Perham Health
Perham, MN
Operations Committee of the Board
Minutes

Date: June 26, 2024
Time: 5:00 p.m.
Place: St. James A/B
Present: Terry Marthaler
Alisyn Keil
Tom Meyer
Allan Berube
Eugene Jahnke
Cyndy Rastedt
William Nelson
Mike Brasel
Dean Simpson
Rich Richter
Dr. Brett Glawe (Sanford)
Dr. Kailey Witt (Sanford)
Dan Olson (Sanford) (webex)
Erika Altstadt
Beth Ulschmid
Sadie Christiansen (webex)
Justine Anderson
Sue Von Ruden
Sonda Tolle
Connor Colliton, Intern
Emily Freier, Intern
Chuck Hofius
Absent: Sue Huebsch, Spencer Schram, Ryan Strugar, Alana Van Watermulen, Dr. Steininger

A. Call to Order
Chair Marthaler called the meeting to order at 5:01 p.m.

B. Board Education
Becca, EMS Director was unable to make tonight's meeting due to a conflicting meeting. Anderson and Hofius spoke to the recent township meetings that have been happening and answered any questions that Board members had.

C. Additions or Deletions to the Agenda
None

D. Old/Other Business
None

E. New Business

1. *Credentialing*

ACTION ITEM: Upon recommendation from the Executive Committee of the Medical Staff, a motion was made by Dr. Glawe, seconded by Keil, to approve medical staff privileges for Kristen Crawford, CRNA, Shara Diers, PA, Dr. Stephen Goldberg, Dr. Anuj Mogla, Dr. Illene Reed and Dr. Tiffany Tryniszewski. All in favor. Motion carried.

Also upon recommendation of the Executive Committee of the Medical Staff and relying on Sanford Health's approval, motion was made by Dr. Glawe, seconded by Keil, to grant tele-medicine privileges for Bryan Bader, CNP, Dr. Guy Gibson, Dr. Wayne Gordon, Dr. Omar Hussein, Dr. Steve Nelson and Dr. Joe Parkey. All in favor. Motion carried.

Richter and Colliton entered the meeting.

2. *Draft of 2025-2028 Strategic Plan*
   Hofius reviewed the draft of the 2025-2028 strategic plan and asked for input. Board will vote to approve the strategic plan in July.

3. *Mission, Vision and Values Discussion*
   Hofius shared that when we work on a new strategic plan we typically revisit our mission, vision, and values. Opened up for discussion on ideas if we should refresh them at this time.

4. *Leadership Board Report Discussion*
   Board members were asked if they would prefer the style of board reports to be similar or if they liked the variety. Board members discussed and chose to stay with the current format. They appreciate the variety.

5. *Quality in Action*
   Ulschmid shared a story of a clinic patient who received a procedure and how their wife recognized the patient and family centered care since she was allowed to stay in the room. Ulschmid also shared a story of a new family who did their research and it lead them to picking Perham Health for their care.
   Hendrickx shared a letter that was published in the paper thanking Perham Living for the wonderful care of their mother while she lived at Perham Living.

6. *Finance Minute*
   Anderson highlighted upcoming finance minutes and that this will be a new standing item on the agenda. For this month a balance sheet cheat sheet has been created and will be housed on Nextcloud for Board members to reference back to.

F. <u>Consent Agenda</u>

ACTION ITEM: A motion was made by Jahnke, seconded by Nelson, to approve the consent agenda as presented. All in favor. Motion carried.

G. <u>Reports</u>

1. *Operating Reports*
   a. Fiscal and Support Services
      May saw income from operations of $137,000, this brings our year to date loss to $209,000.

   b. Patient Services
      Sleep studies will come back to Perham. Someone has been hired who will do sleep studies as well as work in pulmonary rehab.

   c. Long Term Care
      Perham Living had their annual survey 2 weeks ago. Overall the survey went very well. Three deficiencies were given from the department of health and 8 deficiencies were given from the Fire Marshal.

   d. Clinic Operations
      No additions to the report.

2. *CEO Report*

Hofius highlighted that we are interviewing a hospitalist next week. Dr. Amy Jones starts the end of July.

3. *Medical Staff Report*
   a. *Monthly Update*
      Dr. Witt reported that changes are being made to how providers take call and this will take effect in September. Dr. Paulson is retiring August 1 and recruitment is still a big thing at this time.
   b. Recruitment Update

4. Sanford Report
Fargo continues to be very busy and is seeing record volumes post COVID. Annual gala for the Roger Maris Cancer Center was held last week.

H. Comments
1. Public
2. Board

I. Information Items

J. Adjournment

There being no further business, the meeting adjourned at 6:30 p.m.

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Terry Marthaler, Chair

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Alisyn Keil, Clerk

_____
Erika Altstadt, Recorder