Perham Health
Perham, MN
Perham Hospital District Board
Minutes

Date: February 26, 2025
Time: 5:00 p.m.
Place: Perham Health St. James A

Present:
Al Berube (Webex)
Spencer Schram
Mike Brasel
Eugene Jahnke
Cyndy Rastedt
Alana VanWatermulen (Webex)
Mike Lee
Arvin Widness (Webex)
Rich Richter
Jared Bachelder
Tom Meyer (Webex)
Dr. Brett Glawe (Sanford)
Dr. Robert Steininger (Sanford)
Dan Olson (Sanford)
Chuck Hofius
Erika Altstadt
Sue VonRuden
Beth Ulschmid
Bill Stoderl
Sadie Christiansen
Tracy Hendrickx
Kelly Riepe

Absent: Terry Marthaler, Sue Huebsch, Alisyn Keil, Dr. Witt

A. Call to Order

Vice Chair Brasel called the meeting to order at 5:01 p.m.

B. Appointment of Jared Bachelder to the open City of Dent position

ACTION ITEM: Upon recommendation of the Executive Committee, motion was mase by Schram, seconded by Jahnke, to appoint Jared Bachelder to the open City of Dent position to fill the remaining 22-month term. All in favor. Motion carried.

C. Oath of Office

Newly appointed City of Dent representative, Jared Bachelder took the Oath of Office for a 22-month term.

D. Adjournment

There being no further business, the meeting adjourned at 5:07 p.m.

_____
Terry Marthaler, Chair

_____
Alisyn Keil, Clerk

_____
Erika Altstadt, Recorder

Perham Health
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Operations Committee of the Board
Minutes

Date: February 26, 2025
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Present:
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Dan Olson (Sanford)
Chuck Hofius
Erika Altstadt
Sue VonRuden
Beth Ulschmid
Bill Stoderl
Sadie Christiansen
Tracy Hendrickx
Kelly Riepe

Absent: Tery Marthaler, Sue Huebsch, Alisyn Keil

A. Call to Order

Vice Chair Brasel called the meeting to order at 5:07 p.m.

B. Board Education

Stoderl presented education on long term care financials and answered any questions that Board members had.

C. Old/Other Business

1. Legislative Update
   Hofius gave an update on what is happening in federal and state legislature and answered any questions that Board members had.

2. Draft – New Board Member Orientation
   Hofius proposed, per Executive Committee's recommendations, that we lengthen each board meeting by about 15-30 minutes to incorporate board orientation into our existing board education segment over the next several months. The board agreed and we will proceed with this plan.

D. New Business

1. *Credentialing*
   ACTION ITEM: Upon recommendation from the Executive Committee of the Medical Staff, a motion was made by Dr. Glawe, seconded by Richter, to approve medical staff privileges for Dr. John Asleson (02.28.2025-02.25.2027), Dr. James Bear (02.28.2025-

02.28.2027), Ryan Coram, DO (02.28.2025-09.30.2026), Amanda Hall, CRNA (02.28.2025-02.28.2027), Dr. Matthew Nelsen (02.28.2025-02.28.2027), and Dr. Robert Steininger (02.28.2025-02.28.2027). All in favor. Motion carried.

Also upon recommendation of the Executive Committee of the Medical Staff and relying on Sanford Health's approval, a motion was made by Dr. Glawe, seconded by Richter, to grant telemedicine privileges for Noal Hart, MD and Hilary Schmitt, MD. All in favor. Motion carried.

2. *Mid-year Wage Adjustment*
   Hofius reported that leadership believes a mid-year wage adjustment is needed for some positions this year to stay competitive with neighboring facilities.

3. *Capital Purchase | Perham Living Van | $171,932.00*
   This was a budgeted item and funds from a recent Blue fundraiser have been allotted for this purchase as well.

   ACTION ITEM: Upon recommendation of the Finance Committee, a second was made by Rastedt, to approve the purchase of the Perham Living Van for $171,932.00 as presented. All in favor. Motion carried.

4. *Quality in Action*
   Deferring to next month.

E. <u>Consent Agenda</u>

A motion was made by Jahnke, seconded by Richter, to approve the consent agenda as presented. All in favor. Motion carried.

F. <u>Reports</u>

1. *Operating Reports*
   a. Fiscal and Support Services
      Stoderl reported that January saw an income from operations of $174,000.00. Bringing the year-to-date total income from operations to $446,000.00.
   b. Patient Services
      No additions to the report.
   c. Long Term Care
      Hendrickx reported that the hearing for the workforce standards board did not conclude and that the judge said they should have a decision prior to the next holiday (Memorial Day).

   d. Clinic Operations
      Ulschmid updated that the Notable implementation has been pushed off until March.

2. *CEO Report*
   Pain clinic project is under way.
   Surgery project is under way as well (boilers and sterilization equipment).
   Held a community luncheon highlighting technology and the need for more space.
   Reviewed annual report and expectation to take packets to townships and review the annual report.

3. *Medical Staff Report*
   a. *Monthly Update*
      Nothing to report at this time.
   b. Recruitment Update
      Nothing to report at this time.
4. *Sanford Report*
   Hospital at home program is due to end next month but has been extended in the past.
   Sanford had their first MAGNET survey for nursing, and they are now accredited.
   Olson gave a highlight on a current substance abuse program that is going well.

5. *Q4 Quality Report*
   No additions to the report.
   ACTION ITEM: A motion was made by Schram, seconded by Richter, to accept the Q4 Quality Report as presented. All in favor. Motion carried.

6. *Quality Annual Report*
   No additions to the report.
   ACTION ITEM: A motion was made by Schram, seconded by Richter, to accept the Quality Annual Report as presented. All in favor. Motion carried.

G. <u>Comments</u>

1. Public
   Von Ruden announced Hofius received the Chamber Hall of Fame Award.

2. Board

H. <u>Information Items</u>

I. <u>Adjournment</u>

There being no further business, the meeting adjourned at 6:35 p.m.

_____
Terry Marthaler, Chair

_____
Alisyn Keil, Clerk

_____
Erika Altstadt, Recorder