Perham Health
Perham, MN
Operations Committee of the Board
Minutes

Date: July 26, 2023
Time: 5:00 p.m.
Place: St. James A/B
Present: Terry Marthaler, Allan Berube, Spencer Schram, Michael Brasel, Eugene Jahnke, Cyndy Rastedt, Ryan Strugar, Thomas Meyer, Alisyn Keil, Dean Simpson, Alana Van Watermulen, Dr. Brett Glawe (Sanford), Dr. Kailey Witt (Sanford), Dr. Corina Narvaez-Jacob (Sanford), Chuck Hofius, Justine Anderson, Erika Altstadt, Sonda Tolle, Beth Ulschmid, Sue Von Ruden, Sadie Christiansen, Riley Emery (intern), Andy Matzke
Excused: Rich Richter, Jerry Kunza, Kathy Anderson, Dan Olson (Sanford)

A. Call to Order
Chair Marthaler called the meeting to order at 5:01 p.m.

B. Board Education
Andy Matzke, Director of Lab and Radiology, presented board education on imaging, highlighting three new services that start this month, pain management clinic, vascular ultrasound, and PET scanning.

Matzke left the meeting.

C. Additions or Deletions to the Agenda
None

D. Old/Other Business
None

E. New Business

1. *Credentialing*

ACTION ITEM: Upon recommendation from the Executive Committee of the Medical Staff, a motion was made by Dr. Jacob, seconded by Jahnke, to approve medical staff privileges for Dr. Shelby Bucholz (07.31.2023-06.30.2025), Timothy Fresonke, PA (07.31.2023-03.31.2025), Dr. Christopher Kallenback (07.31.2023-07.31.2025), Dr. Michael Kerr (07.31.2023-09.30.2024), Josephine McIntosh, NP (07.31.2023-07.31.2025), and Laurie Senn, CRNA (07.31.2023-07.31.2025). All in favor. Motion carried.

2. *2024 Strategic Goals Approval*
   Hofius reported that no changes have been made to the 2024 strategic goals since they were presented last month and recommends board approval.

   ACTION ITEM: A motion was made by Brasel, seconded by Schram, to recommend the 2024 Strategic Goals to the District Board as presented. All in favor. Motion carried.

3. *Capital Purchase: Digital Sign | $120,000.00*
   The current sign no longer works, quotes have been obtained, and we recommend JH Signs proposal of not to exceed $120,000 for equipment.

   ACTION ITEM: Upon recommendation of the finance committee, a motion was made by Simpson, seconded by Strugar, to approve the capital purchase of a digital sign not to exceed $120,000. All in favor. Motion carried.

4. *Budget Update*
   Anderson presented a draft of the 2024 budget. Budget will come for board approval in August.

5. *Medical Staff Bylaws*
   Sonda reported that no changes have been made to the Medical Staff Bylaws for 2023.

   ACTION ITEM: A motion was made by Keil, seconded by Jahnke, to accept the Medical Staff Bylaws as presented. All in favor. Motion carried.

6. *Authority Statement for Perham Health*
   Joint Commission requirement, hospital board must approve people listed on this document. No changes from last year.

   ACTION ITEM: A motion was made by Brasel, seconded by Berube, to accept the authority statement for Perham Health as presented. All in favor. Motion carried.

7. *Quality in Action*
   Hofius shared how Perham Living staff do a wonderful job with the residents and help create a great culture for them.
   Hofius also shared what Perham Health did to help inform staff of a recent incident that happened in Perham.

F. <u>Consent Agenda</u>

A motion was made by Simpson, seconded by Schram, to approve the consent agenda as presented. All in favor. Motion carried.

G. <u>Reports</u>

1. *Operating Reports*
   a. Fiscal and Support Services
      Anderson reported that June saw a loss from operations of $48,000, the current budget includes pain clinic revenue which doesn't begin until July, so that variance continues to exist.
   b. Patient Services
      No additions to the report.
   c. Long Term Care
      No additions to the report.
   d. Clinic Operations

No additions to the report.

2. *CEO Report*
   Retirement party for Dr. Seaworth on August 2, 2023.
   Wrapping up employee appreciation in July with the theme: Christmas in July.
   Master facility plan will be presented to the Board next month (August).

3. *Medical Staff Report*
   a. *Monthly Update*
      Dr. Bucholz is starting in July and Dr. Kerr is starting in August.
   b. Recruitment Update

4. Sanford Report

5. Quarterly Community Relations Report
No additions to the report.

6. Quarterly Strategic Goals Report
No additions to the report

ACTION ITEM: A motion was made by Jahnke, seconded by Strugar, to accept the quarterly strategic goals report as presented. All in favor. Motion carried.

H. Comments

1. Public
2. Board
   -Keil invited everyone to breakfast on farm, Saturday, August 5.
   -Jahnke shared that his wife who works night shift enjoyed the breakfast from the recent Christmas in July celebrations.

I. Information Items

J. Adjournment

There being no further business, the meeting adjourned at 6:01 p.m.

_____
Terry Marthaler, Chair

_____
Alisyn Keil, Clerk

_____
Erika Altstadt, Recorder

Perham Hospital District Board
Wednesday, July, 26, 2023 – 5:00 p.m. St. James A/B

Attendance: Terry Marthlaer, Al Berube, Alisyn Keil, Mike Brasel, Spencer Schram, Gene Jahnke, Cyndy Rastedt, Alana VanWatermulen, Dean Simpson, Tom Meyer, Ryan Strugar, Chuck Hofius, and Erika Altstadt

A. Call to Order

Chair Marthaler called the meeting to order at 6:02 pm.

B. 2024 Strategic Goals

ACTION ITEM: Upon recommendation of the Operating Committee, a second was made by Berube, to accept the 2024 Strategic Goals as presented. All in favor. Motion carried.

C. Adjournment

Chair Marthaler adjourned the meeting at 6:03 pm.