Perham Health
Perham, MN
Operations Committee of the Board
Minutes

Date: March 25, 2026
Time: 5:00 p.m.
Place: St. James A/B

Present:
Terry Marthaler
Alisyn Keil
Tom Meyer (Virtual)
Allan Berube (Virtual)
Eugene Jahnke
Cyndy Rastedt
Arvin Widness
Mike Lee
Rich Richter
Jared Bachelder
Alana Van Watermulen
Spencer Schram
Mike Brasel
Sue Huebsch
Dr. Sannes-Vanhuisen
Dr. Witt (Virtual)
Dr. Glawe
Sonda Tolle
Chuck Hofius
Sadie Christiansen
Jill Oseien
Bill Stoderl
Tracy Hendrickx

Excused: Dan Olson

A. Call to Order
Chair Marthaler called the meeting to order at 5:01 p.m.

B. Board Education
Brian Viessman, Director of Revenue Cycle presented on managing remote workers.

C. Additions or Deletions to the Agenda
None

D. Old/Other Business
1. Legislative Update
   Hofius provided a legislative update, highlighting things going on with 340B and the Happy Hour Bill and answered any questions that Board members had.

2. Hospital Building Project
   Hofius provided an update on where we are at in the design process and what's to come in the next few months.

E. New Business
1. Credentialing
ACTION ITEM: Upon recommendation from the Executive Committee of the Medical Staff, a motion was made by Dr. Glawe, seconded by Huebsch, to approve medical staff privileges for Leah Hochstein, CNP (03.31.2026-12.31.2027), Dr. Nasser Kazmouz (03.31.2026-03.31.2028), Taylor Keimig, CNP (03.31.2026-05.31.2027), Dawn Page, CNP (03.31.2026-03.31.2028), Dr. Richard Pretorius (03.31.2026-03.31.2028), Dr. Talitha Sannes-Venhuizen (03.31.2026-03.31.2028) and Dr. Timothy Studer (03.31.2026-03.31.2028). All in favor. Motion carried.

2. *2025 Annual Safety Report*
No additions to the report.

ACTION ITEM: A motion was made by Richter, seconded by Jahnke, to approve the Annual Safety Report as presented. All in favor. Motion carried.

3. *Quality in Action*
Stoderl shared that St. James Manor just had their HUD inspection, and it went very well. Received minimal deficiencies thanks to the great maintenance crew.

F. Consent Agenda

ACTION ITEM: A motion was made by Richter, seconded by Brasel, to approve the consent agenda as presented. All in favor. Motion carried.

G. Reports

1. *Operating Reports*
   a. Fiscal and Support Services
   Stoderl reported that February had a loss from operations of $244,000, which brings the year-to-date loss from operations to $300,000.
   Stoderl also reported that all remaining townships ratified to stay part of or Joint Powers Board. They have formed a finance committee that meets bi-monthly.

   b. Patient Services
   Retail Pharmacy had a random site visit from the DEA and their survey went well. Roger Maris had a visit from Joint Commission due to Fargo's Joint Commission survey.

   c. Long Term Care
   Hendrickx provided an update on the recent Minnesota Department of Health survey.

   d. Clinic Operations
   Oseien announced that we will have a joint provider visit coming up in April. One is internal medicine and the other is family medicine.

   e. Human Resources
   No additions to the report.

2. *CEO Report*
Hofius provided an update on Headwaters and announced that Dr. Lindsay Haugen will be named the new department chair of the clinic.

3. *Medical Staff Report*
   a. *Monthly Update*
   Dr. Sannes-Venhuizen provided an update on the provider's monthly journal club and recent case studies that the team have been reviewing.

   b. Recruitment Update
   No updates at this time.

4. *Sanford Report*
   Not present.

H. Comments

1. Public
   None
2. Board
   Marthaler shared compliments on a neighbor who receives care at RMCC

I. Information Items

1. 2025 Board Self Survey
2. Expense Vouchers
3. Leading Age Updates

J. Adjournment

There being no further business, the meeting adjourned at 6:21 p.m.

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Terry Marthaler, Chair

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Alisyn Keil, Clerk

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Erika Altstadt, Recorder