Perham Health
Perham, MN
Operations Committee of the Board
Minutes

Date: May 31, 2023
Time: 5:00 p.m.
Place: St. James A/B
Present: Terry Marthaler, Alisyn Keil, Spencer Schram, Michael Brasel, Eugene Jahnke, Thomas Meyer (webex), Cyndy Rastedt, Rich Richter, Alana Van Watermulen (webex), Dan Olson (Sanford), Dr. Narvaez-Jacob, Chuck Hofius, Erika Altstadt, Sue Von Ruden, Sonda Tolle, Tracy Hendrickx, Beth Ulschmid, Kelly Riepe, Riley Emery (Intern)
Excused: Dean Simpson, Al Berube, Jerry Kunza, Ryan Strugar, Kathy Anderson, Dr. Glawe, Dr. Witt

A. Call to Order

Chair Marthaler called the meeting to order at 5:00 p.m.
Hofius introduced the new admin intern, Riley Emery.

B. Board Education

Von Ruden provided board education on Community Relations and answered any questions that board members had.

C. Additions or Deletions to the Agenda

None

D. Old/Other Business

1. Legislative Update
   Hofius provided an overview on what passed for the 2023 legislative session.

2. CEO Evaluation
   Olson reviewed the CEO evaluation stating there were no areas of concern and that feedback was positive.

E. New Business

1. Credentialing

ACTION ITEM: Upon recommendation from the Executive Committee of the Medical Staff, a motion was made by Dr. Jacob, seconded by Keil, to approve medical staff privileges for Dr. Roland Armstrong (05.31.2023-05.31.2025), Cheryl DeBoer, DC (05.31.2023-05.31.2025), Dr. Jaimie Deraney (05.31.2023-05.31.2025), Shelby Goodman, NP (05.31.2023-04.30.2024), Dr. Bryn Putbrese (05.31.2023-05.31.2025), Dr. Kerry Stevens

(05.31.2023-05.31.2025), Dr. Paul Wasemiller (05.31.2023-05.31.2025), Marisa Zutter, NP (05.31.2023-05.31.2025). All in favor. Motion carried.

2. *Board Self Evaluation*
   Brasel provided an update from the Governance Committee and reviewed the board self-evaluation. The committee is proposing to find an alternate survey. Something that is shorter, possibility to have benchmarks, and something with more open ended questions to have more dialogue. The Board was supportive.

   The governance committee is also proposing to budget for up to 5 board members attend the AHA Rural Health Conference yearly. The Board was supportive.

3. *Quality in Action*
   Tolle shared a story of how staff helped get an OB mom to Fargo in time for a high risk delivery in the middle of a snow storm.

F. Consent Agenda

A motion was made by Brasel, seconded by Dr. Jacob, to approve the consent agenda as presented. All in favor. Motion carried.

G. Reports

1. *Operating Reports*
   a. Fiscal and Support Services
      Anderson reported that April saw a loss from operations of $400,000, volumes and contract staff are the sole reason for the month's loss.

   b. Patient Services
      No additions to the report.

   c. Long Term Care
      Hendrickx provided an update on rate increases that came out of the legislative session.

   d. Clinic Operations
      APP and ED model of care is being piloted and it is going well. Dr. Jim Bear signed a contract and he will start in October. A massage therapist was hired and will start in a few weeks.
2. *CEO Report*
   No additions to the report.
3. *Medical Staff Report*
   a. *Monthly Update*

   b. Recruitment Update
      Five new providers starting between now and the end of the year: Dr. Jim Bear, Emergency Medicine; Dr. Shelby Bucholz, Family Medicine with OB; Dr. Michael Kerr, Family Medicine; Dr. Marlee Novak, Family Medicine and Behavioral Health; and Dr. Lindsay Haugen, Family Medicine with OB.

4. *Sanford Report*
   Olson is attending a system update this week from Bill Gassen. No other updates at this time.

5. *Quarterly Quality Report*

Riepe had an addition to her report and reviewed the culture of safety results.

ACTION ITEM: A motion was made by Jahnke, seconded by Rastedt, to accept the Quarterly Quality Report as presented. All in favor. Motion carried.

H. Comments

1. Public
2. Board – Meyer recognized the great experience he had in the ED over the holiday weekend.

I. Information Items

J. Adjournment

There being no further business, the meeting adjourned at 6:24 p.m.

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Terry Marthaler, Chair

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Alisyn Keil, Clerk

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Erika Altstadt, Recorder