Perham Health
Perham, MN
Operations Committee of the Board
Minutes

Date: September 24, 2025
Time: 5:00 p.m.
Place: St. James A/B

Present:	Terry Marthaler	Dr. Robert Steininger
	Alisyn Keil	Sonda Tolle
	Tom Meyer	Chuck Hofius
	Allan Berube	Sadie Christiansen
	Eugene Jahnke	Beth Ulschmid
	Cyndy Rastedt	Sue Von Ruden
	Arvin Widness	Bill Stoderl
	Mike Brasel	Tracy Hendrickx
	Mike Lee	Steve Swanson (Marsh McLennan)
	Rich Richter	Jen Marben (Marsh McLennan)
	Jared Bachelder	Dan Hanson (Marsh McLennan)
	Spencer Schram	Duane Helwig (Community Living Solutions)
	Dan Olson	Jana Smith (Eide Bailly)

Excused: Alana Van Watermulen, Sue Huebsch

A. Call to Order

Chair Marthaler called the meeting to order at 5:00 p.m.

B. Board Education

Marsh McLennan presented on director and officer liability insurance and answered any questions that Board members had.
Swanson, Marben and Hanson left the meeting.

C. Additions or Deletions to the Agenda

D. Old/Other Business

1. EOT Pharmacy Update

Stoderl provided an update on retail pharmacy strategies for financials, future cash infusions and answered any questions that Board members had.

E. New Business

1. Credentialing

ACTION ITEM: Upon recommendation from the Executive Committee of the Medical Staff, a motion was made by Dr. Steininger, seconded by Schram, to approve medical staff privileges for Dr. Mary Holm (09.30.2025-07.31.2027), Dr. Khoa Nguyen (09.30.2025-09.30.2027), Dr. Ernest Okwuonu (09.30.2025-05.31.2027), Amy Osterfeld, RN (09.30.2025-11.30.2026), Kristi Schonauer, Dental Assistant (09.30.2025-09.30.2027), Ashley Sharpe, Laser Tech (09.30.2025-09.30.2027), Dr. Gwen Thompson (09.30.2025-09.30.2027), Dr. Edward Wolske (09.30.2025-09.30.2027). All in favor. Motion carried.

2. *Perham Living Master Facility Planning Concepts – Community Living Solutions*
   Community Living Solutions presented the Perham Living master facility concepts and answered any questions that Board members had.

3. *Updated Debt Capacity Study to Include Perham Living – Eide Bailly*
   Smith presented the debt capacity study and answered any questions that Board members had.

4. *Capital Purchase | Sentimag Generation 3 Breast Base and Probes | $57,188.00*
   Piece of equipment that helps surgery with breast biopsies. It will drive new surgeries. Currently sending some away. Surgeons are endorsing this. Non budgeted item.

   ACTION ITEM: Upon recommendation of the Finance Committee a second was made by Brasel, to approve the capital purchase of the Sentimag base and probes for $57,188.00 as presented. All in favor. Motion carried.

5. *Board Bylaws*
   Minimal changes to the bylaws this year. Some dates were updated as well as verbiage to reflect previous discussions on meeting attendance.

   ACTION ITEM: Upon recommendation of the Governance Committee, a second was made by Brasel, to recommend the changes to the Board Bylaws to the District Board as presented. All in favor. Motion carried.

6. *Board Policies*
   Policies were reviewed by Hofius and the governance committee. No changes were made for this year.

7. *Quality in Action*
   Hofius shared stories of two patients who were extremely complimentary of their care recently, specifically dealing with pain management.

F. <u>Consent Agenda</u>

ACTION ITEM: A motion was made by Richter, seconded by Brasel, to approve the consent agenda as presented. All in favor. Motion carried.

G. <u>Reports</u>

1. *Operating Reports*
   a. Fiscal and Support Services
      Stoderl reported that August saw loss from operations of $69,000, bringing the year-to-date loss from operations to $103,000.
   b. Patient Services
      Tolle reported that the team is actively working on our Joint Commission action plan which is due, October 26. There will be a report out to Board next month on that action plan.
   c. Long Term Care
      No additions to the report.
   d. Clinic Operations
      No addition to the report.
   e. Human Resources
      No additions to the report.

2. *CEO Report*
   Finished Clinic director interviews and hope to have an offer out by end of week.
   Recently met with a family medicine candidate/possible OB. Interview went well and will possibly have an in person meeting.
3. *Medical Staff Report*
   a. *Monthly Update*
      No updates at this time.
   b. Recruitment Update
      No updates at this time.
4. *Sanford Report*
   Olson shared some recent worries regarding H-1B visas, which is our primary tool when recruiting foreign born doctors.

H. Comments

1. Public
   None
2. Board
   Rastedt complimented on the recent Aging Expo that Elevate put on.
   Richter asked Hofius if any more came out of his meeting with a neighboring hospital.

I. Information Items

J. Adjournment

There being no further business, the meeting adjourned at 7:11 p.m.

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Terry Marthaler, Chair

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Alisyn Keil, Clerk

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Erika Altstadt, Recorder

Perham Hospital District Board
Wednesday, September 24, 2025 – 5:00 p.m. St. James A/B

Attendance: Terry Marthaler, Alisyn Keil, Mike Brasel, Al Berube, Gene Jahnke, Rich Richter, Jared Bachelder, Spencer Schram, Mike Lee, Cyndy Rastedt, Arvin Widness, Tom Meyer, Chuck Hofius and Erika Altstadt

Excused: Sue Huebsch, Alana Van Watermulen

A. Call to Order

Marthaler called the meeting to order at 7:12 pm.

B. Board Bylaws

Board policies were reviewed by Hofius and the Governance Committee with no changes recommended. Board Bylaws were also reviewed with one minor change.

ACTION ITEM: Upon recommendation of the Operating Committee, a motion was made by Lee, seconded by Meyer, to approve the changes to the Board Bylaws as presented. All in favor. Motion carried.

C. Waive Second Reading of the Board Bylaws

ACTION ITEM: A motion was made by Schram, seconded by Meyer to waive the second reading of the Board Bylaws. All in favor. Motion carried.

E. Adjournment

Marthaler adjourned the meeting at 7:15 pm.

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Terry Marthaler, Chair

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Alisyn Keil, Clerk

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Erika Altstadt, Recorder