Perham Health
Perham, MN
Operations Committee of the Board
Minutes

Date: April 23, 2025
Time: 5:00 p.m.
Place: St. James A/B

Present:	Terry Marthaler	Dr. Robert Steininger
	Alisyn Keil	Dr. Brett Glawe
	Tom Meyer	Dr. Kailey Witt
	Allan Berube	Chuck Hofius
	Eugene Jahnke	Erika Altstadt
	Cyndy Rastedt (Webex)	Sadie Christiansen
	Arvin Widness (Webex)	Beth Ulschmid
	Mike Brasel	Sue Von Ruden
	Mike Lee	Bill Stoderl
	Rich Richter	Tracy Hendrickx
	Jared Bachelder	Kelly Riepe
	Spencer Schram	Anthony Conzemius
	Alana Van Watermulen (Webex)	Laura Nelson
	Dan Olson	
Excused:	Sue Huebsch	

A. Call to Order

Chair Marthaler called the meeting to order at 5:00 p.m.

B. Board Education

Nelson, JD, Partner at Stinson, LLP presented board education on Open Meeting Law, MN Government Data Practices Act and strategic resources for Board members and answered any questions that Board members had.

Nelson left the meeting.

C. Additions or Deletions to the Agenda

1. EMS Update
   Huebsch joined the meeting to provide an update on EMS and the Joint Powers Board and answered any questions that Board members had. Huebsch also provided a legislative update of things that are happening surrounding EMS.

D. Old/Other Business

1. Legislative Update
   Hofius shared an update on a proposal to eliminate facility fees from hospitals and hospital-attached clinics and answered any questions that Board members had.
   Hendrickx shared that they are fighting to eliminate Medicaid reductions for long term care.

E. New Business

1. Credentialing

ACTION ITEM: Upon recommendation from the Executive Committee of the Medical Staff, a motion was made by Dr. Steininger, seconded by Jahnke, to approve medical staff privileges for Dr. Stephan Bamberger (04.30.2025-04.30.2027), Gary Hembd (04.30.2025-10.31.2026), Ashely Schultz, PA (04.30.2025-04.30.2027) and Annalise Shippee, PA (04.30.2025-04.30.2027). All in favor. Motion carried.

2. *Master Facility Plan Update*
   Hofius shared an update on where the master facility planning is at. Plans and numbers will come to board next month to review.

3. *CEO Evaluation Review*
   Olson reviewed the CEO evaluation stating that overall results were very good. Chuck continues to be strong in categories such as leadership, communication and experience.

4. *2025 Quality Assessment and Performance Improvement Plan*
   Riepe reviewed the QAPI plan for 2025 and answered any questions that Board members had.

   ACTION ITEM: A motion was made by Richter, seconded by Brasel, to accept the 2025 Quality Assessment and Performance Improvement Plan as presented. All in favor. Motion carried.

5. *Quality in Action*
   Hofius shared the latest patient satisfaction scores in all nursing departments of the hospital. All areas are doing very well.

F. Consent Agenda

ACTION ITEM: A motion was made by Jahnke, seconded by Lee, to approve the consent agenda as presented. All in favor. Motion carried.

G. Reports

1. *Operating Reports*
   a. Fiscal and Support Services
      Stoderl reported that March saw income from operations of $211,000 bringing the year-to-date total to $150,000.

   b. Patient Services
      No additions to the report.

   c. Long Term Care
      Hendrickx reported that we have received the market study back from Maxfield and that Master Facility Planning will resume shortly for Perham Living.

   d. Clinic Operations
      No additions to the report.

2. *CEO Report*
   Hofius provided an update on OB call coverage.

3. *Medical Staff Report*
   a. *Monthly Update*

Monthly journal club is meeting this Friday with the bariatric surgeons from Fargo.

b. Recruitment Update
Dr. Strand starting August 1, 2025.

4. *Sanford Report*
Nothing new to report currently.

5. *2024 Partners in Care Annual Report*
No additions to the report.
ACTION ITEM: A motion was made by Meyer, seconded by Berube, to accept the 2024 Partners in Care Annual Report as presented. All in favor. Motion carried.

6. *Quarterly Strategic Goals Report*
No additions to the report.

ACTION ITEM: A motion was made by Brasel, seconded by Richter, to accept the Quarterly Strategic Goal Report as presented. All in favor. Motion carried.

7. *Quarterly Community Relations Report*
No additions to the report.

H. Comments
1. Public
2. Board

I. Information Items

J. Adjournment

There being no further business, the meeting adjourned at 7:05 p.m.

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Terry Marthaler, Chair

_____
Alisyn Keil, Clerk

_____
Erika Altstadt, Recorder