Perham Health
Perham, MN
Operations Committee of the Board
Minutes

Date: August 27, 2025
Time: 5:00 p.m.
Place: St. James A/B

Present:	Terry Marthaler	Alana Van Watermulen
	Alisyn Keil	Sue Huebsch (Webex)
	Tom Meyer (Webex)	Dr. Robert Steininger
	Allan Berube	Sonda Tolle
	Eugene Jahnke	Chuck Hofius
	Cyndy Rastedt	Sadie Christiansen
	Arvin Widness (Webex)	Beth Ulschmid
	Mike Brasel (Webex)	Sue Von Ruden
	Mike Lee	Bill Stoderl
	Rich Richter	Tracy Hendrickx
	Jared Bachelder	Kelly Riepe
	Spencer Schram	Anthony Conzemius
Excused:	Dr. Glawe, Dr. Witt, Dan Olson	

A. Call to Order
Chair Marthaler called the meeting to order at 5:00 p.m.

B. Board Education
Riepe, Director of Quality presented Board education on quality and answered any questions that Board members had.

C. Additions or Deletions to the Agenda
Joint Commission update will be added to agenda.

D. Old/Other Business
1. Hospital Building Project
   Hofius reported that schematic design will start the week of September 9 and explained how that process will go. Hofius and Stoderl have interviewed two financing firms and will be interviewing a third next week.

E. New Business
1. Credentialing
ACTION ITEM: Upon recommendation from the Executive Committee of the Medical Staff, a motion was made by Dr. Steininger, seconded by Schram, to approve medical staff privileges for Dr. Roland Armstrong (08.31.2025-05.31.2027), Rayna Bergseth, NP (08.31.2025-08.31.2027), Dr. David Fields (08.31.2025-08.31.2027), Dr. Mark Gitau (08.31.2025-08.31.2027), Cara Hanstad, Dental Assistant (08.31.2025-08.31.2027), Dr. Conrad Hanstein (08.31.2025-10.31.2026), Dr. Lindsay Haugen (08.31.2025-08.31.2027), Amanda Houghtaling, NP (08.31.2025-08.31.2027), Derrick Livingston, CST/First Assist (08.31.2025-08.31.2027), Dr. Guillermo Marroquin-Glavez (08.31.2025-08.31.2027), Dr. Maryam Nouhi-Arbatani (08.31.2025-08.31.2027), Christopher Peluso, PA (08.31.2025-

08.31.2027), Dr. Nicole Strand (08.31.2025-12.31.2026), Alyssa Torgerson, NP (08.31.2025-04.30.2027) and Shawn Webster, NP (08.31.2025-02.28.2027). All in favor. Motion carried.

Also upon recommendation of the Executive Committee of the Medical Staff and relying on Sanford Health's approval, a motion was made by Dr. Steininger, seconded by Schram, to grant telemedicine privileges for Dr. Joshua Floyd and Dr. Landon Melchior. All in favor. Motion carried.

2. *Operating Budget*
   Stoderl presented the FY 2026 operating budget and answered any questions that Board members had.

   ACTION ITEM: Upon recommendation of the Finance Committee a second was made by Richter, to recommend the approval of the FY 2026 Operating Budget to the District Board as presented. All in favor. Motion carried. Jahnke abstained.

3. *Capital Budget*
   Stoderl presented the FY 2026 capital budget and answered any questions that Board members had.

   ACTION ITEM: Upon recommendation of the Finance Committee a second was made by Keil, to recommend the approval of the FY 2026 capital budget to the District Board as presented. All in favor. Motion carried.

4. *Certify Initial 2026 Tax Levy*
   Stoderl reported that over the last few years we have held the tax levy flat at $820,000. This year we recommend inflating it by the same percentage as the growth in the tax value of the District.

   Brasel left the meeting

   ACTION ITEM: Upon recommendation of the Finance Committee a second was made by Keil, to recommend certifying the initial 2026 tax levy at $923,551.00 to the District Board. All in favor. Motion carried.

5. *Joint Commission Update*
   Hofius, Tolle and Hendrickx provided an update on how this week's Joint Commission visit went.

6. *Quality in Action*
   Showed a video clip of WDAY highlighting the recent motorcycle ride for a Perham Living resident.

F. <u>Consent Agenda</u>

ACTION ITEM: A motion was made by Berube, seconded by Lee, to approve the consent agenda as presented. All in favor. Motion carried.

G. <u>Reports</u>

1. *Operating Reports*

a. Fiscal and Support Services
Stoderl reported that July saw income from operations of $29,000, bringing the year-to-date loss from operations to $33,000.
Headwaters did approve us in early August.

b. Patient Services
No additions to the report.

c. Long Term Care
No additions to the report.

d. Clinic Operations
No addition to the report.

e. Human Resources
No additions to the report.

2. *CEO Report*
Governance will meet on Thursday, September 11 and will be held virtually due to the light agenda.
Home Care received a national award for being in the top 5% nationwide client satisfaction.
Provided an update on how recruitment is going for Ulschmid's position.
Provided an update on ERC money stating that surrounding hospitals are seeing it start to trickle in again. We are still owed $5 million.

3. *Medical Staff Report*
a. *Monthly Update*
No updates at this time.

b. Recruitment Update
No updates at this time.

4. Sanford Report
Not present.

5. Quarterly Quality Report
No additions to the report.
ACTION ITEM: A motion was made by Schram, seconded by Huebsch, to accept the quarterly quality report as presented. All in favor. Motion carried.

H. Comments

1. Public
None
2. Board
None

I. Information Items

J. Adjournment

There being no further business, the meeting adjourned at 6:17 p.m.

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Terry Marthaler, Chair

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Alisyn Keil, Clerk

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Erika Altstadt, Recorder

Perham Hospital District Board
Wednesday, August 27, 2025 – 5:00 p.m. St. James A/B

Attendance: Terry Marthaler, Sue Huebsch (Webex), Alisyn Keil, Al Berube, Gene Jahnke, Rich Richter, Jared Bachelder, Spencer Schram, Mike Lee, Cyndy Rastedt, Arvin Widness (Webex), Tom Meyer (Webex), Alana VanWatermulen, Chuck Hofius, Bill Stoderl, Anthony Conzemius and Erika Altstadt
Excused: Mike Brasel

A. Call to Order

Marthaler called the meeting to order at 6:18 pm.

B. 2026 Tax Levy

ACTION ITEM: Upon recommendation of the Operating Committee, a motion was made by Keil, seconded by Lee, to certify the initial 2026 Tax Levy at $923,551.00 as presented. All in favor. Motion carried.

C. FY 2026 Operating Budget

ACTION ITEM: Upon recommendation of the Operating Committee, a motion was made by Berube, seconded by Huebsch, to accept the FY 2026 Operating Budget as presented. All in favor. Motion carried. Jahnke abstained.

D. FY 2026 Capital Budget

ACTION ITEM: Upon recommendation of the Operating Committee, a motion was made by Bachelder, seconded by Schram, to accept the FY 2026 Capital Budget as presented. All in favor. Motion carried.

E. Adjournment

Marthaler adjourned the meeting at 6:20 pm.

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Terry Marthaler, Chair

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Alisyn Keil, Clerk

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Erika Altstadt, Recorder