Perham Health
Perham, MN
Perham Hospital District Board
Notes

Date: January 29, 2025
Time: 5:00 p.m.
Place: Perham Health St. James A
Present:

Terry Marthaler (Webex)	Sonda Tolle
Sue Huebsch	Chuck Hofius
Al Berube	Erika Altstadt
Spencer Schram (Webex)	Sue VonRuden
Mike Brasel	Beth Ulschmid
Eugene Jahnke	Justine Anderson
Cyndy Rastedt	Bill Stoderl
Thomas Meyer	Sadie Christiansen
Alisyn Keil	Tracy Hendrickx
Alana VanWatermulen (Webex)	
Mike Lee	
Arvin Widness	
Dr. Brett Glawe (Sanford)	
Dr. Robert Steininger (Sanford)	
Dr. Kailey Witt (Sanford)	

Absent: Dan Olson (Sanford), Rich Richter

A. Call to Order

Vice Chair Brasel called the meeting to order at 5:02 p.m.

B. Oath of Office

Reappointed board members: Spencer Schram, Alana Van Watermulen, Al Berube, Gene Jahnke, Mike Brasel and Terry Marthaler, along with newly elected board members: Arvin Widness, Sue Huebsch and Mike Lee, took the Oath of Office for their roles as District Board Members.

C. Election of the 2025-2026 Officers

Nominations were accepted for the 2025 - 2026 officer positions. Ballots were distributed and counted for the election of Board Chair, Vice-Chair, and Clerk with the majority of votes going to Terry Marthaler for Chair, Mike Brasel for Vice-Chair, Alisyn Keil for Clerk, and Spencer Schram for Treasurer.

D. Appointment of the Official Newspaper of the Hospital District

A motion was made by Huebsch, seconded by Keil, to appoint the Perham Focus as the newspaper of the hospital district. All in Favor. Motion carried.

There being no further business, the meeting adjourned at 5:16 p.m.

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Terry Marthaler, Chair

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Alisyn Keil, Clerk

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Erika Altstadt, Recorder

Perham Health
Perham, MN
Operations Committee of the Board
Notes

Date: January 29, 2025
Time: 5:00 p.m.
Place: Perham Health St. James A

Present:
Terry Marthaler (Webex)
Sue Huebsch
Al Berube
Spencer Schram (Webex)
Mike Brasel
Eugene Jahnke
Cyndy Rastedt
Thomas Meyer
Alisyn Keil
Alana VanWatermulen (Webex)
Mike Lee
Arvin Widness
Dr. Brett Glawe (Sanford)
Dr. Robert Steininger (Sanford)
Dr. Kailey Witt (Sanford)
Sonda Tolle
Chuck Hofius
Erika Altstadt
Sue VonRuden
Beth Ulschmid
Justine Anderson
Bill Stoderl
Sadie Christiansen
Tracy Hendrickx
Jessica Roerick (Eide Bailly)

Absent: Dan Olson (Sanford), Rich Richter

A. Call to Order

Vice Chair Brasel called the meeting to order at 5:16 p.m.

B. Board Education

Hofius presented board education on current space needs, what we have done over the last thirteen years to maximize the use of space, and answered any questions that Board members had.

C. Old/Other Business

1. *MNA Union Negotiations*
   Hofius reported that we reached agreement with the MNA and the nurses voted to ratify. The results are in line with budget.

D. Additions or Deletions to the Agenda

E. New Business

1. *Credentialing*
   ACTION ITEM: Upon recommendation from the Executive Committee of the Medical Staff, a motion was made by Dr. Steininger, seconded by Keil, to approve medical staff privileges for Christina Beack, Surg Tech (01.31.2025-01.31.2027), Dr. Jeffrey Blickenstaff (01.31.2025-01.31.2027), Dr. Benjamin Dahl (01.31.2025-01.31.2027), Dr. Jon Dangerfield (01.31.2025-01.31.2027) and Dr. Timothy Neitzke (01.31.2025-01.31.2027). All in favor. Motion carried.

2. *2024 Fiscal Year Financial Audit Report – Eide Bailly*
   Jessica Roerick, Eide Bailly, LLP, reviewed the details of the 2024 audit report. She stated overall the results were in a positive favor and they are giving Perham Health a clean unmodified opinion, the highest opinion available. Roerick also answered any questions that board members had.

   ACTION ITEM: Upon recommendation of the Finance Committee, a motion was made by Jahnke, seconded by Berube, to accept the 2024 Audit Report as presented. All in favor. Motion carried.

3. *Medical Staff Rules and Regulations*
   No changes made this year, just needs yearly approval.

   ACTION ITEM: Upon recommendation of the Medical Staff, a motion was made by Berube, seconded by Huebsch, to accept the Medical Staff Rules and Regulations as presented. All in favor. Motion carried.

4. *Conflict of Interest Disclosure*
   Board members and leadership filled out the 2025 conflict of interest forms.

5. *Quality in Action*
   Hendrickx shared what staff did to help a resident get his independence back by helping to get his motorized chair fixed.

6. *Board Conference Reports – MHA Trustee Conference*
   Reports were in the packets for Board members to review.

F. <u>Consent Agenda</u>

A motion was made by Keil, seconded by Huebsch, to approve the consent agenda as presented. All in favor. Motion carried.

G. <u>Reports</u>

1. *Operating Reports*
   a. Fiscal and Support Services
      Stoderl reported that there was a loss in operations for December of $88,000. Year-to-date income from operations totals $272,000.
   b. Patient Services
      No additions to the report.
   c. Long Term Care
      Northwinds had their bi-annual survey. Overall, it was a good survey and we should have the final report in 30 days.
   d. Clinic Operations
      Ulschmid and Hofius met with a possible ED candidate to fill in some of Dr. Bear's decreased hours.

2. *CEO Report*

   Meeting with a possible City of Dent candidate next Thursday.

   Board orientation will start in March, agenda to come out soon.

Hofius discussed possible midyear wage adjustments

Congratulations to Justine on another clean audit.

3. *Medical Staff Report*
   a. *Monthly Update*
      Nothing to report at this time.
   b. Recruitment Update
      Nothing to report at this time.

4. Sanford Report
Nothing to report at this time.

5. Quarterly Community Relations Report
No additions to the report.

6. Quarterly Strategic Goal Report (Q1)
No additions to the report. Hofius recommends changing verbiage from DEI to the Culture Committee in the strategic goal, to better align with the welcoming intent of the goal.

ACTION ITEM: A motion was made by Meyer, seconded by Keil to change DEI to Culture Committee in the 2025 Strategic Goals. All in favor. Motion carried.

ACTION ITEM: A motion was made by Meyer, seconded by Lee, to accept the Q1 Strategic Goal report as presented. All in favor. Motion carried.

H. Comments
1. Public
2. Board

I. Information Items

J. Adjournment

There being no further business, the meeting adjourned at 6:40 p.m.

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Terry Marthaler, Chair

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Alisyn Keil, Clerk

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Erika Altstadt, Recorder