Perham Health
Perham, MN
Operations Committee of the Board
Minutes

Date: July 30, 2025
Time: 5:00 p.m.
Place: St. James A/B

Present:	Terry Marthaler	Dan Olson
	Tom Meyer (Webex)	Dr. Robert Steininger
	Allan Berube	Dr. Brett Glawe (Webex)
	Eugene Jahnke	Dr. Kailey Witt
	Cyndy Rastedt (Webex)	Sonda Tolle
	Arvin Widness (Webex)	Chuck Hofius
	Mike Brasel	Sadie Christiansen
	Mike Lee	Beth Ulschmid
	Rich Richter	Sue Von Ruden
	Jared Bachelder	Bill Stoderl
	Spencer Schram	Tracy Hendrickx
	Alana Van Watermulen (Webex)	Anthony Conzemius

Excused: Sue Huebsch, Alisyn Keil

A. Call to Order
Chair Marthaler called the meeting to order at 5:01 p.m.

B. Board Education
Stoderl, CFO, provided education on Healthcare Finance and answered any questions that Board members had.

C. Additions or Deletions to the Agenda
None

D. Old/Other Business
1. Hospital Building Project
   Hofius provided an update on the hospital building project stating that we are currently waiting for Widseth to wrap up some projects before they move on to schematic design for ours. That is expected to start late August/early September. Currently interviewing consultants that will help us with debt placement. Nursing home projects will be presented to the board in August and Eide Bailly is currently finishing up the feasibility study for those projects.

E. New Business
1. Credentialing
ACTION ITEM: Upon recommendation from the Executive Committee of the Medical Staff, a motion was made by Dr. Steininger, seconded by Jahnke, to approve medical staff privileges for Dr. Adeola Adelayo (07.31.2025-07.31.2027), Sydney Eckhoff, NP (07.31.2025-02.08.2027), Dr. Stephen Goldberg (07.31.2025-07.31.2027), Amy Hecker, PA (07.31.2025-07.31.2027), Dr. Kodjovi Kodjo (07.31.2025-07.31.2027), Josephine McIntosh, NP (07.31.2025-07.31.2027), Dr. Michael Norgard (07.31.2025-07.31.2027), Dr. Jedidiah

Perkerewicz (07.31.2025-11.30.2026), Laurie Senn, CRNA (07.31.2025-07.31.2027) and Dr. Tiffany White (07.31.2025-07.31.2027). All in favor. Motion carried.

2. *Big Beautiful Bill Impact*
   Hofius provided an update on what came out of the Big Beautiful Bill and how it will affect the hospital and nursing home in the years to come.

3. *Org Charts*
   Hofius provided an update on a few restructurings in the org charts and answered any questions that Board members had.
   Hofius also announced Ulschmid's intent to retire around December 1 and that the position has been posted.

4. *2026 Strategic Goals Approval*
   Goals will start October 1, 2026.

   ACTION ITEM: A motion was made by Schram, seconded by Bachelder, to recommend the approval of the 2026 Strategic Goals to the District Board. All in favor. Motion carried.

5. *Budget Update*
   Stoderl provided an update on how the budget process is going. Final budget will come for Board approval in August.

6. *Capital Purchase | Briarwood New Roof | $143,550.00*
   This was not a budgeted item. Needing to fix it sooner rather than later and this has been on our radar in the last few budgeting years.

   ACTION ITEM: Upon recommendation of the finance committee a second was made by Richter, to approve the capital purchase of the new roof for Briarwood for $143,550.00 as presented. All in favor. Motion carried.

7. *Capital Purchase | Box Truck | $77,310.15*
   This was a budgeted item. Needed for our linen courier. We have been budgeting this out and have found a low mile used box truck that fits what we are looking for.

   ACTION ITEM: Upon recommendation of the finance committee a second was made by Richter, to approve the capital purchase of the box truck for $77,310.15 as presented. All in favor. Motion carried.

8. *Capital Purchase | AHU 6 Core Replacement | $53,188.00*
   This was not a budgeted item. Needing to replace the air handling system for the inpatient unit. Issue for heating and cooling and negative pressure. At this point it is no longer Joint Commission compliant.

   ACTION ITEM: Upon recommendation of the finance committee a second was made by Lee, to approve the capital purchase of the AHU 6 core replacement for $53,188.00 as presented. All in favor. Motion carried. Meyer abstained.

9. *Perham Health Board Resolution for Reimbursement*
   This will allow us to reimburse ourselves on building expenditures for the hospital project prior to issuing tax exempt obligations.

ACTION ITEM: A motion was made by Berube, seconded by Brasel, to recommend the Perham Health Board Resolution for Reimbursement to the District Board as presented. All in favor. Motion carried.

10. *Perham Living Board Resolution for Reimbursement*
    This will allow us to reimburse ourselves on building expenditures for the nursing home project prior to issuing tax exempt obligations.

    ACTION ITEM: A motion was made by Schram, seconded by Bachelder, to recommend the Perham Living Board Resolution for Reimbursement to the District Board as presented. All in favor. Motion carried.

11. *Medical Staff Bylaws*
    Yearly review of medical staff bylaws. No updates or revisions.

    ACTION ITEM: A motion was made by Schram, seconded by Brasel, to approve the Medical Staff Bylaws as presented. All in favor. Motion carried.

12. *Authority Statements for Perham Health*
    No changes for this year, signatures will need to be obtained. Yearly requirement for Joint Commission.
    ACTION ITEM: A motion was made by Richter, seconded by Lee to approve the authority statements for Perham Health as presented. All in favor. Motion carried.

13. *Quality in Action*
    Last month we had a reportable incident to the Minnesota Department of Health. Tolle reviewed the incident with Board members and changes that will be put into effect to help this from happening again going forward.

    Hofius shared a story of how email scams are becoming more realistic and how he recently caught one.

F. <u>Consent Agenda</u>
ACTION ITEM: A motion was made by Richter, seconded by Brasel, to approve the consent agenda as presented. All in favor. Motion carried.

G. <u>Reports</u>
1. *Operating Reports*
   a. Fiscal and Support Services
      Stoderl reported that June saw a loss from operations of $108,000, bringing the year-to-date total income from operations to ($62,000).
   b. Patient Services
      No additions to the report.
   c. Long Term Care
      Hendrickx announced an award that Home Care just received. More details in next month's report.
   d. Clinic Operations
      Chiro self-scheduling went live last week.

2. *CEO Report*
   EMS deadline to withdraw has passed and no more townships have given notice.
   Perham health received another patient satisfaction award on the hospital side.

3. *Medical Staff Report*
   a. *Monthly Update*
      No updates at this time.
   b. Recruitment Update
      No updates at this time.

4. Sanford Report
   Announced a major improvement in EPIC workflow for rural hospitals, that will greatly increase patient safety, will be implemented in September. Dr. Talitha Sannes-Vanhuizen initiated this positive chage.
   Will be doing refinancing this fall with debt from Marshfield clinic.
   Bill Gassen, CEO was just elected as chair-elect for the American Hospital Association.

5. Quarterly Community Relations Report
   No additions to the report.

6. Quarterly Strategic Goals Report
   No additions to the report.

   ACTION ITEM: A motion was made by Bachelder, seconded by Lee, to accept the quarterly strategic goals report as presented. All in favor. Motion carried.

H. Comments

1. Public
   None
2. Board
   None

I. Information Items

J. Adjournment

There being no further business, the meeting adjourned at 6:21 p.m.

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Terry Marthaler, Chair

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Alisyn Keil, Clerk

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Erika Altstadt, Recorder

Perham Hospital District Board
Wednesday, July 30, 2025 – 5:00 p.m. St. James A/B

Attendance: Terry Marthaler, Mike Brasel, Al Berube, Gene Jahnke, Rich Richter, Jared Bachelder, Spencer Schram, Mike Lee, Cyndy Rastedt (Webex), Arvin Widness (Webex), Tom Meyer (Webex), Alana VanWatermulen (Webex), Chuck Hofius, Bill Stoderl, Anthony Conzemius and Erika Altstadt
Excused: Sue Huebsch, Alisyn Keil

A. Call to Order

Marthaler called the meeting to order at 6:22 pm.

B. 2026 Strategic Goals

ACTION ITEM: Upon recommendation of the Operating Committee, a motion was made by Richter, seconded by Schram, to approve the 2026 strategic goals as presented. All in favor. Roll call done. Motion carried.

C. Perham Health Board Resolution for Reimbursement

ACTION ITEM: Upon recommendation of the Operating Committee, a motion was made by Berube, seconded by Brasel to approve the Perham Health Board Resolution for Reimbursement as presented. All in favor. Roll call done. Motion carried.

D. Perham Living Board Resolution for Reimbursement

ACTION ITEM: Upon recommendation of the Operating Committee, a motion was made by Schram, seconded by Lee to approve the Perham Living Board Resolution for Reimbursement as presented. All in favor. Roll call done. Motion carried.

E. Adjournment

Marthaler adjourned the meeting at 6:24 pm.

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Terry Marthaler, Chair

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Alisyn Keil, Clerk

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Erika Altstadt, Recorder