Perham Health
Perham, MN
Operations Committee of the Board
Minutes

Date: October 29, 2025
Time: 5:00 p.m.
Place: St. James A/B

Present:
Terry Marthaler
Alisyn Keil
Tom Meyer
Allan Berube
Eugene Jahnke
Cyndy Rastedt
Arvin Widness
Mike Brasel
Rich Richter
Spencer Schram
Alana Van Watermulen
Sue Huebsch
Dan Olson (Sanford)
Dr. Robert Steininger (Sanford)
Dr. Witt (Sanford)
Sonda Tolle
Chuck Hofius
Sadie Christiansen
Beth Ulschmid
Sue Von Ruden
Bill Stoderl
Tracy Hendrickx
Kelly Riepe

Excused: Mike Lee, Jared Bachelder

A. Call to Order

Chair Marthaler called the meeting to order at 5:02 p.m.

B. Board Education

Dan Olson, VP of Operations of Fargo provided board education on Sanford and answered any questions that Board members had.

C. Additions or Deletions to the Agenda

None

D. Old/Other Business

1. Hospital Building Project
   Hofius provided an update on the hospital building project as well as an estimated timeline of events and answered any questions that Board members had. Final cost estimates and schematic design will probably come to Board in January.

2. Perham Living Update
   Leadership has been researching models that avoid the negative impact to both campuses of critical access hospital rules.

E. New Business

1. Credentialing

ACTION ITEM: Upon recommendation from the Executive Committee of the Medical Staff, a motion was made by Dr. Steininger, seconded by Huebsch, to approve medical staff privileges for Melinda Anderson, CNP (10.31.2025-10.31.2027), Dr. Paul Denna (10.31.2025-10.31.2027), Dr. Catalina Villa (10.31.2025-10.31.2027), Dr. Mitchell Goldstein (10.31.2025-10.31.2027), Wendy Gravelle, CRNA (10.31.2025-10.31.2027), Rebecca Peterson, CNP

(10.31.2025-10.31.2027), Brittany Schmidt, CRNA (10.31.2025-10.31.2027) and Dr. Michael Steinmetz (10.31.2025-10.31.2027). All in favor. Motion carried.

Also, upon recommendation of the Executive Committee of the Medical Staff and relying on Sanford Health's approval, a motion was made by Dr. Steininger, seconded by Huebsch, to grant telemedicine privileges for Dr. Bryan Barness, Dr. David Bean, Dr. Aaron Berg, Dr. Edward Czarnecki, Dr. Aaron DeWald, Dr. Sean Dodson, Dr. Derrick Doolittle, Dr. Janet Dubois, Dr. Susan Duffek, Dr. David Ellis, Dr. Andrew Erickson, Dr. Andrew Erie, Dr. Gary Famestad, Dr. Daniel Fetser, Dr. Austin Fletcher, Dr. Nicholas Fleege, Dr. Charles Flohr, Dr. Thomas Free, Dr. Matthew Hayes, Dr. Meredith Hayes, Dr. Lindsey Jader, Dr. Christopher Johansen, Dr. Kaveh Kardooni, Dr. David Krause, Dr. Keith McCollister, Dr. Shannon Peck, Dr. Julia Prescott-Focht, Dr. John Reinschmidt, Dr. Daniel Stoutamire, Dr. David Supeck, Dr. Melinda Talley, Dr. Patsy Uken, Dr. Aishwariya Vegunta, Dr. Jieqi Wang, Dr. Jamie Williams, Dr. Terry Yeager, Dr. Derek Wang, Dr. Zachary Kendrick, Dr. Benjamin Litman and Dr. Micha Luke. All in favor. Motion carried.

2. *Provision of Care Policy*
   Annual review is due, medical staff has approved, no major changes.

   ACTION ITEM: A motion was made by Richter, seconded by Brasel, to accept the changes made to the provision of care policy. All in favor. Motion carried.

3. *Board Review of Clinical Contracts*
   It is a Joint Commission requirement for clinical contracts to be approved by the Board on an annual basis.

   ACTION ITEM: A motion was made by Berube, seconded by Schram, to approve the clinical contracts as presented per Joint Commission. All in favor. Motion carried.

4. *Capital Purchase | Lab Analyzers | $368,000.000*
   This is a budgeted item for 2026. Current analyzer is unreliable, and at times we are having to run tests to other facilities.

   ACTION ITEM: Upon recommendation of the Finance Committee a second was made by Meyer, to approve the capital purchase of the lab analyzers for $368,000.00 as presented. Roll call vote was done. All in favor. Motion carried.

5. *Joint Commission Report Out*
   Tolle and Riepe reported out on findings from the recent joint commission survey and actions that have happened for us to turn in our after-action report.

6. *Quality in Action*
   Joint Commission report out took place of this.

F. <u>Consent Agenda</u>

ACTION ITEM: A motion was made by Richter, seconded by Brasel, to approve the consent agenda as presented. All in favor. Motion carried.

G. <u>Reports</u>

1. *Operating Reports*
   a. Fiscal and Support Services

Stoderl reported that FY2025 saw a loss of operations of $2.5 million. Two main contributors were high medical costs in our self-funded employee healthcare plan and a higher percentage of governmental payers in the last two months of the fiscal year. We will be terminating our Humana agreement January 1, 2026.

b. Patient Services
Received resignation from sleep technician, position is posted.

c. Long Term Care
Elevate hosted all connected communities today, all went well.

d. Clinic Operations
Currently busy interviewing for open positions of APPs and MDs.

e. Human Resources
No additions to the report.

2. *CEO Report*
Attended Headwaters annual meeting and very hopeful of the things that will come out of that relationship.
Provided an update on hiring for the clinic director position.

3. *Medical Staff Report*
   a. *Monthly Update*
   No updates at this time.
   b. Recruitment Update
   No updates at this time.
4. *Sanford Report*
No additions.
5. *Final Strategic Goals Report FY 2025*
ACTION ITEM: A motion was made by VanWatermulen, seconded by Meyer, to approve the Strategic Goal report as presented. All in favor. Motion carried.

6. *Quarterly Community Relations Report*
No additions to the report.

H. Comments

1. Public
None
2. Board
Marthaler shared how complimentary his neighbor is of the care that he receives here.

I. Information Items

1. Leading Age: Case Closed: Court Dismisses CMS Staffing Rule Appeal Article
2. Receipt of the Minnesota Board on Aging Funds
3. Holiday Party – December 5, 2025 @ The Cactus
4. AHA Rural Health Care Leadership Conference | San Antonio, TX | February 8-11, 2026

J. Adjournment

There being no further business, the meeting adjourned at 6:52 p.m.

_____
Terry Marthaler, Chair

_____
Alisyn Keil, Clerk

_____
Erika Altstadt, Recorder