Perham Health
Perham, MN
Operations Committee of the Board
Minutes

Date: September 25, 2024
Time: 5:00 p.m.
Place: St. James A/B

Present:

Terry Marthaler	Dr. Brett Glawe
Alisyn Keil	Sonda Tolle
Tom Meyer	Chuck Hofius
Allan Berube	Renee Sonnenberg
Eugene Jahnke	Sadie Christiansen
Cyndy Rastedt	Justine Anderson
Mike Brasel	Tracy Hendrickx
Dean Simpson	Beth Ulschmid
Rich Richter	Bill Stoderl
Alana Van Watermulen	Holly Yonemura
Sue Huebsch	Sue Von Ruden
Spencer Schram	Dr. Amy Jones
Dan Olson	Kelly Riepe
Dr. Robert Steininger	

Excused: Ryan Strugar, William Nelson, Dr. Kailey Witt

A. Call to Order

Chair Marthaler called the meeting to order at 5:04 p.m.
Ulschmid introduced Dr. Amy Jones our new OB provider.

B. Board Education

Yonemura, Director of Nutritional Services, presented board education on nutritional services and answered any questions that board members had.

C. Additions or Deletions to the Agenda

None

D. Old/Other Business

E. New Business

1. *Credentialing*
   ACTION ITEM: Upon recommendation from the Executive Committee of the Medical Staff, a motion was made by Dr. Robert Steininger, seconded by Janke, to approve medical staff privileges for Michael Kerr (09.30.2024-09.30.2026), Marek Kostanecki (09.30.2024-11.30.2025), Terrance Magalis (09.30.2024-03.31.2026), Maryam Nouhi-Arbatani (09.30.2024-08.31.2026) and Lowell Vomhoff (09.30.2024-09.30.2026). All in favor. Motion carried.
2. *Approval to begin schematic design of hospital building project*
   Hofius provided an update on where we are at in master facility planning for the hospital.

ACTION ITEM: A motion was made by Richter, seconded by Meyer, to approve beginning schematic design of the hospital building project. All in favor. Motion carried.

3. *Market Share Analysis*
   Hofius reviewed the 2024 market share analysis with board members and answered any questions that they had.

4. *Provision of Care Policy*
   Tolle highlighted that minor changes have been made and that medical staff has accepted the changes. Needs yearly Board approval.

   ACTION ITEM: A motion was made by Huebsch, seconded by Keil, to accept the changes to the provision of care policy as presented. All in favor. Motion carried.

5. *Board Bylaws*
   Hofius highlighted the changes that were made to the Board Bylaws.

   ACTION ITEM: Upon recommendation of the Governance Committee, a second was made by Berube, to recommend the changes of the Board Bylaws to the Operating Committee as presented. All in favor. Motion carried.

6. *Board Policies*
   Hofius highlighted the changes that were made to the Board Policies.

   ACTION ITEM: Upon recommendation of the Governance Committee, a second was made by Janke, to recommend the changes of the Board Policies to the Operating Committee as presented. All in favor. Motion carried.

7. *Finance Minute*
   Stoderl presented a finance minute on strategic pricing and answered any questions that Board members had.

8. *Quality in Action*
   Hofius highlighted the awards that Perham Health and Perham Living have received.

F. <u>Consent Agenda</u>

ACTION ITEM: A motion was made by Brasel, seconded by Schram, to approve the consent agenda as presented. All in favor. Motion carried.

G. <u>Reports</u>

1. *Operating Reports*
   a. Fiscal and Support Services
      August saw income from operations of $139,000 bringing the year to date total income from operations to $478,000.

   b. Patient Services
      No additions to the report.

c. Long Term Care
No additions to the report.

d. Clinic Operations
No additions to the report.

2. *CEO Report*
Hofius reported Dr. Michael Kerr has given his resignation and will be leaving the end of December.

3. *Medical Staff Report*
   a. *Monthly Update*
   Will be resuming journal club in November.
   b. Recruitment Update
   Will be recruiting to fill Dr. Kerr's position.

4. Sanford Report
Marshfield discussions continue on.
Will be signing an agreement with a large group of radiologists from Georgia to assist our radiology department.

H. Comments
1. Public
2. Board

I. Information Items

J. Adjournment

There being no further business, the meeting adjourned at 6:26 p.m.

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Terry Marthaler, Chair

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Alisyn Keil, Clerk

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Erika Altstadt, Recorder

Perham Hospital District Board
Wednesday, September 25, 2024 – 5:00 p.m. St. James A/B

Attendance: Terry Marthaler, Alisyn Keil, Al Berube, Tom Meyer, Gene Jahnke, Cyndy Rastedt, Mike Brasel, Dean Simpson, Rich Richter, Alana Van Watermulen, Sue Huebsch, Spencer Schram, Chuck Hofius, Renee Sonnenberg
Excused: Ryan Strugar, William Nelson

A. Call to Order
Marthaler called the meeting to order at 6:27 pm.

B. Board Bylaws

ACTION ITEM: Upon recommendation of the Operating Committee, a second was made by Berube, to accept the changes to the Board Bylaws as presented. All in favor. Motion carried.

C. Board Policies

ACTION ITEM: Upon recommendation of the Operating Committee, a second was made by Janke, to accept the changes to the Board Policies as presented. All in favor. Motion carried.

D. Adjournment

Marthaler adjourned the meeting at 6:28 pm.

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Terry Marthaler, Chair

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Alisyn Keil, Clerk

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Erika Altstadt, Recorder