Perham Health
Perham, MN
Operations Committee of the Board
Minutes

Date: November 29, 2023
Time: 5:00 p.m.
Place: St. James A/B
Present: Terry Marthaler, Alisyn Keil, Tom Meyer, Allan Berube, Michael Brasel, Eugene Jahnke, Cyndy Rastedt, Ryan Strugar, Rich Richter, Spencer Schram, Dean Simpson, Alana Van Watermulen (webex), Dr. Brett Glawe (Sanford), Dan Olson (Sanford), Chuck Hofius, Justine Anderson, Erika Altstadt, Sonda Tolle, Tracy Hendrickx, Beth Ulschmid, Sadie Christiansen, Riley Emery (intern), Ben Dahlin, Kelly Riepe
Excused: Dr. Kailey Witt, Dr. Corina Narvaez-Jacob

A. Call to Order
Marthaler called the meeting to order at 5:00 p.m.

B. Board Education
Dahlin, director of IT provided education on his department and answered any questions that board members had.

Dahlin left the meeting.

C. Additions or Deletions to the Agenda
None

D. Old/Other Business
1. Open Board Positions
   Hofius announced that the Executive Committee is recommending to appoint William Nelson to the open Richville position. He was interviewed last week. Two individuals have come forward for the City of Perham position. Interviews will be held and a recommendation will be made at the December meeting.
2. Proposal to change meeting dates due to holidays in 2024. November 2024 meeting will be on Tuesday, November 26, 2024, due to Thanksgiving and the December 2024 meeting will be on Monday, December 30, 2024, due to Christmas.

E. New Business
1. Credentialing

ACTION ITEM: Upon recommendation from the Executive Committee of the Medical Staff, a motion was made by Dr. Glawe, seconded by Strugar, to approve medical staff privileges for Amanda Hall, CRNA (11.30.2023-11.30.2025), McKenzee Kemper, NP (11.30.2023-11.30.2025), Cassie Kurtz, CNM (11.30.2023-11.30.2025), Dr. Corina Narvaez-Jacob (11.30.2023-11.30.2025), Dr. Shelby Terstriep (11.30.2023-11.30.2025) and Haley Wahl, NP (11.30.2023-06.30.2025). All in favor. Motion carried.

Also upon recommendation of the Executive Committee of the Medical Staff and relying on Sanford Health's approval, a motion was made by Dr. Glawe, seconded by Strugar, to grant telemedicine privileges for Dr. Jacquline Stone. All in favor. Motion carried.

2. *Sanford Management Agreement Annual Review*
   Hofius reviewed the document updating the Board on the goals that will be set for the coming year as well as the assessment of the current relationship.

   ACTION ITEM: A motion was made by Brasel, seconded by Schram, to accept the Sanford Management Agreement Annual Review as presented. All in favor. Motion carried.

3. *Quality in Action*
   Hofius shared a letter from a recent patient who was thankful for their past care.
   Hofius also shared a story of a former colleague who received care here and said Perham Health truly does live up to their reputation.
   Tolle shared a story that an individual from Fargo came here for surgery because they were able to get in sooner here rather than Fargo. They were very pleased with the whole process and said they would come here again if they needed future surgeries.

F. Consent Agenda

A motion was made by Berube, seconded by Simpson, to approve the consent agenda as presented. All in favor. Motion carried.

G. Reports

1. *Operating Reports*
   a. Fiscal and Support Services
      Anderson reviewed the October financials stating that October saw a loss from operations of $290,000. Volumes are the reason for this variance.
   b. Patient Services
      No additions to the report.
   c. Long Term Care
      No additions to the report.
   d. Clinic Operations
      No additions to the report.
2. *CEO Report*
   Hofius promoted a few educational opportunities coming up for board members to attend.
   Also gave a shout out to Justine Anderson and Maggie Fresonke for their work with the daycare project.
3. *Medical Staff Report*
   a. *Monthly Update*
      Dr. Jacob's term for Chief of Staff comes to an end December 2023. A new Chief of Staff will be elected next month.
   b. Recruitment Update
4. *Sanford Report*

Olson provided an update that Thief River Falls currently has an opening for their CEO. Their current CEO has decided to retire. Things are going well at the Grand Forks orthopedics center and they are working on adding therapy into that building as well.

5. *Quarterly Quality Report*
   Riepe asked board members to report to her any measures that they would like to see reported out in the quality report for 2024. Riepe also updated that we had to report a recent neonatal incident to Joint Commission.

   ACTION ITEM: A motion was made by Jahnke, seconded by Schram to accept the quarterly quality report as presented. All in favor. Motion carried.

H. Comments

1. Public
2. Board
   Marthaler mentioned the new Mayo expansion and had a short discussion surrounding that.

I. Information Items

J. Adjournment

There being no further business, the meeting adjourned at 5:52 p.m.

_____
Terry Marthaler, Chair

_____
Alisyn Keil, Clerk

_____
Erika Altstadt, Recorder

Perham Hospital District Board
Wednesday, November 29, 2023 – 5:00 p.m. St. James A/B

Attendance: Terry Marthlaer, Al Berube, Alisyn Keil, Mike Brasel, Rich Richter, Spencer Schram, Gene Jahnke, Cyndy Rastedt, Alana VanWatermulen (webex), Dean Simpson, Tom Meyer, Ryan Strugar, Chuck Hofius, and Erika Altstadt

A. Call to Order

Marthaler called the meeting to order at 5:53 pm.

B. Certify the Final Tax Levy

ACTION ITEM: Upon recommendation of the Finance Committee a second was made by Meyer, to certify the final tax levy for 2024 at $820,473.00. All in favor. Motion carried.

C. Board Appointments

It is the recommendation of the Executive Committee that the Board appoint William Nelson from the City of Richville to fill a 13 month term until a special election is held in November 2024.

ACTION ITEM: Upon recommendation of the Executive Committee a motion was made by Schram, seconded by Simpson, to appoint William Nelson to the open City of Richville position until December 31, 2024. All in favor. Motion carried.

D. Adjournment

Marthaler adjourned the meeting at 5:55 pm.