Perham Health
Perham, MN
Operations Committee of the Board
Minutes

Date: May 27, 2026
Time: 5:00 p.m.
Place: St. James A/B

Present:		
	Terry Marthaler	Dan Olson
	Alisyn Keil	Dr. Sannes-Vanhuisen
	Tom Meyer (TEAMS)	Sonda Tolle
	Eugene Jahnke	Chuck Hofius
	Cyndy Rastedt	Sadie Christiansen
	Arvin Widness (TEAMS)	Jill Oseien
	Mike Lee	Bill Stoderl
	Rich Richter	Tracy Hendrickx
	Jared Bachelder	Sue Von Ruden
	Spencer Schram	Kelly Riepe
	Alana Van Watermulen (TEAMS)	

Excused: Sue Huebsch, Al Berube, Dr. Witt, Dr Glawe, Mike Brasel

A. Call to Order
Chair Marthaler called the meeting to order at 5:01 p.m.

B. Board Education
Members from the Culture Crew presented for this month's Board Education and answered any questions that Board members had.

C. Additions or Deletions to the Agenda
None

D. Old/Other Business
1. Legislative Update
   Hofius provided a legislative update and answered any questions that Board members had.

2. Hospital Building Project
   Design Development has wrapped up. Continue to move forward on materials/maintenance building. Official hand-off from HGA to Widseth and construction drawings will begin. New/updated numbers will be presented in June. Bidding will go out in the fall.

E. New Business
1. Credentialing

ACTION ITEM: Upon recommendation from the Executive Committee of the Medical Staff, a motion was made by Dr. Sannes-Venhuizen, seconded by Jahnke, to approve medical staff privileges for Dr. Larissa Chism-Buggs (05.31.2026-05.31.2028), Dr. Mark Colliton (05.31.2026-05.31.2028), Dr. Samuel Inkumsah (05.31.2026-05.31.2028), Dr. Kara Johnson (05.31.2026-05.31.2028), Dr. Manuel Moran (05.31.2026-05.31.2028), Kristen Mortenson, Laser Tech (05.31.2026-05.31.2028), Zachary Rogers (05.31.2026-05.31.2028), and Jamie Trautner, PA-C (05.31.2026-09.30.2027). All in favor. Motion carried.

Also upon recommendation of the Executive Committee of the Medical Staff and relying on Sanford Health's approval, a motion was made by Dr. Sannes-Venhuizen, seconded by Jahnke, to grant telemedicine privileges for Dr. Caitlain Pandolfo. All in favor. Motion carried.

2. *Board Self Evaluation*
   Hofius reviewed the 2026 results. Governance committee members noted that results are very similar to past years, no concerns at this time.

3. *Board Attendance 2025*
   2025 Board attendance was reviewed. Hofius noted that the Governance committee would like to set a goal of 75% attendance for the year.

4. *CMS Conditions of Emergency Services*
   New CMS regulation that needs to be brought to the Board for approval.

   ACTION ITEM: A motion was made by Bachelder, seconded by Jahnke, to approve the CMS Conditions of Emergency Services as presented. All in favor. Motion carried.

5. *Capital Purchase | Stryker Medium and Small Power | $146,199.89*
   Budgeted item for 2026. Replacement equipment that is used for ortho surgeries.

   ACTION ITEM: Upon recommendation of the Finance Committee, a second was made by Richter, to approve the capital purchase of the Stryker Medium and Small Power for $146, 199.89 as presented. All in favor. Motion carried.

6. *Quality in Action*
   Hendrickx highlighted the Perham Living Mother's Day video that was posted on social media.

F. <u>Consent Agenda</u>

ACTION ITEM: A motion was made by Richter, seconded by Jahnke, to approve the consent agenda as presented. All in favor. Motion carried.

G. <u>Reports</u>

1. *Operating Reports*
   a. Fiscal and Support Services
      April had income from operations of $681,000, bringing the year-to-date total loss from operations to $39,000.

   b. Patient Services
      No additions to the report.

   c. Long Term Care
      Hendrickx stated one correction to her report.

   d. Clinic Operations

Oseien reported that we have two site visits coming up and a phone interview later this week.

e. Human Resources
No additions to the report.

2. *CEO Report*
Provided an update on recruitment
Provided an update on the RHTP application and that it has been submitted.
Leadership will hold their annual retreat next week.
Recognized Jill for how well she is doing in her new role.

3. *Medical Staff Report*
   a. *Monthly Update*
   Journal club met this month, last one for the summer. Continue to work on Peer Review process.

   b. Recruitment Update
   Continue to work on recruitment.

4. Sanford Report
Olson provided an update on the Sanford/ North Memorial merger. Also updated on some VP restructures for the Fargo region.

5. Quarterly Quality Report
No additions to the report

ACTION ITEM: A motion was made by Schram, seconded by Lee, to accept the Quarterly Quality Report as presented. All in favor. Motion carried.

H. Comments
1. Public
   None
2. Board
   None

I. Information Items

J. Adjournment

There being no further business, the meeting adjourned at 6:20 p.m.

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Terry Marthaler, Chair

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Alisyn Keil, Clerk

_____
Erika Altstadt, Recorder