Perham Health
Perham, MN
Operations Committee of the Board
Minutes

Date: December 27, 2023
Time: 5:00 p.m.
Place: St. James A/B
Present: Terry Marthaler, Alisyn Keil, Tom Meyer, Allan Berube, Michael Brasel, Eugene Jahnke, Cyndy Rastedt (webex), Ryan Strugar, Spencer Schram, William Nelson, Alana Van Watermulen (webex), Dr. Corina Narvaez-Jacob (Sanford), Chuck Hofius, Erika Altstadt, Beth Ulschmid, Sadie Christiansen, Bill Stoderl, Dr. James Bear
Excused: Dean Simpson, Rich Richter, Dr. Glawe, Dan Olson, Dr. Witt

A. Call to Order

Marthaler called the meeting to order at 5:03 p.m. Introductions of Dr. James Bear and William Nelson were made.

Dr. Bear left the meeting.

B. Oath of Office

Newly appointed board member, William Nelson (City of Richville), took the Oath of Office for his role as District Board Member.

C. Board Education

Stoderl, Compliance Officer, presented board education on Perham Health's compliance program and presented the 2023 annual compliance report.
Stoderl left the meeting.

D. Additions or Deletions to the Agenda

None

E. Old/Other Business

1. Open City of Perham Board Position
   The Executive Committee is recommending to appoint Sue Huebsch to the open City of Perham position to fill a 12 month term.

F. New Business

1. Credentialing

ACTION ITEM: Upon recommendation from the Executive Committee of the Medical Staff, a motion was made by Dr. Jacob, seconded by Jahnke, to approve medical staff

privileges for Dr. Jerry Baldwin, Shirley Steele, CRNA, Jane Steinmetz, Dental Hygienist, and McKenzee Kemper, NP Addendum from November 2023 meeting. All in favor. Motion carried.

Also upon recommendation of the Executive Committee of the Medical Staff and relying on Sanford Health's approval, a motion was made by Dr. Jacob, seconded by Jahnke, to grant telemedicine privileges for Dr. Martin Auster, Dr. David Chou, Dr. Michael Flaherty, Dr. Sean Freyne, Dr. Ernest Laney IV, Dr. Sunthosh Madireddi, Dr. Desmin Milner, Dr. Bart Petrini and Dr. Robert Shih. All in favor. Motion carried.

2. *Board Resolutions – 2024 Rural Hospital Planning and Transitions Grant – Seeking $20,000 for Strategic Planning*

ACTION ITEM: A motion was made by Keil, seconded by Berube, to approve the resolution for the 2024 Rural Hospital Planning and Transition Grant. All in favor. Motion carried.

3. *Board Resolutions – 2024 Rural Hospital Capital Improvement Grant – Seeking $125,000 for Surgery Updates*

ACTION ITEM: A motion was made by Meyer, seconded by Dr. Jacob, to approve the resolution for the 2024 Rural Hospital Capital Improvement Grant. All in favor. Motion carried.

4. *Quality in Action*
Hofius shared various patient comments that have come in lately relating to positive interactions in our facilities.

G. <u>Consent Agenda</u>
ACTION ITEM: A motion was made by Jahnke, seconded by Keil, to approve the consent agenda as presented. All in favor. Motion carried.

H. <u>Reports</u>

1. *Operating Reports*
   a. Fiscal and Support Services
      No additions to the report.
   b. Patient Services
      No additions to the report.
   c. Long Term Care
      No additions to the report.
   d. Clinic Operations
      No additions to the report.

2. *CEO Report*
Hofius announced that it was Dr. Jacob's last meeting and that Dr. Steininger was elected new Chief of Staff.

3. *Medical Staff Report*
   a. *Monthly Update*
      Nothing to report.

b. Recruitment Update
Nothing to report.

4. *Sanford Report*
Olson not present.

5. *Annual Compliance Report*
Stoderl presented the report and answered any questions that Board members had.

ACTION ITEM: A motion was made by Schram, seconded by Strugar, to accept the annual compliance report as presented. All in favor. Motion carried.

I. Comments
1. Public
2. Board

J. Information Items

K. Adjournment

There being no further business, the meeting adjourned at 5:41 p.m.

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Terry Marthaler, Chair

_____
Alisyn Keil, Clerk

_____
Erika Altstadt, Recorder

Perham Hospital District Board
Wednesday, December 27, 2023 – 5:00 p.m. St. James A/B

Attendance: Terry Marthaler, Alisyn Keil, Tom Meyer, Allan Berube, Michael Brasel, Eugene Jahnke, Cyndy Rastedt (webex), Ryan Strugar, Spencer Schram, William Nelson, Alana Van Watermulen (webex), Cuck Hofius and Erika Altstadt

A. Call to Order
Marthaler called the meeting to order at 5:42 pm.

B. Board Appointment
It is the recommendation of the Executive Committee to appoint Sue Huebsch to the City of Perham to fill a 12 month position until someone is voted in from a special election held in November 2024.
ACTION ITEM: Upon recommendation of the Executive Committee a second was made by Schram, to appoint Sue Huebsch to the open City of Perham position until December 31, 2024. All in favor. Motion carried.

Keil disclosed that her daughter works for Goose Group**.**

D. Adjournment
Marthaler adjourned the meeting at 5:45 pm.