Perham Health
Perham, MN
Operations Committee of the Board
Minutes

Date: October 30, 2024
Time: 5:00 p.m.
Place: St. James A/B

Present:		
	Terry Marthaler	Dan Olson
	Alisyn Keil	Dr. Robert Steininger
	Tom Meyer	Dr. Kailey Witt (webex)
	Allan Berube	Sonda Tolle
	Eugene Jahnke	Erika Altstadt
	Cyndy Rastedt (webex)	Sadie Christiansen
	William Nelson	Justine Anderson
	Mike Brasel	Beth Ulschmid
	Dean Simpson	Bill Stoderl
	Rich Richter	Dave Dahl
	Sue Huebsch (webex)	

Absent: Spencer Schram, Alana Van Watermulen, Ryan Strugar, Dr. Glawe

A. Call to Order
Chair Marthaler called the meeting to order at 5:00 p.m.

B. Board Education
Dave Dahl, Director of Therapy presented board education and answered any questions that board members had.

Dahl exited the meeting.

C. Additions or Deletions to the Agenda
None

D. Old/Other Business

E. New Business

1. *Credentialing*
   ACTION ITEM: Upon recommendation from the Executive Committee of the Medical Staff, a motion was made by Dr. Steininger, seconded by Nelson, to approve medical staff privileges for Kyle Dorr, Radiologic Technologist, Sherree Engen, CRNA, Dr. Susan Farkas, Dr. Brian Hamm, Janet Loggins, NP, Dr. Thomas Mohs, Dr. Kimberly Peterson, Dr. Matthew Winkels and Dr. Kailey Witt. All in favor. Motion carried.

   Also upon recommendation of the Executive Committee of the Medical Staff and relying on Sanford Health's approval a motion was made by Dr. Steininger, seconded by Nelson, to grant telemedicine privileges for Dr. Iftikhar Saher. All in favor. Motion carried.

2. *Quit Claim Deed for New York Mills Clinic Property Lines*
   Anderson provided an update on what needs to be done for the New York Mills Clinic property lines and answered any questions that Board members had.

ACTION ITEM: A motion was made by Brasel, seconded by Simpson, to recommend the approval of the quick claim deeds as presented and authorize the CEO to sign these documents to the District Board.

3. *HR Policy Updates*
   No changes to the policies this year.

4. *Capital Purchase | Sterilizer*
   Remodel to be able to support the new sterilizer.

   ACTION ITEM: Upon recommendation of the finance committee, a second was made by Richter, to approve the sterilizer project of $546,000.00 as presented. All in favor. Motion carried. Meyer abstained.

5. *Capital Purchase | Pain Clinic*
   Old gift shop remodel to accommodate space for a pain clinic.

   ACTION ITEM: Upon recommendation of the finance committee, a second was made by Nelson, to approve the pain clinic project of $365,000.00 as presented. All in favor. Motion carried. Meyer abstained.

6. *Finance Minute*
   Stoderl presented a finance minute on "life of a claim" and answered any questions that Board members had.

7. *Quality in Action*
   Anderson highlighted a learning experience from a recent allergic reaction that happened in the clinic waiting room.

F. <u>Consent Agenda</u>

ACTION ITEM: A motion was made by Berube, seconded by Nelson, to approve the consent agenda as presented. All in favor. Motion carried.

G. <u>Reports</u>

1. *Operating Reports*
   a. Fiscal and Support Services
      Audit is taking place next week. Currently at a breakeven with operations for FY 2024. November board meeting will have some significant items that we would appreciate all board members in attendance. This will be a longer meeting.

   b. Patient Services
      Tolle highlighted how we have been affected by the IV shortage and what's to come.

   c. Long Term Care
      No additions to the report.

   d. Clinic Operations

Ulschmid provided an update on the possibility of being awarded the Integrated Health Partnership grant and what that would do for the clinic.

2. *CEO Report*
   No additions to the report.
3. *Medical Staff Report*
   a. *Monthly Update*
      Went live with GI genius in surgery.
   b. Recruitment Update

4. Sanford Report
Marshfield discussion continue and are looking to close on it January 1, 2025.
Fargo region will be celebrating their 100th bone marrow transplant this week.

5. Final Strategic Goals Report
No additions to the report.
ACTION ITEM: A motion was made by Meyer, seconded by Brasel, to accept the final strategic goals report as presented. All in favor. Motion carried.

6. Quarterly Community Relations Report
No additions to the report.

H. Comments
1. Public
2. Board

I. Information Items

J. Adjournment

There being no further business, the meeting adjourned at 6:07 p.m.

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Terry Marthaler, Chair

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Alisyn Keil, Clerk

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Erika Altstadt, Recorder

Perham Hospital District Board
Wednesday, October 30, 2024 – 5:00 p.m. St. James A/B

Attendance: Terry Marthaler, Alisyn Keil, Tom Meyer, Al Berube, Gene Jahnke, Cyndy Rastedt (webex), William Nelson, Mike Brasel, Dean Simpson, Rich Richter, Justine Anderson, Erika Altstadt
Absent: Sue Huebsch, Spencer Schram, Alana Van Watermulen, Ryan Strugar

A. Call to Order
Marthaler called the meeting to order at 6:10 pm.

B. Quit Claim Deed for the New York Mills Clinic Property Lines

ACTION ITEM: Upon recommendation of the Operating Committee, a second was made by Berube, to approve the quick claim deeds as presented and authorize the CEO to sign these documents. All in favor. Motion carried.

C. Adjournment

Marthaler adjourned the meeting at 6:11 pm.

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Terry Marthaler, Chair

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Alisyn Keil, Clerk

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Erika Altstadt, Recorder