson to accept the Sanford Management Agreement Annual Review and the 2023 goals as presented. All in favor. Motion carried.

3. *Capital Purchase | Spa room tile and flooring | $111,150.00*
   This is a budgeted request. We will be replacing tile and flooring in 3 spa rooms at Perham Living this year.

   ACTION ITEM: Upon recommendation of the Finance Committee, a second was made by Strugar, to approve the capital purchase of the spa room tile and flooring for $111,150.00 as presented. All in favor. Motion carried.

4. *Capital Purchase | Spa room tubs | $75,891.00*
   This is a budgeted request. We will be replacing tubs in 3 spa rooms at Perham Living this year.

   ACTIION ITEM: Upon recommendation of the Finance Committee, a second was made by Kunza, to approve the capital purchase of the spa room tile and flooring for $75,891.00 as presented. All in favor. Motion carried.

5. *Quality in Action*
   Sjolie shared how grateful her brother in law is to be able to receive chemo treatments in Perham. Staff and the whole process has been wonderful for him and his family.

F. Consent Agenda

A motion was made by Berube, seconded by Brasel, to approve the consent agenda as presented. All in favor. Motion carried.

G. Reports

1. *Operating Reports*
   a. Fiscal and Support Services
      Anderson reviewed the October financials stating that October saw income from operations of $495,000, compared to a budgeted income from operations of $221,000.
      Anderson stated that the audit is just about complete and we expect to end FY 2022 with a 4.5% margin.
      The daycare agreement has been signed by Children's Corner, communication to staff will start soon.
   b. Patient Services
      No additions to the report.
   c. Long Term Care
      No addition to the report.
   d. Ancillary Services
      Sjolie provided an update on the possibility of bringing in a pain management clinic.

2. *CEO Report*
   This is Sjolie's last board meeting. Hofius recognized her and thanked her for her 15 years of service.
   January Trustee Conference is January 12 and 13.
   An agreement was reached with MNA for wage negotiations. They still need to vote on this which they are scheduled to do next week.

3. *Medical Staff Report*
   a. *Monthly Update*
      McKenzee Kemper, DNP joined us this month. Half time in urgent care half family med. We recently signed a psychiatric nurse practitioner who will start in the spring. Dr. Haugen will be taking the department chair position after Dr. Glawe steps down. Dr. Mogla and Dr. Stong are doing very well and growing their practice.
   b. Recruitment Update

4. Sanford Report
   Olson provided an update on the Fairview-Sanford merger.

H. Comments
1. Public
2. Board

I. Information Items

J. Adjournment

There being no further business, the meeting adjourned at 6:18 p.m.

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Alisyn Keil, Chair

_____
Michael Brasel, Clerk

_____
Erika Altstadt, Recorder

Perham Hospital District Board
Wednesday, November 30, 2022 – 5:00 p.m. St. James A/B

Present: Al Berube, Jerry Kunza, Gene Jahnke, Gil Ebner, Tom Meyer, Rich Richter, Cyndy Rastedt, Ryan Strugar, Dean Simpson, Alisyn Keil, Mike Brasel, Terry Marthaler, Chuck Hofius, and Erika **Altstadt**
Excused: Alana Van Watermulen, Spencer Schram

A. Call to Order
Chair Keil called the meeting to order at 6:19 pm.

B. Certify the Final Tax Levy
ACTION ITME: Upon recommendation of the Finance Committee a second was made by Richter, to accept the final tax levy of $820,472.00 as presented. All in favor. Motion carried.

C. Adjournment

Chair Keil adjourned the meeting at 6:20 pm.