Perham Health
Perham, MN
Operations Committee of the Board
Minutes

Date: April 24, 2024
Time: 5:00 p.m.
Place: St. James A/B
Present: Terry Marthaler, Alisyn Keil, Tom Meyer, Allan Berube, Eugene Jahnke, Cyndy Rastedt, Spencer Schram, William Nelson, Sue Huebsch, Mike Brasel, Dr. Brett Glawe (Sanford), Dr. Kailey Witt (Sanford), Dr. Robert Steininger (Sanford), Dan Olson (Sanford), Chuck Hofius, Erika Altstadt, Beth Ulschmid, Sadie Christiansen, Justine Anderson, Sue Von Ruden, Sonda Tolle, Andrew Weise (Sanford)
Excused: Rich Richter, Alana Van Watermulen, Ryan Strugar, Dean Simpson

A. Call to Order
Chair Marthaler called the meeting to order at 5:00 p.m.

B. Board Education
Anderson presented board education on Community Benefit and answered any questions that Board members had.

C. Additions or Deletions to the Agenda
None

D. Old/Other Business
1. Legislative Update
   Hofius and Hendrickx provided a legislative update on their respective areas.

E. New Business
1. Credentialing
ACTION ITEM: Upon recommendation from the Executive Committee of the Medical Staff, a motion was made by Dr. Steininger, seconded by Jahnke, to approve medical staff privileges for Robert Gonzalez Jr., CRNA (04.30.2024-04.30.2026), Shelby Goodman, NP (04.30.2024-04.30.2026), Janice Merz, Dental Assistant (04.30.2024-04.30.2026), Dr. Michael Norgard (04.30.2024-07.31.2025), Dr. Obinna Nwadibia (04.30.2024-04.30.2026), Dr. Liaqat Sabir (04.30.2024-04.30.2026), Sean Wahl, DC (04.30.2024-04.30.2026) and Dr. Edward Wolske (04.26.2024-09.30.2025). All in favor. Motion carried.

2. *Capital Purchase | Sterilizer | $215,464.92*
   This is a budgeted expense. The current sterilizer is at the end of its life and is needing to be replaced.

   ACTION ITEM: Upon the recommendation of the Finance Committee a second was made by Meyer, to approve the purchase of a sterilizer for $215,464.92 as presented. All in favor. Motion carried.

3. *Community Health Needs Assessment Survey Results*
   Andrew Wiese, Sanford, reviewed the CHNA results and answered any questions that Board members had.

4. *CAH Annual Policy Review*
   Tolle reviewed what policies have been updated for 2024.

   ACTION ITEM: A motion was made by Brasel, seconded by Keil, to accept the CAH policy changes as presented. All in favor. Motion carried.

5. *Quality in Action*
   Hofius shared learnings from a recent security incident. Directors will be sharing the learnings with their staff in May.

F. Consent Agenda

A motion was made by Schram, seconded by Nelson, to approve the consent agenda as presented. All in favor. Motion carried.

G. Reports

1. *Operating Reports*
   a. Fiscal and Support Services
      Anderson reported that March saw income from operations of $341,000. Year to date income from operations totals ($581,000).
      Also provided a Change Healthcare update. Able to bill certain payers at this time. Making progress on what's out there to bill.

   b. Patient Services
      No additions to the report.

   c. Long Term Care
      Hendrickx reported that the Elevate Connections program with the PACC has been having great attendance, it's doing very well.

   d. Clinic Operations
      No additions to the report.

2. *CEO Report*
   Hofius also provided an update on the Change Healthcare cyberattack.

3. *Medical Staff Report*
   a. *Monthly Update*

Dr. Steininger provided an update on how things are going and what they are doing to gear up for the summer (busier) months in the ED.

b. Recruitment Update
No updates at this time.

4. Sanford Report
Olson provided an update on the change in status for the Mahnomen Hospital. He also provided an update on the Sanford Annual meeting that was held last month.

5. Quarterly Community Relations Report
No additions to the report.

6. Quarterly Strategic Goals Report
No additions to the report.

ACTION ITEM: A motion was made by Jahnke, seconded by Huebsch, to accept the Quarterly Strategic Goal Report as presented.

H. Comments
1. Public
2. Board

I. Information Items

J. Adjournment

There being no further business, the meeting adjourned at 6:36 p.m.

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Terry Marthaler, Chair

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Alisyn Keil, Clerk

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Erika Altstadt, Recorder