Perham Health
Perham, MN
Operations Committee of the Board
Minutes

Date: February 22, 2023
Time: 5:00 p.m.
Place: St. James A/B
Present: Terry Marthaler (Webex)
Jerry Kunza
Allan Berube
Spencer Schram
Michael Brasel (Webex)
Eugene Jahnke
Ryan Strugar (Webex)
Thomas Meyer (Webex)
Alisyn Keil
Dean Simpson
Rich Richter (Webex)
Kathy Anderson
Alana Van Watermulen
Dr. Brett Glawe (Sanford)
Dr. Corina Narvaez-Jacob (Sanford)
Dan Olson (Sanford) (Webex)
Chuck Hofius
Erika Altstadt
Sue Von Ruden
Sonda Tolle
Tracy Hendrickx
Beth Ulschmid
Sadie Christiansen
Kelly Riepe
Excused: Cyndy Rastedt, Dr. Kailey Witt (Sanford)

A. Call to Order

Both chair and vice-chair attended via web-ex, clerk ran the meeting.
Clerk Keil, called the meeting to order at 5:01 p.m.

B. Board Education

Riepe presented board education on quality and answered any questions that board members had.

C. Additions or Deletions to the Agenda

None

D. Old/Other Business

1. Legislative Update

Hofius, Tolle, and Hendrickx reviewed the current bills in legislation.

- Sick leave bill that would potentially allow employees to receive up to 24 weeks of sick leave in a year. Twelve for them, twelve to care for a family member.
- Nurses at the bedside: Implementing a nurse staffing ratio, having a committee control staffing, and having to post current staffing in each inpatient room.
- Elderly waiver for assisted living.
- Skilled nursing facility reimbursement to be more current.
- Cleanup bill for an assisted living law that went into effect 2 years ago.

Dr. Jacob left the meeting.

2. Township/City Annual Meetings
Von Ruden and Hofius reviewed the 2022 annual report with board members. Board members are expected to attend their annual township or city meeting to review the materials with township or city officers.

E. New Business

1. *Credentialing*
ACTION ITEM: Upon recommendation from the Executive Committee of the Medical Staff, a motion was made by Dr. Glawe, seconded by Kunza, to approve medical staff privileges for Dr. John Asleson (02.28.2023-02.28.2025), Judy Bellanger-Dahl, PA (02.28.2023-08.31.2024), Tonya Diggins, CNM (02.28.2023-02.28.2025), Dr. Samuel Inkumsah (02.28.2023-05.31.2024), Dr. Nasser Kazmouz (02.28.2023-03.31.2024), Dr. Carlos Moscoso (02.28.23-02.28.2025), Dr. Matthew Nelsen (02.28.2023-02.28.2025), Dr. Ali Shehata (02.28.2023-08.31.2024), Dr. Robert Steininger (02.28.2023-02.28.2025), and Dr. Heather Swanson (02.28.203-04.30.2024). All in favor. Motion carried.

2. *Capital Purchase | C-Arm | $147,645.00*
With the addition of HPM services for pain management the purchase of another C-arm is required. If we do not purchase a second C-arm, on the days that HPM is here we will not be able to offer other services throughout the facility that need our current C-arm. This was not a budgeted item, but the new service will easily pay for it and we have enough in contingency.

ACTION ITEM: Upon recommendation of the finance committee, a second was made by Simpson, to approve the purchase of a C-arm for $147,645.00 as presented. All in favor. Motion carried.

3. *2022 Quality Assessment and Performance Improvement Plan (QAPI) Yearly Update*
Riepe presented the 2022 QAPI yearly update and answered any questions that board members had.

ACTION ITEM: A motion was made by Jahnke, seconded by Van Watermulen, to accept the 2022 Quality Assessment and Performance Improvement Plan as presented. All in favor. Motion carried.

4. *Medical Staff Rules and Regulations*
Tolle presented the annual updates to the Medical Staff Rules and Regulations. Minor revisions were made this year.

ACTION ITEM: Upon recommendation of the Medical Staff, a motion was made by Schram, seconded by Berube, to accept the Medical Staff Rules and Regulations as presented. All in favor. Motion carried.

5. *Trauma Hospital Operations Board Resolution*
Yearly board resolution to keep our level 4 trauma recertification from MDH.

ACTION ITEM: A motion was made by Jahnke, seconded by Anderson, to resolve the trauma hospital operation board resolution as presented. All in favor. Motion carried.

6. *Quality in Action*

Tolle shared a story that demonstrates the difficulty of finding placement for a patient that requires both mental health and medical care. She talked about all the internal staff and outside agencies that were involved, including calling our ethics committee together.

F. Consent Agenda

A motion was made by Anderson, seconded by Dr. Glawe, to approve the consent agenda as presented. All in favor. Motion carried.

G. Reports

1. *Operating Reports*
   a. Fiscal and Support Services
      Hofius reviewed the January financials stating that January saw loss from operations of $663,000, compared to a budgeted income from operations of $425,000. Revenue and volumes were down in surgical services and inpatient and we had an expense variance this month related to back pay for some employees.
   b. Patient Services
      No additions to the report.
   c. Long Term Care
      No additions to the report.
   d. Clinic Operations
      No additions to the report.
2. *CEO Report*
   No additions to the report.
3. *Medical Staff Report*
   a. *Monthly Update*
   b. Recruitment Update
      We have had good meetings with a family med/OB provider who does C-sections. We expect to hear a final decision by the end of March.
4. *Sanford Report*
   Currently waiting for Joint Commission to arrive as Sanford's window is open.
   Work continues on the Fairview merger, named the new combined leadership team and extended the closing date to the end of May.
   Sanford's international nurse program continues to grow, with recently hiring their 100th nurse.
5. *Q4 Quality Report*
   No additions to the report.

ACTION ITEM: A motion was made by Schram, seconded by Kunza, to accept the Q4 Quality Report as presented. All in favor. Motion carried.

H. Comments

1. Public
2. Board

I. Information Items

J. Adjournment

There being no further business, the meeting adjourned at 6:17 p.m.

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Terry Marthaler, Chair

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Alisyn Keil, Clerk

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Erika Altstadt, Recorder