Perham Health
Perham, MN
Perham Hospital District Board
Minutes

Date: January 25, 2023
Time: 5:00 p.m.
Place: Perham Health St. James A
Present: Terry Marthaler (Webex), Al Berube, Spencer Schram, Mike Brasel (webex), Eugene Jahnke, Cyndy Rastedt, Ryan Strugar, Thomas Meyer, Alisyn Keil, Alana VanWatermulen, Dean Simpson, Kathy Anderson, Rich Richter, Dan Olson (Sanford), Sonda Tolle, Chuck Hofius, Erika Altstadt, Sue VonRuden, Beth Ulschmid, Justine Anderson, Kelly Riepe
Excused: Jerry Kunza
Absent:

A. Call to Order

Chair Keil called the meeting to order at 5:02 p.m.

B. Oath of Office

Reappointed board members, Alisyn Keil, Thomas Meyer, Cyndy Rastedt, and Rich Richter along with newly elected board member, Kathy Anderson, took the Oath of Office for their roles as District Board Members.

C. Election of the 2023-2024 Officers

Nominations were accepted for the 2023 - 2024 officer positions. Ballots were distributed and counted for the election of Board Chair, Vice-Chair, and Clerk with the majority of votes going to Terry Marthaler for Chair, Mike Brasel for Vice-Chair, Alisyn Keil for Clerk, and Spencer Schram for Treasurer.

Strugar entered the meeting at the beginning of the Clerk vote.

D. Appointment of the Official Attorney, Bank, and Newspaper of the Hospital District

A motion was made by Simpson, seconded by VanWatermulen, to appoint the Perham Focus as the newspaper of the hospital district, respectively. All in Favor. Motion carried.

There being no further business, the meeting adjourned at 5:17 p.m.

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Terry Marthaler, Chair

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Alisyn Keil, Clerk

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Erika Altstadt, Recorder

Perham Health
Perham, MN
Operations Committee of the Board
Minutes

Date: January 25, 2023
Time: 5:00 p.m.
Place: St. James A/B
Present:

Terry Marthaler (Webex)	Dan Olson (Sanford)
Allan Berube	Erika Altstadt
Eugene Jahnke	Beth Ulschmid
Cyndy Rastedt	Chuck Hofius
Ryan Strugar	Sadie Christiansen
Alisyn Keil	Sue Von Ruden
Mike Brasel (Webex)	Kelly Riepe
Tom Meyer	Justine Anderson
Alana VanWatermulen	Ashley Brandt-Duda (Eide Bailly)
Spencer Schram	
Rich Richter	
Kathy Anderson	
Dean Simpson	

Excused: Jerry Kunza, Dr. Witt, Dr. Glawe, Dr. Narvaez Jacob

A. Call to Order
Both Chair and Vice Chair are remote so, clerk Keil called the meeting to order at 5:18 p.m.

B. Board Education
No board education due to the 2022 Audit Report.

C. Old/Other Business
1. Legislative Update
   Healthcare discussions have not taken place at this time, no update.

D. Additions or Deletions to the Agenda
1. Von Ruden announced new headshots will be taken on February 22, 2023 prior to the board meeting. Please sign up for a time slot.
2. Reappointed board member, Ryan Strugar, took the Oath of Office for his role as District Board Member.

E. New Business
1. Credentialing

ACTION ITEM: Upon recommendation from the Executive Committee of the Medical Staff, a motion was made by Jahnke, seconded by Rastedt, to approve medical staff privileges for Christina Beack, Surgical Tech (01.31.2023-01.31.2025), Dr. Jeffrey Blickenstaff (01.31.2023-01.31.2025), Dr. Richard Catalan (01.31.2023-04.30.2024), Dr. James Christensen (01.31.2023-01.21.2025), Dr. Benjamin Dahl (01.31.2023-01.31.2025), Dr. Timothy Neitzke (01.31.2023-01.31.2025), Dr. Huy Nguyen (01.31.2023-01.31.2025), Dr. Obinna Nwadibia (01.31.2023-04.30.2024), Dr. Richard Pretorius (01.31.2023-03.31.2024), Dr. Liaqat Sabir (01.31.2023-04.30.2024), Dr. Thomas Seaworth (01.31.2023-02.29.2024), and Dr. Donald Stallman (01.31.2023-08.31.2024) All in favor. Motion carried.

Also upon recommendation of the Executive Committee of the Medical Staff and relying on Sanford Health's approval, a motion was made by Jahnke, seconded by Rastedt, to grant telemedicine privileges for Dr. Bruce Bennett, Dr. Christina Broadwell, Amanda Helmer, CNP, Dr. Alexandra Lacey, and Dr. Sheena Rippentrop. All in favor. Motion carried.

2. *2022 Fiscal Year Financial Audit Report – Eide Bailly*
   Ashley Brandt-Duda, Eide Bailly, LLP, reviewed the details of the 2022 audit report. She stated overall the results were in a positive favor and they are giving Perham Health a clean unmodified opinion, the highest opinion available. Brandt-Duda also answered any questions that board members had.

   ACTION ITEM: A motion was made by Berube, seconded by Schram, to accept the 2022 Audit Report as presented. All in favor. Motion carried.

   Brandt-Duda left the meeting.

3. *2023 Perham Health QAPI Plan*
   Riepe presented the 2023 Perham Health QAPI Plan and answered any questions that board members had.

   ACTION ITEM: A motion was made by Simpson, seconded by Strugar, to accept the 2023 Perham Health QAPI Plan as presented. All in favor. Motion carried.

4. *Conflict of Interest Disclosure*
   Board members filled out 2023 conflict of interest forms.

5. *Quality in Action*
   Hofius shared how one family was very grateful to use the continuum of care at Perham Living to help alleviate stress for a family caretaker.

6. *Board Conference Reports – MHA Trustee Conference*
   Jahnke and Keil provided brief reports from January's MHA Trustee Conference.

F. <u>Consent Agenda</u>

A motion was made by Rastedt, seconded by Schram, to approve the consent agenda as presented. All in favor. Motion carried.

G. <u>Reports</u>

1. *Operating Reports*
   a. Fiscal and Support Services
      Anderson reviewed the December financials stating that December saw income from

operations of $182,000, compared to a budgeted income from operations of $329,000. Year-to-date income from operations totals $918,000, compared to a budgeted income from operations of $880,000. There was a decrease in admissions this month and swingbed volumes remained less than expected. Twenty-four babies were born this month! Surgery continues to surpass budget and ED visits were right in line with projections. Therapies remains busy as well as the clinic.

b. Patient Services
No additions to the report.

c. Long Term Care
No additions to the report.

d. Clinic Operations
Completed interviews for the 2 open APP positions. Offers have been made, will announce once they have accepted.

2. *CEO Report*
Hofius provided an update on provider morale and changes that are being made to help with that. The next negotiation meeting was scheduled for February 2, it will be postponed due to Sanford's lawyer welcoming a baby to the family much earlier than planned. The meeting will now take place mid-February.

3. *Medical Staff Report*
   a. *Monthly Update*
   No medical staff present.
   b. Recruitment Update
   No medical staff present.

4. Sanford Report
Olson provided an update that Sanford recently purchased an independent orthopedic group in Grand Forks and that work with the Fairview merger continues.

5. Quarterly Community Relations Report
No additions to the report.

6. Quarterly Strategic Goal Report (Q1)
No additions to the report.

ACTION ITEM: A motion was made by Jahnke, seconded by Strugar, to accept the Q1 Strategic Goal report as presented. All in favor. Motion carried.

H. Comments
1. Public
2. Board

I. Information Items

J. Adjournment

There being no further business, the meeting adjourned at 6:18 p.m.

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Terry Marthaler, Chair

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Alisyn Keil, Clerk

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Erika Altstadt, Recorder