Perham Health
Perham, MN
Operations Committee of the Board
Minutes

Date: May 29, 2024
Time: 5:00 p.m.
Place: St. James A/B
Present: Terry Marthaler, Alisyn Keil, Tom Meyer, Eugene Jahnke, Cyndy Rastedt, Spencer Schram, William Nelson, Mike Brasel, Rich Richter, Alana Van Watermulen, Dr. Robert Steininger (Sanford), Dan Olson (Sanford) (webex), Chuck Hofius, Erika Altstadt, Beth Ulschmid, Sadie Christiansen, Justine Anderson, Sue Von Ruden, Sonda Tolle, Kelly Riepe

Excused: Sue Huebsch, Al Berube, Ryan Strugar, Dean Simpson, Dr. Glawe, Dr. Witt

A. Call to Order
Chair Marthaler called the meeting to order at 5:00 p.m.

B. Board Education
Tolle presented board education on social determinants of health and answered any questions that board members had.

C. Additions or Deletions to the Agenda
None

D. Old/Other Business
1. Legislative Update
   Hofius and Hendrickx provided a legislative update on their respective areas.

E. New Business
1. *Credentialing*

ACTION ITEM: Upon recommendation from the Executive Committee of the Medical Staff, a motion was made by Dr. Steininger, seconded by Keil, to approve medical staff privileges for Amy Hecker, PA, Dr. Samuel Inkumsah, Dr. Kara Johnson, Dr. Manuel Moran and Julie Tobkin, NP. All in favor. Motion carried.

Also upon recommendation of the Executive Committee of the Medical Staff and relying on Sanford Health's approval, motion was made by Dr. Steininger, seconded by Jahnke, to grant tele-medicine privileges for Dr. Adeola Adelayo, Dr. Muhannad Bilal, Dr. LaRissa Chism-Buggs, Dr. Kodjovi Kodjo, Dr. Khoa Nguyen, Dr. Pauravi Rana, Dr. Dajonitta Richmond, Dr. Urooj Saeed, Dr. Catalina Villa and Dr. Tiffany White. All in favor. Motion carried.

2. *New Federal Nursing Home Mandated Staffing Levels*
   Hendrickx provided education surrounding the new mandated staffing levels as well as the Minnesota Nursing Home Workforce Standards Board and answered any questions that board members had.

3. *CEO Evaluation*
   Olson reviewed Hofius' evaluation results stating that overall the results were very good. Comments and concerns on financials are expected given Perham Health's recent financials.

4. *Board Self Evaluation*
   Brasel reviewed results from the board self-evaluation. Board would like a better understanding of financials and for more people to attend outside education. Suggestions surrounding education were given.

5. *Review Board Roles and Responsibilities*
   This document is given to townships during an election year to give to prospective candidates. The Governance Committee wanted the full board to review and offer up any suggestions/comments/changes.

6. *Quality in Action*
   Tolle reviewed a safety minute and the learnings from a recent dumpster fire. Education with staff has been done.
   Tolle also shared how staff have come together to donate clothes, spend time, and care for a pediatric ED patient who has been here for 29 days.

F. <u>Consent Agenda</u>

ACTION ITEM: A motion was made by Schram, seconded by Brasel, to approve the consent agenda as presented. All in favor. Motion carried.

G. <u>Reports</u>

1. *Operating Reports*
   a. Fiscal and Support Services
      Anderson reported that April saw income from operations of $236,000. Year to date income from operations totals ($346,000).
      Provided a finance minute on the Perham Health Pharmacy.

   b. Patient Services
      No additions to the report.

   c. Long Term Care
      As of today, Prairie Knoll is up to 14 residents.

   d. Clinic Operations
      Posted a hospitalist role and hopefully have our first interview on July 1.

2. *CEO Report*
   Highlighted Employee Appreciation Week.

The management agreement is currently with our IT attorney. We expect to have a draft back to Sanford by Friday.
Highlighted the Elevating Voices Choir and that their recent concert was a great time.

3. *Medical Staff Report*
   a. *Monthly Update*
      No updates at this time.
   b. Recruitment Update
      Adding a hospitalist, interviewing a potential candidate soon.

4. Sanford Report
Sanford broke ground on a new senior community in Sioux Falls.
For the first time ever Fargo received a 5 star rating from CMS.

5. Quarterly Quality Report
Riepe spoke to the no data available comment, more to come.

ACTION ITEM: A motion was made by Jahnke, seconded by Nelson, to accept the quarterly quality report as presented. All in favor. Motion carried.

H. Comments
1. Public
2. Board

I. Information Items

J. Adjournment

There being no further business, the meeting adjourned at 6:40 p.m.

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Terry Marthaler, Chair

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Alisyn Keil, Clerk

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Erika Altstadt, Recorder