Perham Health
Perham, MN
Operations Committee of the Board
Notes

Date: January 31, 2024
Time: 5:00 p.m.
Place: St. James A/B
Present:

Terry Marthaler (Webex)	Chuck Hofius
Alisyn Keil (webex)	Erika Altstadt
Tom Meyer	Beth Ulschmid
Allan Berube	Sadie Christiansen
Michael Brasel	Justine Anderson
Eugene Jahnke	Sue Von Ruden
Cyndy Rastedt	Sonda Tolle
Ryan Strugar	Jessica Roerick (Eide Bailly)
Rich Richter	
Spencer Schram	
William Nelson	
Sue Huebsch (webex)	
Alana Van Watermulen (webex)	
Dean Simpson (Webex)	
Dan Olson (Sanford)	

Excused: Dr. Glawe, Dr. Witt, Dr. Steininger

A. Call to Order
Vice Chair Brasel called the meeting to order at 5:02 p.m.

B. Oath of Office
Newly appointed board member, Sue Huebsch (City of Perham), took the Oath of Office for her role as District Board Member.

C. Board Education
Audit report in lieu of board education.

D. Additions or Deletions to the Agenda
None

E. Old/Other Business
None

F. New Business

1. *Credentialing*
   ACTION ITEM: Upon recommendation from the Executive Committee of the Medical Staff, a motion was made by Rastedt, seconded by Jahnke, to approve medical staff privileges for Christine Bjerke, RN First Assist (01.31.2024-01.31.2026), Dr. Jon Dangerfield (01.31.2024-01.31.2026), Dr. Paul Denna (01.31.2024-10.31.2025), Shannon Guck, PA (01.31.2024-01.31.2026), Dr. Matthew Haugen (01.31.2024-01.31.2026), Jennifer

Lessman, PA (01.31.2024-01.31.2026), Dr. Elsaid Rabie (01.31.2024-12.31.2025), Dr. Theodore Sawchuk (01.31.2024-01.31.2026), Dr. Jennifer Stong (01.31.2024-11.30.2025), Dr. Travis Swartz (01.31.2024-11.30.2025), Kevin Swenson, PA (01.31.2024-01.31.2026) and Dr. Shang-Yee Yeh (01.31.2024-11.30.2025). All in favor. Motion carried.

Also upon recommendation of the Executive Committee of the Medical Staff and relying on Sanford Health's approval, a motion was made by Rastedt, seconded by Jahnke, to grant telemedicine privileges for Dr. Chris Fischer, Dr. David Swanson, Dr. Josh Ryan and Dr. Daniel Ramsey. All in favor. Motion carried.

2. *2023 Fiscal Year Financial Audit Report – Eide Bailly*
   Jessica Roerick from Eide Bailly presented the 2023 audit report and answered any questions that board members had. Perham Health received an unmodified (clean) opinion for the audit.

   Roerick left the meeting.

   ACTION ITEM: A motion was made by Schram, seconded by Richter, to accept the 2023 Audit Report as presented. All in favor. Motion carried.

3. *Capital Purchase – Perham Living Spa Rooms - $167,862.00*
   This is to complete the last of the Perham Living spa room upgrades. This was a budgeted expense.

   ACTION ITEM: Upon recommendation of the Finance Committee, a second was made by Strugar, to approve the capital purchase of the Perham Living Spa Rooms for $167,862.00 as presented. All in favor. Motion carried. Meyer abstained.

4. *Perham Living Partnership w/ NYM Regional Cultural Center*
   Many of Perham Living's residents were able to participate in a recent art exhibit at the NYM Regional Cultural Center. A slide show of the art that was displayed was shown. This all happened thanks to the partnership that Elevate has with the Cultural Center.

5. *Strategic Planning Update*
   Hofius provided an update of next steps in strategic planning and what is to come.

6. *Quality in Action*
   Hendrickx shared a story of how a staff member went above and beyond to find a loved one of a resident who passed to be able to take and enjoy their belongings that were left behind.

G. <u>Consent Agenda</u>

A motion was made by Berube, seconded by Jahnke, to approve the consent agenda as presented. All in favor. Motion carried.

H. <u>Reports</u>

1. *Operating Reports*
   a. Fiscal and Support Services
      December volumes mirrored November. The only thing unique in December was the nursing home workforce grant that was paid out in December, but for governmental entities the

revenue is considered non-operating. So while it shows a loss, we actually met budget for the month.

b. Patient Services
No additions to the report.

c. Long Term Care
Hendrickx reported that Prairie Knoll is set to open at half capacity on March 4, 2024.

d. Clinic Operations
No additions to the report.

2. *CEO Report*
Hofius stated that he had a question on what Perham Health's stance on a County proposal to help fund EMS. Hofius reported that we do not have a stance since there has not been a proposal and has heard from the county that there will probably not be a proposal coming.
Hofius also gave an update on a recent resident situation at the Perham Living campus.

3. *Medical Staff Report*
   a. *Monthly Update*
   Not present.
   b. Recruitment Update
   Not present.

4. *Sanford Report*
Olson reported that Sanford's new CFO, Scott Wooten, started this month. Sanford's annual meeting will be held in April. Sanford physicians will be able to partake in a trial of using AI to help complete electronic medical records.

5. *MHA Winter Trustee Conference Reports*
No additions to the reports.

6. *Quarterly Community Relations Report*
No additions to the report.

7. *Quarterly Strategic Goal Report*
No additions to the report.

ACTION ITEM: A motion was made by Strugar, seconded by Meyer, to accept the quarterly strategic goal report as presented. All in favor. Motion carried.

I. <u>Comments</u>
1. Public
2. Board

J. <u>Information Items</u>

K. <u>Adjournment</u>

There being no further business, the meeting adjourned at 6:10 p.m.

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Terry Marthaler, Chair

_____
Alisyn Keil, Clerk

_____
Erika Altstadt, Recorder