Perham Health
Perham, MN
Operations Committee of the Board
Minutes

Date: February 28, 2024
Time: 5:00 p.m.
Place: St. James A/B

Present:
Terry Marthaler (webex)
Alisyn Keil
Tom Meyer
Allan Berube
Michael Brasel
Eugene Jahnke
Cyndy Rastedt
Ryan Strugar
Rich Richter
Spencer Schram
William Nelson
Sue Huebsch
Alana Van Watermulen (webex)
Dean Simpson (webex)
Dr. Brett Glawe (Sanford)
Dr. Robert Steininger (Sanford)
Dan Olson (Sanford)
Chuck Hofius (webex)
Erika Altstadt
Beth Ulschmid
Sadie Christiansen (webex)
Justine Anderson
Sue Von Ruden
Sonda Tolle
Kelly Riepe

Excused: Dr. Kailey Witt

A. Call to Order

Vice Chair Brasel called the meeting to order at 5:00 p.m.

B. Board Education

Cassie Norquist from USI presented board education on Perham Health's self-funded health insurance, noting it has been beneficial to move from our fully-insured plan.

Norquist left the meeting.

C. Additions or Deletions to the Agenda

None

D. Old/Other Business

1. Legislative Update
   Hofius reviewed bill that are currently at the legislature.

2. Annual Report to Township/City
   Von Ruden reviewed the 2023 Annual Report. Packets were handed out and Board members are asked, again, to attend their township's annual meeting and report on the annual report.

E. New Business

1. Credentialing

ACTION ITEM: Upon recommendation from the Executive Committee of the Medical Staff, a motion was made by Dr. Steininger, seconded by Jahnke, to approve medical staff privileges for Amanda Bisby, NP (02.29.2024-10.31.2025), Dr. Zachary Davidson (02.29.2024-07.31.2025), Tonya Diggins, CNP-CNM (02.29.2024-02.28.2026), Dr. Maurice Lawton (02.29.2024-06.30.2025) and Dr. Thomas Seaworth (02.29.2024-02.28.2026). All in favor. Motion carried.

Also upon recommendation of the Executive Committee of the Medical Staff and relying on Sanford Health's approval, a motion was made by Dr. Steininger, seconded by Jahnke, to grant telemedicine privileges for Dr. Tanner Anderson and Danielle Peick, CNP. All in favor. Motion carried.

2. *2024 Quality Assessment and Performance Improvement Plan*
   Riepe reviewed the 2024 Quality Assessment and Performance Improvement Plan with Board members and answered any questions that they had.

   ACTION ITEM: A motion was made by Berube, seconded by Nelson, to accept the 2024 Quality Assessment and Performance Improvement Plan as presented. All in favor. Motion carried.

3. *Medical Staff Rules and Regulations*
   Yearly review and Board approval of the Medical Staff rules and regulations.

   ACTION ITEM: Upon recommendation of the Medical Staff, a motion was made by Meyer, seconded by Jahnke, to accept the Medical Staff rules and regulations as presented. All in favor. Motion carried.

4. *Quality in Action*
   Tolle highlighted the work that has been done on revitalizing patient and family centered care in our hospital and showed the moving video that will be used for internal education purposes.

F. <u>Consent Agenda</u>

A motion was made by Schram, seconded by Keil, to approve the consent agenda as presented. All in favor. Motion carried.

G. <u>Reports</u>

1. *Operating Reports*
   a. Fiscal and Support Services
      Anderson reported that January was slow. There were over 100 swingbed days in January which meets expectations and carried our slow volumes elsewhere. January saw a loss of operations of $226,000.

   b. Patient Services
      No additions to the report.

   c. Long Term Care
      Prairie Knoll is reopening Monday, March 4 with 7 residents to start.

   d. Clinic Operations

The New York Mills clinic had a visit from MDH for the radiology department. No deficiencies were found.

2. *CEO Report*
   No additions to the report.

3. *Medical Staff Report*
   a. *Monthly Update*
      No updates at this time.

   b. Recruitment Update
      No updates at this time.

4. Sanford Report
   Olson provided an update on the recent cyber-attack with Change Healthcare/Optum and how that has affected Sanford's and our ability to file claims.

5. Q4 Quality Report
   No additions to the report.

ACTION ITEM: A motion was made by Jahnke, seconded by Huebsch, to accept the Q4 Quality Report as presented. All in favor. Motion carried.

H. Comments
1. Public
2. Board

I. Information Items

J. Adjournment

There being no further business, the meeting adjourned at 6:22 p.m.

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Terry Marthaler, Chair

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Alisyn Keil, Clerk

_____
Erika Altstadt, Recorder